



741 S. Pennsylvania Ave.
Winter Park, FL 32789
407-647-0505

April 3, 2024

City of Winter Park
ATTN: Peter M. Moore, Budget and Performance Measurement Manager
401 South Park Avenue
Winter Park, FL 32789

RE: Mid-Year Funding Report 2023 – 2024 funding

Dear Peter:

We are so grateful to be a recipient of funding from the City of Winter Park for this fiscal year. Winter Park Day Nursery (WPDN) has worked hard this year to continue supporting our students and their families. Now that we are in a post-pandemic world, the needs of our students and families continue to shift to needing more developmental and social-emotional supports, which WPDN offers to the best of our ability. All students and their families have access to resources such as our food pantry and clothing closet, referrals for outside assistance such as behavior therapy and social-emotional development within the character development curriculum utilized in the school. As we continue to maintain full enrollment with a growing waitlist, the City's support has been a great asset to WPDN as tuition support for our families allows them the opportunity to access all of the resources we offer, regardless of their income or socio-economic status.

With the \$19,250 Winter Park Day Nursery received in December 2023 we were able to subsidize the tuition of 6 students whose families reside in Winter Park. Thanks to your funding, these children of lower-income families received 32 weeks of high-quality early childhood education along with screenings and family support services as needed. The heads of household of the 6 families that benefitted from the funding were able to maintain employment and/or further their education. These families were able to access therapeutic services through our family services program when needed to support their child's success. As a result, they have made progress toward being better able to provide for their families in the years to come.

Outcome 1: Increase Children's Readiness for School Indicators:

Mission:

The Winter Park Day Nursery provides a secure, nurturing and educational environment that is affordable and supports family diversity.

- 80% of children are demonstrating the achievement of appropriate developmental milestones on the Ages & Stages Questionnaire (ASQ). The ASQ screen demonstrates appropriate level of developmental progress in each developmental domain as compared to their established cut-offs.
- 82% of children identified with behavioral challenges are showing decreases in problem behaviors as demonstrated by staff observation and parent report.

Outcome 2: Increase parent's/guardian's ability to have a strong, positive influence in the lives of their children.

- We have had minimal success trying to restart our on-site family education classes after having been on hold throughout the pandemic. However, we continue to provide information via parent communication app, email and social media to families to help them learn how best to work with their children, especially considering the current circumstances. This is in addition to mandatory parent-teacher conferences held at least twice each year. Getting parents to attend events after hours has continues to be a challenge as many are stretched thin and making time for another school activity can be challenging.

Outcome 3: Increase children's physical health and development through educational activities and a monitoring/screening program.

- Winter Park Day Nursery uses a variety of screening tools to ensure that we fully understand each child's development.
- We ask parents to participate in the screening process by completing any and all questionnaires at enrollment and two times per year thereafter. The questionnaire will be handed out during your child's birth month and six months thereafter and/or at other intervals as needed.
- Parents receive a copy of the scored results from all screening tools and may be asked to attend a meeting with the teachers and/or Program Director to plan educational activities, or to determine if further evaluation or referral is needed.

Please see the attached updated board list and current board meeting minutes as requested. Feel free to contact me with any questions or further information you may require from us. Again, thank you so much for your support.

Sincerely,



Alessandra (Ali) DeMaria
Executive Director
Winter Park Day Nursery

Mission:

The Winter Park Day Nursery provides a secure, nurturing and educational environment that is affordable and supports family diversity.

Winter Park Day Nursery
Board of Directors
As of November 2023

Name	Business	Title/ Appointment Date/Gender
1 Dr. Janelle Barfield	Owner & Medical Director Growing Together Pediatrics	Vice Chair / 09/2020 / Female
2 Maggie Bilby	Relationship Manager, David Vaughan Investments, LLC	Secretary / 05/2023 / Female
3 Peg Cornwell	Associate to the President for College & Community Relations Rollins College	Director / 02/2020 / Female
4 Annette Dennig	Vice President Health Systems South West, Walgreens Co.	Director / 03/2022 / Female
5 Nicole R. Finegan	Partner HMS Certified Public Accountants, PA	Treasurer / 07/2012 / Female
6 Alan Leeds	Retired - Community Volunteer	Director / 03/2019 / Male
7 Emily Lemieux	Real Estate Agent RE/MAX 200 Realty	Board Chair / 02/2017 / Female
8 Andrew Neal	Associate Program Manager, Leadership Institute, Advent Health	Director / 05/2023 / Male
9 Savannah Stewart	Associate Lowndes Law Firm	Director / 11/2022 / Female
10 Fred Szydlak	Retired - Community Volunteer	Director / 2/2018 / Male
11 Matt Williamson	Producer LRA Insurance	Director / 11/2022 / Male
12 Taylor Womack	Director of Sales and Marketing, The Mayflower at Winter Park	Director / 05/2023 / Female
Ali DeMaria	Executive Director Winter Park Day Nursery	Executive Director 01/2005 (11/2011) Female
Dara Caulder	Executive Assistant/Donor Relations Winter Park Day Nursery	Executive Assistant/Donor Relations 08/2016 Female



Board Meeting Minutes
January 11, 2024

ATTENDANCE

Board Directors:			
✓	Peg Cornwell	✓	Emily Lemieux
✓	Nicole Finegan	✓	Taylor Womack
	Al Leeds	✓	Fred Szydlik
✓	Annette Dennig	✓	Dr. Janelle Barfield
✓	Savannah Stewart	✓	Matt Williamson
✓	Andrew Neal	✓	Maggie Bilby
Others:			
✓	Ali DeMaria		

INTRODUCTION

Call to Order

Emily called the meeting to order at 8:44am.

Meeting Minutes

Janelle moved to approve the November minutes, Annette seconded, and all were in favor.

ACTION ITEMS

Committee	Details	<i>Assigned to</i>
	Determine cc fees for tuition payments to parents plan.	<i>Finance Committee</i>
Governance	Exec Committee meets on 1/12/2024. By laws to be amended and updated by Savannah. Will report next Board Meeting.	<i>Savannah/ Peg</i>

ACTION ITEMS UPDATE

CC Fee Notes: Finance Committee to work together for creative solution.

Ongoing Action Items



All board members should continue to refer people for virtual school tours and steward donors as appropriate. Finally, board members are encouraged to tell Ali if they are connected to anyone relevant to WPDN grant proposals.

DEVELOPMENT COMMITTEE REPORT

- **OBJ 2024:**
 - Sponsorship Documents are available.
 - Send to 3-5 auction items that you will solicit per Board Member.
 - Event scheduled for April 19th, 2024 at the Winter Park Event Center.
- **Ongoing initiatives:**
 - Board Raising: 40%
 - Year end Appeal: \$59k total. Went very well. Highest in history.
 - No longer considering past board member social.
 - We will not move forward with the lapsed donor initiative.
 - Take a tour of the school. Goal is 1 person before quarter end.
 - \$113k already raised, need \$38k. Need by end of Summer 2024.
 - Capital improvement fund: \$14k. Moving to restricted to use for building or playground improvements – to reduce one account at the bank.

FINANCE COMMITTEE REPORT

- Reviewed Investment Report from Charles Schwab/DVI.
- **Financial report** distributed to the Board.
 - **Income: \$735k**
 - We are a little down from last year. Mostly from VPK.
 - **Expenses: \$613K**
 - Last year expenses were \$585K (cash basis)
 - Difference due to insurance going up and payroll increasing (pay raises).
 - **Net income: \$121k**
 - We are down a little bit. Great November. Had profit of \$191k from Foundations. We know that Nov and Dec are strong months and that we start the year slower.

GOVERNANCE COMMITTEE REPORT

- Savannah to update by-laws. Will report next Board meeting.
- Floor open for questions/thoughts.

PROGRAM UPDATES

- **Hiring:**



- We are fully staffed (for the moment). Same staff retention and turnover as 2022 (55% retention).
- **Mediation:**
 - Latest update: Morgan and Morgan still have \$500k demand. Surgery for child is in February due to $\frac{3}{4}$ inch discrepancy in leg lengths. The final trial date is scheduled for January 22, 2024. Ali and Emily will be in attendance. There is a potential need for a Board member. They will let us know, if needed.

OTHER BUSINESS

- Met with Rollins CDC and they gave us a name of a consultant to assist. She will be coming in on Thursdays to work with VPK room due to challenging behaviors. Will be paid but using funds with Orlando Health fund.
- Going through teacher re-training. Will start pulling each teacher out one-by-one to go through new teacher training—all teachers, older and newer.
- Lake Highland - Heart of the Highlander – Carnival with the children.
- Staff Appreciation 2024 Calendar- Dara to send out to the Board.

CONCLUSION

The next board meeting will be Thursday, March 14th, @ 8:30 am (Location: Lowndes law office building).

Emily adjourned the meeting at 9:43 am.