

Blue Bamboo Center for the Arts
 Thursday Night Hang Events Attendance & Payments
 November 2021 – March 2022
 Funds available: \$25,000 ARPA + \$10,000 org. support grant

Date	Performer	Total Attendance	Male	Female	# of students who sat in with the band	# of others who sat in with the band	Payment to Band, Staff or Non-profit	Beginning Balance
								\$35,000.00
11/4/2021	Cortez & Friends	33	19	14		3	\$480.00	
11/11/2021	Cortez & Friends	16	12	4	2	2	\$480.00	
11/18/2021	Cortez & Friends	23	16	7	1	2	\$480.00	
11/25/2021	Thanksgiving Day - No show	0						
12/2/2021	Cortez & Friends	8	6	2	3	0	\$480.00	
12/9/2021	Cortez & Friends	17	12	5	6	1	\$480.00	
12/16/2021	Cortez & Friends	18	12	6	3	0	\$580.00	
12/23/2021	Cortez & Friends	48	33	15	5	2	\$600.00	
12/30/2021	Cortez & Friends	19	13	6	1	1	\$580.00	
1/6/2022	Cortez & Friends	26	16	10	5	1	\$570.00	
1/13/2022	Cortez & Friends	17	6	11	0	2	\$575.00	
1/20/2022	Cancelled due to COVID-19	0						
1/27/2022	Cortez & Friends	11	7	4	3	0	\$580.00	
2/3/2022	Dan Jordan & Friends	32	19	13	4	2	\$590.00	
2/10/2022	John DePaola & Friends	32	18	14	4	2	\$720.00	
2/17/2022	Dan Jordan & Friends	32	22	10	5	6	\$570.00	
2/24/2022	John DePaola & Friends	35	20	15	6	3	\$580.00	
3/3/2022	Cortez & Friends	27	18	9	3	6	\$580.00	
3/10/2022	Cortez & Friends	28	18	10	0	4	\$590.00	
3/17/2022	Cortez & Friends	50	35	15	11	5	\$720.00	
3/24/2022	Cortez & Friends	33	22	11	1	3	\$690.00	
3/31/2022	Cortez & Friends	32	16	16	3	4	\$700.00	
	Total Attendance as of 3/31/2022	537	340	197	66	49		
	Total Number of Shows	20	20	20	20	20		
	Average Attendance Per Show	27	17	10	3	2		
	Funds Paid							\$11,625.00
	Funds Remaining							\$23,375.00

- Notes:
1. These are free concerts, therefore there is no revenue to Blue Bamboo Center for the Arts.
 2. All payments were to the musicians and sound/lights staff.

MINUTES: BLUE BAMBOO CENTER FOR THE ARTS INC.

Date: December 7, 2021

Start Time: 4:55 p.m. EST

In attendance: Jeff Collins, Christopher Cortez, Melody Cortez, Lynn Darcey, Jeff Flowers, Corbin Johnson and Paul Morgan.

Absent: Steve Goldman

Mr. Cortez updated the Board on general news:

- Building upgrades/repairs
 - Roof repair, mold remediation and new ceiling in storeroom. The property owner shared the cost of the expense.
 - The bamboo plants were replanted in front of the dressing room. New artificial plants have been placed at the theater front doors.
 - The property owner had the parking lot resealed.
 - A mini-split air conditioning system was installed in the lobby. A private donor helped with the cost.

Ms. Cortez provided an update on grants. The following grants have been received:

- City of Winter Park, American Rescue Plan Act (ARPA) Grant \$25,000.00
- City of Winter Park, Operating Support Grant \$10,000.00
- Shuttered Venue Operators Grant \$140,260.00
- Shuttered Venue Operators Supplemental Grant \$76,571.10

Grants pending:

- State of Florida Division of Cultural Affairs \$25,000.00
- National Endowment for the Arts ARPA \$150,000.00
- United Arts Operating Support \$5,000.00
- United Arts ARPA – amount to be calculated by United Arts

Update:

- BBCFA was not awarded the National Endowment for the Arts ARPA grant. Available funds for this program total \$57.8 million, and the Arts Endowment received an unprecedented total request amount of \$695 million from more than 7,500 eligible applicants, 568 of which will receive grants.
- BBCFA has been awarded the United Arts Operating Support grant for \$5,000.00. Funds will be provided by United Arts on a quarterly basis beginning in January 2022.

Mr. Cortez updated the Board on the rent overpayment by Blue Bamboo Center for the Arts. The overpayment is due to smaller attendance because of COVID-19. Mr. Morgan suggested to change the allocation of the amount of rent Blue Bamboo Center for the Arts pays. The allocation will be retroactive to 1/1/2021.

Action item: Mr. Cortez to calculate an allocation and update the Board via email.

Update:

- The final 5-year budget was approved, showing that BBCFA will pay monthly rent of \$4,022.77. The final 5-year budget is attached to the email along with these minutes.

Mr. Cortez discussed the issue about he and Ms. Cortez needing to take an advance on their January 2022 salary. Mr. Flowers motioned for a \$4,000 bonus for Ms. Cortez and a \$4,000 loan. The Board approved the motion (Mr. Cortez and Ms. Cortez abstained from voting.)

Mr. Cortez discussed the addition of Jeff Rupert to the Board. Mr. Cortez motioned that Jeff Rupert be added to the Board. The Board unanimously approved.

A general discussion was held about future grants and what may or may not be available in the coming years. Due to COVID-19, there have been opportunities to receive Federal grants through Coronavirus Aid, Relief, and Economic Security Act (CARES) and American Rescue Plan Act (ARPA). These grants will not be available in the coming years.

The next meeting will be in 1st quarter 2022. Mr. Collins said he will be out of town the first two weeks of March 2022.

Mr. Cortez concluded the meeting at 5:55pm with the understanding that the budget and rent allocation will be discussed via email.

MINUTES: BLUE BAMBOO CENTER FOR THE ARTS INC.

Date: February 9, 2022

**Start Time: 8:50 a.m.
EST via Email**

On February 9, 2022, Mr. Cortez sent an email to the Board requesting approval for additional Small Business Administration (SBA) Economic Injury Disaster Loan (EIDL) funds for Blue Bamboo Center for the Arts (BBCFA).

BBCFA received an SBA EIDL in 2020. At that time, the SBA offered additional funds. Mr. Cortez signed the required documents but did not hear back from the SBA until 2/8/2022 approving the additional funds.

As of 2/10/2022, all Board members had approved the acceptance of the additional loan funds.

The meeting was adjourned on 2/11/2022 via email.