

ORDINANCE NO. 3050-16

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2016; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2016 and ending September 30, 2017 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2016, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2016. The City Manager shall report to the City Commission all such purchase orders.

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SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30, 2016. The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2016 to fiscal year 2017.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.


SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this 26th day of September, 2016.



Steve Leary, Mayor

Attest:



Cynthia S. Bonham, City Clerk

Schedule A

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Property Taxes	\$ 19,441,569	\$ 17,927,507
Franchise Fees & Utility Taxes	7,484,182	7,862,329
Licenses & Permits	2,457,412	2,437,975
Intergovernmental	7,419,917	7,145,937
Charges for Services	7,504,420	5,604,608
Fines and Forfeitures	1,111,205	937,797
Miscellaneous	688,850	710,700
Transfers from Other Funds	5,248,467	5,081,185
Fund Balance	<u>133,284</u>	<u>1,513,284</u>
Total Revenues	\$ <u>51,489,306</u>	\$ <u>49,221,322</u>
Expenditures:		
General Administration	\$ 5,078,510	\$ 4,889,265
Planning & Development	2,045,982	1,981,911
Public Works	8,842,427	7,042,811
Police	13,607,783	13,385,918
Fire	12,573,304	11,814,541
Parks and Recreation	7,517,116	7,315,293
Organizational Support	1,465,146	1,422,472
Transfers To Other Funds	4,045,771	4,904,457
Non-Departmental	(175,000)	(160,000)
Reimbursements from Other Funds	(3,930,209)	(3,790,346)
Contingency Reserve	<u>418,476</u>	<u>415,000</u>
Total Expenditures	\$ <u>51,489,306</u>	\$ <u>49,221,322</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Designations Trust Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Miscellaneous	75,000	75,000
Transfers from other funds	332,566	293,436
Fund Balance	\$ <u>0</u>	\$ <u>0</u>
Total Revenues	\$ 407,566	\$ 368,436
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	307,566	293,436
Parks & Recreation	\$ <u>25,000</u>	\$ <u>0</u>
Total Expenditures	\$ <u>407,566</u>	\$ <u>368,436</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Stormwater Utility Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Licenses	\$ 46,000	\$ 49,000
Charges for Services	2,464,383	2,430,127
Intergovernmental	15,000	12,500
Miscellaneous	48,900	45,000
Transfers From Other Funds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,574,283</u>	\$ <u>2,536,627</u>
Expenditures:		
Operations	\$ 2,574,283	\$ 2,536,627
Reimbursements to Other Funds	0	0
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,574,283</u>	\$ <u>2,536,627</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Community Redevelopment (CRA) Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Intergovernmental Revenues	\$ 1,975,328	\$ 1,506,764
Charges for Services	225,000	225,000
Miscellaneous	70,000	60,000
Transfers	1,822,815	1,390,428
Fund Balance	<u>0</u>	<u>806,257</u>
Total Revenues	\$ <u>4,093,143</u>	\$ <u>3,988,449</u>
Expenditures:		
Operating Expenses	\$ 1,033,060	\$ 1,036,897
Capital Projects	780,183	1,337,183
Debt Service	1,493,552	1,494,053
Organizational Support	73,000	63,000
Reimbursements To Other Funds	42,611	53,323
Transfers To Other Funds	3,993	3,993
Contingency Reserve	<u>666,744</u>	<u>0</u>
Total Expenditures	\$ <u>4,093,143</u>	\$ <u>3,988,449</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Police Grant Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>828,291</u>	\$ <u>964,044</u>
Total Revenues	\$ 828,291	\$ 964,044
Expenditures:		
Police	\$ <u>828,291</u>	\$ <u>964,044</u>
Total Expenditures	\$ <u>828,291</u>	\$ <u>964,044</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Federal Forfeiture Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Fund Balance	\$ <u>77,730</u>	\$ <u>77,730</u>
Total Revenues	\$ 77,730	\$ 77,730
Expenditures:		
Transfers to other funds	\$ <u>77,730</u>	\$ <u>77,730</u>
Total Expenditures	\$ <u>77,730</u>	\$ <u>77,730</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Debt Service Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Property Taxes	\$ 812,750	\$ 1,203,400
Special Assessments	161,439	161,439
Transfers From Other Funds	385,815	911,009
Fund Balance	<u>33,493</u>	<u>40,844</u>
Total Revenues	\$ <u>1,393,497</u>	\$ <u>2,316,692</u>
Expenditures:		
Debt Service	\$ <u>1,393,497</u>	\$ <u>2,316,692</u>
Total Expenditures	\$ <u>1,393,497</u>	\$ <u>2,316,692</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Water and Sewer Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Utility Fee	\$ 29,676,713	\$ 28,530,809
Miscellaneous	486,016	313,700
Fund Balance	<u>2,721,146</u>	<u>355,000</u>
Total Revenues	\$ <u>32,883,875</u>	\$ <u>29,199,509</u>
Expenditures:		
Operations	\$ 17,364,789	\$ 16,606,807
Debt Service	5,928,330	5,827,930
Capital Projects	4,581,146	1,970,000
Reimbursements to Other Funds	2,349,132	2,324,829
Transfers to Other Funds	2,660,478	2,354,943
Contingency Reserve	<u>0</u>	<u>115,000</u>
Total Expenditures	\$ <u>32,883,875</u>	\$ <u>29,199,509</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Electric Utility Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Utility Fee	\$ 47,841,054	\$ 46,676,195
Intergovernmental Revenues	0	3,077,000
Miscellaneous	6,293	41,950
Transfers from Other Funds	151,088	0
Fund Balance	450,000	450,000
	<u> </u>	<u> </u>
Total Revenues	\$ <u>48,448,435</u>	\$ <u>50,245,145</u>
Expenditures:		
Operations	\$ 4,258,236	\$ 2,859,490
Bulk Power Costs	30,328,063	30,790,326
Debt Service	5,039,780	4,928,204
Capital Projects	4,300,000	7,331,188
Transfers to Other Funds	2,990,498	2,930,566
Reimbursements to Other Funds	1,531,858	1,405,371
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>48,448,435</u>	\$ <u>50,245,145</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Fleet Maintenance Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Charges for Services	\$ 1,469,734	\$ 1,406,431
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,469,734</u>	\$ <u>1,406,431</u>
Expenditures:		
Operations	\$ 1,463,126	\$ 1,399,608
Reimbursements to Other Funds	6,608	6,823
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>1,469,734</u>	\$ <u>1,406,431</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Equipment Replacement Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Vehicle/Equipment Rentals	\$ 1,850,000	\$ 1,750,000
Debt Proceeds	0	0
Miscellaneous	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>1,850,000</u>	\$ <u>1,750,000</u>
Expenditures:		
Operations	\$ 0	\$ 6,200
Vehicle and Equipment Acquisitions	1,850,000	1,600,000
Debt Service	0	0
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>143,800</u>
Total Expenditures	\$ <u>1,850,000</u>	\$ <u>1,750,000</u>
Excess of Revenues Over (Under) Expenditures	<u><u>0</u></u>	<u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Employee Insurance Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Charges To Departments	\$ 5,363,417	\$ 5,665,813
Charges To Employees	1,426,724	1,428,934
Miscellaneous	565,475	542,115
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>7,355,616</u>	\$ <u>7,636,862</u>
Expenditures:		
Insurance Costs	\$ 7,355,616	\$ 7,636,862
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>7,355,616</u>	\$ <u>7,636,862</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
General Insurance Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Charges To Departments	\$ 2,404,855	\$ 2,285,747
Miscellaneous	5,000	5,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,409,855</u>	\$ <u>2,290,747</u>
Expenditures:		
Insurance Costs	\$ 2,409,855	\$ 2,290,747
Reimbursements to Other Funds	0	0
Transfers to Other Funds	0	0
Contingency	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>2,409,855</u>	\$ <u>2,290,747</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Cemetery Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Lot Sales	\$ 340,000	\$ 324,000
Miscellaneous	40,000	40,000
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>380,000</u>	\$ <u>364,000</u>
Expenditures:		
Transfers To Other Funds	\$ 256,763	\$ 294,147
Reimbursements to Other Funds	0	0
Contingency Reserve	<u>123,237</u>	<u>69,853</u>
Total Expenditures	<u>380,000</u>	<u>364,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
General Capital Projects Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Transfers From Other Funds	\$ 2,188,005	\$ 2,983,301
Intergovernmental Revenues	0	0
Debt Proceeds	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>2,188,005</u>	\$ <u>2,983,301</u>
Expenditures:		
Capital Projects	\$ 2,118,005	\$ 2,913,301
Contingency Reserve	<u>70,000</u>	<u>70,000</u>
Total Expenditures	\$ <u>2,188,005</u>	\$ <u>2,983,301</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2016
Stormwater Capital Projects Fund Summary**

	<u>2017 Proposed</u>	<u>2016 Adopted</u>
Revenues:		
Stormwater Utility Fees	\$ 618,523	\$ 643,523
Intergovernmental	0	0
Fund Balance	<u>0</u>	<u>0</u>
Total Revenues	\$ <u>618,523</u>	\$ <u>643,523</u>
Expenditures:		
Capital Projects	\$ 600,000	\$ 625,000
Transfers to other funds	18,523	18,523
Contingency Reserve	<u>0</u>	<u>0</u>
Total Expenditures	\$ <u>618,523</u>	\$ <u>643,523</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>