

ORDINANCE 3184-20

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, AFFORDABLE HOUSING TRUST FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2020; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2020 and ending September 30, 2021 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2020, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2020. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30, 2020.

The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2020 to fiscal year 2021.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 23rd day of September, 2020.

Steve Leary, Mayor

Attest:

Rene Cranis, City Clerk

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
General Fund Summary**

Schedule A

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Property Taxes	\$ 26,396,984	\$ 24,461,639
Franchise Fees & Utility Taxes	7,072,798	7,295,644
Licenses & Permits	2,671,394	3,328,650
Intergovernmental	7,306,208	8,530,856
Charges for Services	9,109,710	9,343,810
Fines and Forfeitures	1,284,915	1,414,449
Miscellaneous	648,500	665,700
Transfers from Other Funds	5,117,340	5,388,550
Fund Balance	<u>190,500</u>	<u>342,500</u>
Total Revenues	\$ <u>59,798,349</u>	\$ <u>60,771,798</u>
Expenditures:		
General Administration	\$ 6,395,153	\$ 6,458,871
Planning & Development	3,161,057	2,934,296
Public Works	9,785,451	10,103,297
Police	15,551,287	15,541,958
Fire	13,451,269	13,428,666
Parks and Recreation	8,585,596	8,634,443
Organizational Support	1,657,004	1,657,004
Transfers To Other Funds	5,097,636	5,407,556
Non-Departmental	(172,449)	(260,000)
Reimbursements from Other Funds	(4,268,671)	(4,079,443)
Contingency Reserve	<u>555,016</u>	<u>945,150</u>
Total Expenditures	\$ <u>59,798,349</u>	\$ <u>60,771,798</u>
Excess of Revenues Over (Under) Expenditures	\$ <u>0</u>	\$ <u>0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Designations Trust Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Miscellaneous	\$ 75,000	\$ 75,000
Transfers from other funds	385,211	400,842
Fund Balance	\$ <u>0</u>	\$ <u>0</u>
Total Revenues	\$ 460,211	\$ 475,842
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	360,211	350,842
Parks & Recreation/Planning	\$ <u>25,000</u>	\$ <u>50,000</u>
Total Expenditures	\$ <u>460,211</u>	\$ <u>475,842</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Stormwater Utility Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Licenses	\$ 39,904	\$ 30,000
Charges for Services	2,727,398	2,718,073
Intergovernmental	40,000	20,000
Miscellaneous	0	0
Transfers From Other Funds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,807,302</u>	\$ <u>2,768,073</u>
Expenditures:		
Operations	\$ 2,807,302	\$ 2,748,273
Reimbursements to Other Funds	0	0
Contingency	<u>0</u>	<u>19,800</u>
Total Expenditures	\$ <u>2,807,302</u>	\$ <u>2,768,073</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Community Redevelopment (CRA) Fund Summary**

	2021 Proposed	2020 Adopted
Revenues:		
Intergovernmental Revenues	\$ 3,142,034	\$ 2,753,423
Charges for Services	0	0
Miscellaneous	130,801	100,000
Transfers	3,351,094	2,838,798
Fund Balance	<u>1,876,351</u>	<u>3,888,324</u>
Total Revenues	<u>\$ 8,500,280</u>	<u>\$ 9,580,545</u>
Expenditures:		
Operating Expenses	\$ 941,620	\$ 997,635
Capital Projects	4,940,000	5,733,453
Debt Service	1,491,056	1,499,412
Organizational Support/ Community Initiatives	947,250	256,000
Reimbursements To Other Funds	180,354	94,045
Transfers To Other Funds	-	1,000,000
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 8,500,280</u>	<u>\$ 9,580,545</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Police Grant Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>982,315</u>	\$ <u>1,012,022</u>
Total Revenues	\$ 982,315	\$ 1,012,022
Expenditures:		
Police	\$ <u>982,315</u>	\$ <u>1,012,022</u>
Total Expenditures	\$ <u>982,315</u>	\$ <u>1,012,022</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Federal Forfeiture Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>66,768</u>	\$ <u>0</u>
Total Revenues	\$ 66,768	\$ 0
Expenditures:		
Operating	\$ <u>66,768</u>	\$ <u>0</u>
Total Expenditures	\$ <u>66,768</u>	\$ <u>0</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Debt Service Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Property Taxes	\$ 2,763,905	\$ 2,615,700
Special Assessments	158,000	154,000
Transfers From Other Funds	392,278	386,764
Fund Balance	<u>46,592</u>	<u>48,704</u>
Total Revenues	<u>\$ 3,360,775</u>	<u>\$ 3,205,168</u>
Expenditures:		
Debt Service	<u>\$ 3,360,775</u>	<u>\$ 3,205,168</u>
Total Expenditures	<u>\$ 3,360,775</u>	<u>\$ 3,205,168</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Water and Sewer Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Utility Fee	\$ 32,384,501	\$ 33,825,006
Miscellaneous	189,400	70,154
Fund Balance	<u>687,791</u>	<u>2,978,494</u>
Total Revenues	<u>\$ 33,261,692</u>	<u>\$ 36,873,654</u>
Expenditures:		
Operations	\$ 19,839,919	\$ 19,719,592
Debt Service	4,655,409	4,849,490
Capital Projects	2,421,791	5,689,203
Reimbursements to Other Funds	2,495,996	2,256,986
Transfers to Other Funds	2,873,827	3,014,086
Contingency Reserve	<u>974,750</u>	<u>1,344,297</u>
Total Expenditures	<u>\$ 33,261,692</u>	<u>\$ 36,873,654</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Electric Utility Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Utility Fee	\$ 43,720,509	\$ 46,756,074
Intergovernmental Revenues	0	0
Miscellaneous	(5,000)	0
Transfers from Other Funds	0	181,995
Fund Balance	0	0
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Total Revenues	\$ <u>43,715,509</u>	\$ <u>46,938,069</u>
Expenditures:		
Operations	\$ 5,338,776	\$ 4,618,885
Bulk Power Costs	20,609,306	25,452,309
Debt Service	4,779,588	4,791,526
Capital Projects	6,703,600	6,605,000
Transfers to Other Funds	2,533,805	2,800,999
Reimbursements to Other Funds	1,592,321	1,728,412
Contingency Reserve	<u>2,158,113</u>	<u>940,938</u>
Total Expenditures	\$ <u>43,715,509</u>	\$ <u>46,938,069</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Fleet Maintenance Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Charges for Services	\$ 1,653,253	\$ 1,653,251
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 1,653,253</u>	<u>\$ 1,653,251</u>
Expenditures:		
Operations	\$ 1,653,253	\$ 1,653,251
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 1,653,253</u>	<u>\$ 1,653,251</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Equipment Replacement Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Vehicle/Equipment Rentals	\$ 1,330,608	\$ 1,888,946
Debt Proceeds	0	0
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,330,608</u>	\$ <u>1,888,946</u>
Expenditures:		
Operations	\$ 0	\$ 0
Vehicle and Equipment Acquisitions	1,330,608	1,888,946
Debt Service	0	0
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,330,608</u>	\$ <u>1,888,946</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Employee Insurance Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Charges To Departments	\$ 6,265,305	\$ 6,058,519
Charges To Employees	1,903,017	1,893,714
Miscellaneous	150,000	125,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 8,318,322</u>	<u>\$ 8,077,233</u>
Expenditures:		
Insurance Costs	\$ 8,318,322	\$ 8,077,233
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 8,318,322</u>	<u>\$ 8,077,233</u>
Excess of Revenues Over (Under) Expenditures	<u><u>0</u></u>	<u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
General Insurance Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Charges To Departments	\$ 2,793,800	\$ 2,657,919
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 2,793,800</u>	<u>\$ 2,657,919</u>
Expenditures:		
Insurance Costs	\$ 2,793,800	\$ 2,657,919
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 2,793,800</u>	<u>\$ 2,657,919</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Cemetery Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Lot Sales	\$ 430,000	\$ 345,000
Miscellaneous	0	0
Fund Balance	<u>209,031</u>	<u>101,308</u>
Total Revenues	<u>\$ 639,031</u>	<u>\$ 446,308</u>
Expenditures:		
Transfers To Other Funds	\$ 639,031	\$ 446,308
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	<u>639,031</u>	<u>446,308</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
General Capital Projects Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Transfers From Other Funds	\$ 2,026,000	\$ 3,547,000
Intergovernmental Revenues	0	0
Miscellaneous	200,000	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 2,226,000</u>	<u>\$ 3,547,000</u>
Expenditures:		
Capital Projects	\$ 2,226,000	\$ 3,497,000
Contingency Reserve	<u>0</u>	<u>50,000</u>
Total Expenditures	<u>\$ 2,226,000</u>	<u>\$ 3,547,000</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Stormwater Capital Projects Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Stormwater Utility Fees	\$ 750,000	\$ 630,000
Intergovernmental	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 750,000</u>	<u>\$ 630,000</u>
Expenditures:		
Capital Projects	\$ 750,000	\$ 630,000
Transfers to other funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 750,000</u>	<u>\$ 630,000</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2021
Affordable Housing Fund Summary**

	<u>2021 Proposed</u>	<u>2020 Adopted</u>
Revenues:		
Affordable Housing Fee	\$ 0	\$ 0
Other Revenue	0	0
Fund Balance	<u>0</u>	<u>25,000</u>
Total Revenues	\$ 0	\$ 25,000
Expenditures:		
Affordable Housing Operations	\$ 0	\$ 25,000
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>0</u>	\$ <u>25,000</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>