

# Merchant Employee Parking Program for Park Avenue area employees



The City of Winter Park implemented the Merchant Employee Parking Program to:

1. Provide convenient all-day parking for Park Avenue area employees.
2. Eliminate the need for employees to continually move their car.
3. Open up spaces on the Avenue for customers and guests.

This program provides designated parking areas for all employees located in the downtown Winter Park area; specifically, within the boundaries from Fairbanks to Webster avenues, and New York to Interlachen avenues.

Designated Merchant Employee Parking areas (please also see map):

- Central Park West Meadow
- Winter Park Train Station Lot
- Park Place Garage, floors 4 & 5
- Garfield Avenue, just south of the Park Place Garage
- City Hall [EXCLUDING red City Employee Parking signs, Monday through Friday, 8 a.m. to 5 p.m.]

Parking permit hangtags will only be issued to employers/business owners for distribution to their employees. Merchants that have dedicated parking that meets code are not eligible for hangtags. Merchants should inform their employees of the designated parking areas when hangtags are issued and collect hangtags from employees who leave employment. Parking Permit hangtags will be available for pick up from the Building & Permitting Services Department located on the 2nd floor of City Hall, Monday through Friday, 8 a.m. to 5 p.m. Please bring completed form and list of employees with you at the time of pickup.

To avoid waiting or returning for hangtags, please contact [wpparking@cityofwinterpark.org](mailto:wpparking@cityofwinterpark.org)

Hangtags are **valid through Thursday, December 31, 2020**, with a two-week grace period until Thursday, January 14, 2021. After this grace period, vehicles without a hangtag parked in these designated areas will be ticketed for exceeding the general public posted time limit.

PLEASE NOTE: Employee Parking Permits do not guarantee a parking space.

For additional questions, please contact:

[wpparking@cityofwinterpark.org](mailto:wpparking@cityofwinterpark.org)

# Merchant Employee Parking Permit Application



Business name \_\_\_\_\_

Business address \_\_\_\_\_

\_\_\_\_\_

Employer name \_\_\_\_\_

Employer email\* \_\_\_\_\_

Employer phone \_\_\_\_\_

No. of parking permits requested \_\_\_\_\_ *(limit one permit per employee)*

**Please list all employees that will receive a parking permit on the following page and indicate whether they are full or part time. A separate list may also be attached.**

Permits issued to:

\_\_\_\_\_

signature

\_\_\_\_\_

print name

By signing this document, I verify that I am an authorized representative of business mentioned above. I also acknowledge that special events may prohibit parking in these locations during such times.

\*I agree that I may be contacted by the city with programs that benefit downtown merchants.

