

ORDINANCE NO. 3124-18

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2018; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2018 and ending September 30, 2019 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2018, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2018. The City Manager shall report to the City Commission all such purchase orders.

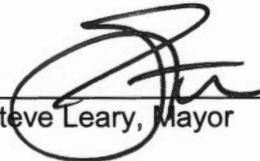
SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of

September 30, 2018. The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2018 to fiscal year 2019.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 24th day of September, 2018.



Steve Leary, Mayor

Attest:



Cynthia S. Bonham, City Clerk

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2019
General Fund Summary**

Schedule A

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Property Taxes	\$ 22,624,661	\$ 20,932,465
Franchise Fees & Utility Taxes	7,688,707	7,669,149
Licenses & Permits	3,132,241	2,526,484
Intergovernmental	7,787,166	7,319,328
Charges for Services	8,910,710	8,079,699
Fines and Forfeitures	1,208,659	1,150,169
Miscellaneous	536,839	668,572
Transfers from Other Funds	5,371,908	5,310,140
Fund Balance	<u>326,136</u>	<u>266,000</u>
Total Revenues	\$ <u>57,587,027</u>	\$ <u>53,922,006</u>
Expenditures:		
General Administration	\$ 5,787,845	\$ 5,312,121
Planning & Development	2,668,770	2,255,824
Public Works	9,873,667	9,567,433
Police	14,746,894	14,470,520
Fire	13,339,727	12,779,475
Parks and Recreation	8,550,428	8,078,786
Organizational Support	1,554,373	1,509,100
Transfers To Other Funds	4,814,385	4,219,936
Non-Departmental	(248,000)	(238,800)
Reimbursements from Other Funds	(4,209,512)	(4,120,217)
Contingency Reserve	<u>708,450</u>	<u>87,828</u>
Total Expenditures	\$ <u>57,587,027</u>	\$ <u>53,922,006</u>
Excess of Revenues Over (Under) Expenditures	\$ <u>0</u>	\$ <u>0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Designations Trust Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Miscellaneous	\$ 108,000	\$ 108,000
Transfers from other funds	370,948	342,000
Fund Balance	\$ <u>0</u>	\$ <u>0</u>
Total Revenues	\$ 478,948	\$ 450,000
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	345,948	317,000
Parks & Recreation/Planning	\$ <u>58,000</u>	\$ <u>58,000</u>
Total Expenditures	\$ <u>478,948</u>	\$ <u>450,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Stormwater Utility Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Licenses	\$ 40,000	\$ 49,000
Charges for Services	2,583,362	2,568,533
Intergovernmental	20,000	18,000
Miscellaneous	2,000	33,900
Transfers From Other Funds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,645,362</u>	\$ <u>2,669,433</u>
Expenditures:		
Operations	\$ 2,645,362	\$ 2,586,803
Reimbursements to Other Funds	0	0
Contingency	<u>0</u>	<u>82,630</u>
Total Expenditures	\$ <u>2,645,362</u>	\$ <u>2,669,433</u>
Excess of Revenues Over (Under) Expenditures	\$ <u>0</u>	\$ <u>0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Community Redevelopment (CRA) Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Intergovernmental Revenues	\$ 2,462,513	\$ 2,196,932
Charges for Services	0	200,000
Miscellaneous	65,000	65,000
Transfers	2,455,299	2,125,167
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>4,982,812</u>	\$ <u>4,587,099</u>
Expenditures:		
Operating Expenses	\$ 819,859	\$ 757,395
Capital Projects	1,161,000	1,665,000
Debt Service	1,483,491	1,496,648
Organizational Support	224,000	269,900
Reimbursements To Other Funds	67,955	57,550
Transfers To Other Funds	-	-
Contingency Reserve	<u>1,226,507</u>	<u>340,606</u>
Total Expenditures	\$ <u>4,982,812</u>	\$ <u>4,587,099</u>
Excess of Revenues Over (Under) Expenditures	\$ <u>0</u>	\$ <u>0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Police Grant Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>984,921</u>	\$ <u>1,021,565</u>
Total Revenues	\$ 984,921	\$ 1,021,565
Expenditures:		
Police	\$ <u>984,921</u>	\$ <u>1,021,565</u>
Total Expenditures	\$ <u>984,921</u>	\$ <u>1,021,565</u>
Excess of Revenues Over (Under) Expenditures	\$ <u>0</u>	\$ <u>0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Federal Forfeiture Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Fund Balance	\$ 0	\$ 35,000
Total Revenues	\$ 0	\$ 35,000
Expenditures:		
Transfers to other funds	\$ 0	\$ 35,000
Total Expenditures	\$ 0	\$ 35,000
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Debt Service Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Property Taxes	\$ 2,620,550	\$ 2,617,272
Special Assessments	154,000	152,000
Transfers From Other Funds	383,750	382,283
Fund Balance	<u>46,125</u>	<u>45,581</u>
Total Revenues	<u>\$ 3,204,425</u>	<u>\$ 3,197,136</u>
Expenditures:		
Debt Service	<u>\$ 3,204,425</u>	<u>\$ 3,197,136</u>
Total Expenditures	<u>\$ 3,204,425</u>	<u>\$ 3,197,136</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Water and Sewer Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Utility Fee	\$ 33,497,173	\$ 30,851,531
Miscellaneous	27,000	382,485
Fund Balance	<u>3,504,415</u>	<u>2,513,400</u>
Total Revenues	<u>\$ 37,028,588</u>	<u>\$ 33,747,416</u>
Expenditures:		
Operations	\$ 18,557,399	\$ 17,965,339
Debt Service	5,418,995	5,928,097
Capital Projects	7,345,815	4,292,000
Reimbursements to Other Funds	2,568,908	2,518,326
Transfers to Other Funds	2,863,871	2,773,654
Contingency Reserve	<u>273,600</u>	<u>270,000</u>
Total Expenditures	<u>\$ 37,028,588</u>	<u>\$ 33,747,416</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Electric Utility Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Utility Fee	\$ 48,666,163	\$ 48,653,136
Intergovernmental Revenues	0	0
Miscellaneous	(7,000)	2,000
Transfers from Other Funds	188,431	146,561
Fund Balance	0	0
	<u> </u>	<u> </u>
Total Revenues	<u>\$ 48,847,594</u>	<u>\$ 48,801,697</u>
Expenditures:		
Operations	\$ 4,386,153	\$ 4,053,337
Bulk Power Costs	29,863,880	30,297,298
Debt Service	5,128,230	5,026,628
Capital Projects	4,757,320	4,741,000
Transfers to Other Funds	2,860,645	2,878,604
Reimbursements to Other Funds	1,572,649	1,544,341
Contingency Reserve	<u>278,717</u>	<u>260,489</u>
Total Expenditures	<u>\$ 48,847,594</u>	<u>\$ 48,801,697</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Fleet Maintenance Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Charges for Services	\$ 1,584,924	\$ 1,528,524
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 1,584,924</u>	<u>\$ 1,528,524</u>
Expenditures:		
Operations	\$ 1,538,953	\$ 1,528,524
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>45,971</u>	<u>0</u>
Total Expenditures	<u>\$ 1,584,924</u>	<u>\$ 1,528,524</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Equipment Replacement Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Vehicle/Equipment Rentals	\$ 1,856,879	\$ 1,750,398
Debt Proceeds	0	0
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,856,879</u>	\$ <u>1,750,398</u>
Expenditures:		
Operations	\$ 0	\$ 0
Vehicle and Equipment Acquisitions	1,856,879	1,750,398
Debt Service	0	0
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,856,879</u>	\$ <u>1,750,398</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Employee Insurance Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Charges To Departments	\$ 5,999,686	\$ 5,841,473
Charges To Employees	1,775,809	2,076,570
Miscellaneous	75,000	40,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>7,850,495</u>	\$ <u>7,958,043</u>
Expenditures:		
Insurance Costs	\$ 7,850,495	\$ 7,958,043
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>7,850,495</u>	\$ <u>7,958,043</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
General Insurance Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Charges To Departments	\$ 2,517,355	\$ 2,499,795
Miscellaneous	0	5,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,517,355</u>	\$ <u>2,504,795</u>
Expenditures:		
Insurance Costs	\$ 2,517,355	\$ 2,504,795
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,517,355</u>	\$ <u>2,504,795</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Cemetery Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Lot Sales	\$ 350,000	\$ 335,000
Miscellaneous	0	20,000
Fund Balance	<u>0</u>	<u>24,374</u>
Total Revenues	\$ <u>350,000</u>	\$ <u>379,374</u>
Expenditures:		
Transfers To Other Funds	\$ 290,588	\$ 379,374
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>59,412</u>	<u>0</u>
Total Expenditures	<u>350,000</u>	<u>379,374</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
General Capital Projects Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Transfers From Other Funds	\$ 2,134,153	\$ 2,055,417
Intergovernmental Revenues	0	0
Debt Proceeds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,134,153</u>	\$ <u>2,055,417</u>
Expenditures:		
Capital Projects	\$ 2,084,153	\$ 1,985,417
Contingency Reserve	<u>50,000</u>	<u>70,000</u>
Total Expenditures	\$ <u>2,134,153</u>	\$ <u>2,055,417</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2018
Stormwater Capital Projects Fund Summary**

	<u>2019 Proposed</u>	<u>2018 Adopted</u>
Revenues:		
Stormwater Utility Fees	\$ 500,000	\$ 575,000
Intergovernmental	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 500,000</u>	<u>\$ 575,000</u>
Expenditures:		
Capital Projects	\$ 500,000	\$ 575,000
Transfers to other funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 500,000</u>	<u>\$ 575,000</u>
Excess of Revenues Over (Under) Expenditures	<u><u>0</u></u>	<u><u>0</u></u>