



Low-Income Uninsured Homeowner Water Remediation Program Grant Guidelines

Purpose:

Due to the significant water damage caused to private homes during Hurricane Ian, the City of Winter Park has developed a grant program to assist low-income homeowners with water remediation efforts to make sure that homes are properly stabilized while homeowners await support from the Federal Emergency Management Agency (FEMA).

The Program is intended to provide limited financial support to qualified properties so that homes can be dried out and preserved by a water remediation company. This funding is to cover the immediate need of removing water from homes and is not intended to restore homes to original condition. In most cases it may involve the hiring of a company to remove water from the home, remove effected flooring, coverings, furniture and drywall. This program will not pay for restoring or repairing anything that has been removed or cleaned.

Eligibility:

Applicants must be the primary homeowner and live within the municipal boundaries of Winter Park. Only homes that have received significant flooding damage from Hurricane Ian will be considered. To be eligible, a homeowner must have already applied to FEMA through www.disasterassistance.gov and must not have any other funding from any insurance or other coverage that could pay for water remediation to the affected home.

Homeowners that apply for the program must have a Household Income that is at, or below, the 2022 Orange County Income Limits for Low Income Households (see the following table). This means that depending upon the number of people that live in the home (adults and children) the total combined working income cannot be more than the threshold number. Applicants will be asked to sign a sworn affidavit attesting to this and the city, at its sole discretion and within 60 days of approval, reserves the right to request tax returns for all adult individuals living within the household.

Household Size	Low-Income Threshold <i>(total household income must be at or below this level)</i>
1	\$46,450
2	\$53,050
3	\$59,700
4	\$66,300
5	\$71,650
6	\$76,950
7	\$82,250
8	\$87,550

Documentation:

Applicants must submit the following information/documents as part of their application:

- Completed application
- Copy of photo identification for the applicant (drivers' license, state ID, or passport)
- Signed Affidavit Household Income Limits Eligibility
- Proof of home ownership (warranty deed, quit-claim deed, mortgage statement etc.)
- Completed FEMA Application through www.disasterassistance.gov
- Signed Affidavit No Home Flood Insurance Coverage or Denial of Coverage
- Signed Affidavit Home Flooding Due to Hurricane Ian and picture of damage. (If remediation company supplies pictures with an invoice, that can be submitted.)
- Receipt from a licensed water remediation company that includes the work performed, the date, and the total cost. (If seeking reimbursement for work already completed.)

Process:

City staff will review completed applications and notify the applicant through the email address provided of their approval or denial. Please make sure that all documents are submitted in their full and complete form and that all documents are signed by the applicant. Completed applications can be dropped off at the front desk of City Hall located at 401 S. Park Avenue Winter Park FL 32789 or scanned and emailed to homefloodhelp@cityofwinterpark.org. Please note that if you mail your

application, it will take longer to process. Staff will attempt to approve applications within 48 hours of receipt but this may vary based on demand.

Remediation:

Upon approval of this grant application, immediately contact a licensed and insured water remediation company to stabilize your home. Keep a receipt from the company that describes the type of work performed, the date of work, and the cost. The city will then reimburse the homeowner the amount of the remediation services, up to \$1,500.

Homeowners may use any licensed and insured company to perform the work. The city does not endorse any specific company but has provided a potential list of companies to call. The city does not hold any liability related to the services provided by the company chosen by the homeowner and is simply providing funding to assist with remediation.

ServePro: 689-207-6922

FloodPros: 407-815-5663

United Water Restoration: 407-278-7715

Roto-Rooter: 689-677-6341

Acknowledgements:

By applying for this program, all applicants acknowledge that the City of Winter Park is under no obligation to provide funding and that program availability, guidelines, requirements, and funding could change at the city's sole discretion. All applicants should understand that they are using taxpayer funds to make improvements to their homes and must follow all program requirements and guidelines to the best of their ability. The city holds no liability for the actions of any contractor that the homeowner selects to make remediation improvements to their property. The deadline to apply for this program is on or before October 26th.



Low-Income Uninsured Homeowner Water Remediation Program Grant Application

401 S. Park Avenue, Winter Park, FL 32789

Homeowner Name _____ Phone # _____

Address _____ Email _____

Are you the owner of the home listed at the address above? ___ Yes ___ No

Is your home located within the municipal boundaries of Winter Park? ___ Yes ___ No

Have you applied for FEMA support through www.disasterassistance.gov ? ___ Yes ___ No

Provide your Registration ID# _____ Disaster Assistance # _____

Did your home experience flooding due to Hurricane Ian? ___ Yes ___ No

Do you have flood insurance or any other insurance that would cover water damage to your home? ___ Yes ___ No

If you have flood insurance, have you been denied coverage for water remediation? ___ Yes ___ No

Have you already received funding or plan to receive funding to pay for water remediation? ___ Yes ___ No

If Yes, what type and amount of funding have you already received and what was it used for?

Please check one of the race categories that best describes your household (optional)

- | | |
|--|--|
| <input type="checkbox"/> American Indian / Alaska Native | <input type="checkbox"/> Hispanic / Latino |
| <input type="checkbox"/> Asian | <input type="checkbox"/> White / Caucasian |
| <input type="checkbox"/> Black / African American | <input type="checkbox"/> Other _____ |

Additional Household Information (optional, check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Single Parent | <input type="checkbox"/> Single / Non-Elderly |
| <input type="checkbox"/> Two-Parent | <input type="checkbox"/> Elderly (62+ years) |
| <input type="checkbox"/> Female Head of Household | <input type="checkbox"/> Person(s) with a Disability |

Household Size - Complete the following information for all persons living in the home. Use separate sheet if necessary.

Name	M / F	Age	Relationship

Income Eligibility – To be eligible for this program, your household Income must be at or below Low-Income thresholds for Orange County for the number of people that reside in your home.

Household Size	Low-Income Threshold <i>(total household income must be at or below this level)</i>
1	\$46,450
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Do you meet the low-income guidelines for eligibility? ___ Yes ___ No
(May be verified using tax returns for all individuals of working age that live in the home)

Applicant's Declaration: I/We declare under penalty of perjury, that the above statements are true and correct. I/We consent to the physical inspection(s) of the premises to process this application. I/We understand that the enrollment and qualification process may impose additional conditions and limitations on my property. The city reserves the right to change programmatic priorities and process without notification. I/We agree to provide additional descriptive, financial, and/or other information upon request by the City. I/We understand that the grants are available in limited quantities and selection is based on the criteria listed on the Program guidelines. I/We have received, reviewed and understand the program rules, limitations, and the homeowner obligations listed in the program guidelines.

Applicant's Signature _____ **Date** _____

FOR OFFICE USE ONLY: Date Application Received _____	Application Reviewed By _____	Income Level: VL ___ L ___
Number of persons in HH _____ HH Annual Income \$ _____ Is income within HRP guidelines? Yes ___ No ___		
Eligible _____	Date Notified: _____	
Ineligible _____ (reason: _____)		

Homeowner Water Remediation Program Application Checklist

Before submitting the application, please ensure that you have completed and provided the following:

- ___ Completed application
- ___ Copy of photo identification for the applicant (*drivers' license, state ID, or passport*)
- ___ Signed Affidavit Household Income Limits Eligibility.
- ___ Proof of home ownership (*warranty deed, quit-claim deed, mortgage statement etc.*)
- ___ Completed FEMA Application through www.disasterassistance.gov
- ___ Signed Affidavit No Home Flood Insurance Coverage or Denial of Coverage
- ___ Signed Affidavit Home Flooding Due to Hurricane Ian and picture of damage. (If remediation company supplies pictures with an invoice, that can be submitted.)
- ___ Receipt from a licensed water remediation company that includes the work performed, the date, and the total cost. (If seeking reimbursement for work already completed.)

Please submit completed applications to:

**City of Winter Park
Office of Management & Budget
401 S. Park Ave.
Winter Park, Florida 32789**

Applications and documentation can be dropped off at City Hall Front Desk. If you mail the application it could take longer to hear a response.

You may also email the fully completed and scanned application to:

HomeFloodHelp@cityofwinterpark.org

No application will be considered without the required documentation.

SUBMISSION OF APPLICATION DOES NOT GUARANTEE APPROVAL/FUNDING

Affidavit of Household Income Limits Eligibility

State of Florida

County of Orange

I _____ (name) who resides at _____ (address) do hereby swear under oath that the combined annual household income of all adult residents living within this home does not exceed the Orange County Income Limits for Low-income households based on the number of residents (children and adult) living in the household. I understand that the City of Winter Park has the right to request tax returns within 60 days of application acceptance to verify this affidavit.

Orange County Annual Income Limits for Low-Income Households

Household Size	Low-Income Threshold <i>(total annual household income must be at or below this level)</i>
1	\$46,450
2	\$53,050
3	\$59,700
4	\$66,300
5	\$71,650
6	\$76,950
7	\$82,250
8	\$87,550

Under penalty of perjury, I hereby declare and affirm that the above stated facts, to the best of my knowledge, are true and correct.

Date this _____ day of October, 2022

Signature

Printed Name

Affidavit of No Home Flood Insurance Coverage or Denial of Coverage

State of Florida

County of Orange

I _____ (name) who resides at _____ (address) do hereby swear under oath that I do not have any form of insurance or that I was denied coverage by my insurance company that could pay for water remediation services in my home that was damaged by flooding due to Hurricane Ian.

Under penalty of perjury, I hereby declare and affirm that the above stated facts, to the best of my knowledge, are true and correct.

Date this _____ day of October, 2022

Signature

Printed Name

Affidavit of Flooding Damage Due to Hurricane Ian

State of Florida

County of Orange

I _____ (name) who resides at _____ (address) do hereby swear under oath that my home was significantly damaged by flooding from Hurricane Ian (picture attached).

Under penalty of perjury, I hereby declare and affirm that the above stated facts, to the best of my knowledge, are true and correct.

Date this _____ day of October, 2022

Signature

Printed Name