

ORDINANCE 3359-25

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING THE ADOPTED BUDGET AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024 – 2025 BY PROVIDING FOR CHANGES IDENTIFIED IN EXHIBIT A; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance No. 3314-24, the City of Winter Park, Florida has adopted the Budget and Capital Improvement Program for the fiscal year 2024 – 2025; and

WHEREAS, the City of Winter Park, Florida desires to amend the Budget and Capital Improvement Program for supplemental appropriations in the amounts identified in Exhibit A; and

WHEREAS, Section 166.241(4)(c) Florida Statutes require such a budget amendment be adopted in the same manner as the original budget.

BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA THAT:

SECTION 1. The Budget and Capital Improvement Program for fiscal year 2024 – 2025 is hereby amended by providing for changes identified in Exhibit A.

SECTION 2. If any section, subsection, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3. In the event of any conflict between the provisions of this Ordinance and any other ordinance, resolution, or portions thereof, the provisions of this Ordinance shall prevail to the extent of such conflict.

SECTION 4. The provisions of this Ordinance shall become effective immediately upon passage.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 12th day of November, 2025.

Sheila DeCiccio, Mayor

Attest:

Rene S. Cranis, City Clerk

Item	Amount	Source Account	Source Acct. Name	Exp. Account	Exp. Acct. Name	Note	Approval Date
COPS Grant	\$282,000 \$130,000	0019200 599410 0010331 331100	General Fund Contingency Federal Grants	0014104 ***** (See listing attached)	Uniform Patrol Division (Various Accounts, See attached)	Funding to add two new police officer positions with a portion paid from the Department of Justice COPS grant.	10/23/2024
Thrift Shop Office Conversion	\$470,000	0010383 383100 3010381 381010	Fund Balance Carryforward Transfer from General Fund	0018502 591301 3013101 565302	Transfer to Capital Projects Fund Facility Replacement Account	The General Fund had previously contributed \$470k towards land acquisition at 1401 Howell Branch to provide for expanded office space. With that project reconsidered, the proceeds are being redirected to expand office space at City Hall and allow the Human Resources Department to relocate. The funding will be contributed toward converting the old thrift shop and storage areas into offices as well as HVAC duct work.	2/12/2025
Directional Boring Rig Replacement - W&WW	\$600,000	4030383 383100 5020383 383100 5020341 341226	W&WW Fund Balance Carryforward ERF Fund Balance Carryforward W&WW ERF Contribution	4032844 544060 5023210 564020	ERF Rental W&WW ERF Capital Outlay - Veh & Equip	Replacement of 10-yr-old directional boring rig with larger new one. Will be funded by \$187k from the ERF and \$413k from W&WW reserves.	6/4/2025
Millings to Road Improvement Fund	\$ 53,000	0010365 365001	Sale of Surplus Materials	0013115 553040	Road Materials and Supplies	The Public Works department sold millings leftover from projects and the money is being credited to the road materials account.	7/23/2025
Building Dept. Credit Card Fees	\$ 260,000	0010322 322001	Building Permits - BLDG Code	0012401 534045	Credit Card Fees - Bld Dept	The volume of dollars in permitting revenue has been significant due to a few large projects. These revenues being paid on credit cards raise the city's processing fees and increase cost in the Building Dept. Increased revenues in permitting fees will cover this increased cost.	7/23/2025
City Hall Plumbing	\$ 168,000	0019200 599410 3010381 381010	General Fund Contingency Transfer from General Fund	0018502 591301 3013101 565302	Transfer to Capital Projects Fund Facility Replacement Account	The west wing of City Hall is currently undergoing renovations and inspections have revealed aging water and sewer pipe infrastructure that needs to be replaced. The city has about \$168k in remaining contingency funds that staff is recommending for this use.	7/23/2025
Public Safety Special Detail	\$155,000 \$7,500	0010342 342101 0010342 342201	Police Special Detail Fire Special Detail	0014104 515020 0015103 515020	Special Pay - Detail Police Special Pay - Detail Fire	Public safety personnel are routinely hired to assist with 3rd party events and services. Demand for services has been higher than originally budgeted and this amendment reflects the increase in revenue received to offset the additional costs.	7/23/2025
Golf - WP 9	\$ 80,000	0010347 347231	Golf Membership Fee - WP9	0016301 552012 0016302 552050 0016302 546030	Operating Supplies - Merchandise (\$30k) Operating Supplies - Chemicals (\$35k) Repair & Maintenance - Grounds (\$15k)	Revenues and expenditures at the WP9 are slightly higher than initially estimated. This accounts for that change.	9/24/2025
Tennis Center	\$ 250,000	0010347 347306	Tennis Contracted Services	0016201 534040	Tennis Division Contractual Services	Play at the tennis courts has been higher than originally estimated. Increased costs in providing contracted tennis services are offset by revenue increases.	9/24/2025

COPS Grant Budget Amendment

Org	Object	Description	Additional Funding
0014104	512010	REGULAR SALARIES AND WAGES	112,000
0014104	521010	FICA TAXES	8,600
0014104	523010	EMPLOYEE INS - HEALTH & DENTAL	27,600
0014104	522011	RETIREMENT CONTRIBUTIONS - PD	45,800
0014104	544060	RENTALS - EQUIP REPLACEMENT FD	154,000
0014104	552090	OPERATING EQUIP UNDER \$5000	64,000
Totals			412,000.00

Funding Sources

0019200	599410	OTHER USES - CONTINGENCY RES	282,000
0010331	331100	FED GRANT-GENERAL GOVERNMENT	130,000
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