

RESOLUTION NO. 0010-07

A RESOLUTION OF THE CITY OF WINTER PARK COMMUNITY REDEVELOPMENT AGENCY TERMINATING AND DISSOLVING THE COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD PROGRAMMING, DEVELOPMENT AND EVALUATION COMMITTEE (THE "PDEC"); AND FURTHER CREATING THE PROGRAM COMMITTEE TO REPLACE THE PDEC.

WHEREAS, it is a goal of the City of Winter Park Community Redevelopment Agency (the "CRA") to develop and improve social programs for recreation and cultural enhancements for residents of the Community Redevelopment Area (the "Area"), with a particular emphasis on youth, and to create an environment for social enrichment; and

WHEREAS, it is an objective of the CRA to enhance the Area as the focus of cultural, educational, social and community activities; and

WHEREAS, it is an objective of the CRA to develop programs and activities that will encourage resident participation and keep youth involved in constructive and meaningful activities; and

WHEREAS, the CRA is desirous of continuing to encourage, support and facilitate secular and faith based tax-exempt non-profit private and governmental organizations to partner with neighborhood organizations, institutions and business organizations, and the CRA to offer community, senior, child and family social programs in order to achieve the desired goals and objectives of the CRA; and

WHEREAS, the CRA developed the Secular and Faith Based Community Partnership Grant Program in 2003, subsequently renamed to the Social and Educational Programming Grant Program in 2004 (the "Program") to promote its stated goals and objectives; and

WHEREAS, it is an objective of the Program that the Program provide partial funding for the creation, development and establishment of programs and activities to supplement and augment the existing programming and activities available at the Community Center for the benefit of the Area residents; and

WHEREAS, in connection with the Program, the CRA created and subsequently reauthorized in Resolution 0009-06 an advisory committee known as the Community Redevelopment Agency Advisory Board Programming, Development and Evaluation Committee (the "Committee"); and

WHEREAS, the Committee has been unable to obtain quorum on numerous occasions resulting in rescheduled meetings and delays in the processing of applications; and

WHEREAS, in order to ensure applications are processed on a timely basis without delays resulting from rescheduled meetings due to the lack of quorum, the CRA finds it would be beneficial and in the best interest of the CRA to dissolve the Committee and to provide an alternative mechanism to continue to process the Program grant applications without delay; and

WHEREAS, upon dissolution of the Committee, the CRA finds it desirable to implement the alternative mechanism immediately, which alternative mechanism will consist of screening, review and recommendation by a designee of the CRA Manager, a designee of the Parks and Recreation Director, a designee of the Planning and Zoning Director and a resident of the Area recommended by the CRA Program Consultant (the "Program Committee"), with all the members of the Program Committee subject to confirmation by the Advisory Board and the CRA; and

WHEREAS, in order to approve a grant of funds through the Program to support the programs and activities proposed by a secular or faith based tax-exempt non-profit or governmental organization, the CRA shall still make a finding that such a grant of funds would be beneficial to the redevelopment efforts of the Area and a determination as to whether such a grant of funds is consistent with the Community Redevelopment Area Plan; and

WHEREAS, additionally, in making its findings and determination, the CRA must consider, inter alia, the application and supporting documents of a proposed recipient of grant funds, public and staff comments, the goals and objectives of the CRA, the maximization and benefit of the use of public funds, the recommendation of the Advisory Board, and such recipient's ability to demonstrate their experience, administrative capabilities, staffing, facilities and commitment to provide needed social programs and activities to children, youth, the elderly and families as contemplated by the Community Redevelopment Area Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WINTER PARK COMMUNITY REDEVELOPMENT AGENCY, that the City of Winter Park Community Redevelopment Agency terminates and dissolves the Community Redevelopment Agency Advisory Board Programming, Development and Evaluation Committee (the "Committee").

BE IT FURTHER RESOLVED, that for the purposes of providing non-binding recommendations to the Advisory Board as to the selection of qualified applicants for the Program, programming and activities needed at the Community Center for the benefit of Community Redevelopment Area residents which should be funded through the Program, and evaluations of and future modifications to the Program, a program committee shall be created consisting of a resident of the Area (the "CRA Resident"), a designee of the CRA Manager, a designee of the Planning and Zoning Director and a designee of the Parks and Recreation Director (the "Program Committee"), subject to confirmation by the Advisory Board and the CRA. The CRA Program Consultant (as herein defined) shall approve the individual to serve as the CRA Resident.

BE IT FURTHER RESOLVED, that members of the Program Committee shall serve at the pleasure of the CRA and shall be subject to removal at any time, with or without cause, by a majority vote of the CRA. Members of the Program Committee shall serve without compensation. The Program Committee may be assisted by a program consultant who may help facilitate discussions regarding the grant applications and Program needs (the "CRA Program Consultant"). The CRA and Advisory Board will work in conjunction with the CRA Program Consultant and the CRA Manager to address and resolve challenges if they arise.

BE IT FURTHER RESOLVED, that the Program Committee shall elect a chairperson who shall preside at all meetings, and a vice-chairperson who shall serve in the absence of the chairperson. A secretary designated by the CRA Manager shall serve as secretary of the Program Committee and shall maintain a full and accurate record of the meetings. The Program Committee shall keep minutes of its proceedings, showing the vote of each member upon each question or, if absent or failing to vote, indicating such fact and shall keep records of its hearings and other official actions, all of which shall be of public record retained by the CRA Clerk. The Program Committee shall be entitled to adopt such rules and procedures as from time to time it deems appropriate. The Program Committee shall adopt a meeting protocol that includes a methodology to address deadlocks and conflicts between members and structures the committee processes consistent with applicable law. Clerical and administrative support to the Program Committee as may be reasonably required by the Program Committee for the proper performance of its duties shall be provided by the CRA staff.

BE IT FURTHER RESOLVED, that the Program Committee shall meet as needed during application cycles with such meetings to be scheduled by the Program Committee Chair or the CRA Program Consultant to consider applications for the Program and to transact such other business as is consistent with this Resolution. The Program Committee Chair, the CRA Program Consultant or the CRA Manager shall have the authority to convene a meeting with 48 hours prior notice. A majority of the members of the Program Committee currently serving shall constitute a quorum for all meetings, but in no event shall there be a quorum if fewer than two members are present. The affirmative vote of a majority of a quorum present shall be required for any action to be taken. The Program Committee shall have the power to conduct public hearings for the purpose of gathering data and opinions from the public as to needed community programs and for the purpose of acquainting the public with problems and projects requiring private participation. All meetings and proceedings of the Program Committee shall be open to the public, and reasonable prior notice of all meetings shall be posted in City Hall.

BE IT FURTHER RESOLVED, that prior to making recommendations to the Advisory Board with regard to approving, approving with conditions, or not approving an application for the Program, the Program Committee shall consider, inter alia, the application and supporting documents of a proposed recipient of grant funds, public and staff comments, the goals and objectives of the CRA, the maximization and benefit of the use of public funds, and such recipient's ability to demonstrate their experience, administrative capabilities, staffing, facilities and commitment to provide needed social programs and activities to children, youth, seniors and families as contemplated by the Community Redevelopment Area Plan. The Program Committee shall also consider whether the proposed program and activity is currently being offered at the Community Center in order to avoid a duplication of program and activities, unless demand otherwise so warrants. When an application is recommended, the Program Committee shall recommend conditions, if any, of such approval.

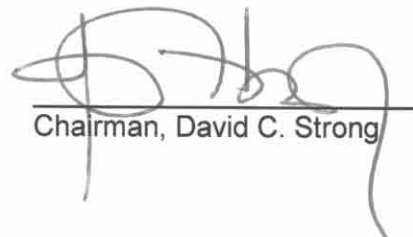
BE IT FURTHER RESOLVED, that the Program Committee members will not have any direct or indirect interest in or be connected to grant applicants in any way. Additionally, the Program Committee will recommend applicants and their services to receive, to receive with conditions, or not receive funding through a community needs assessment and structured process, which includes the requirements set forth in this Resolution. Recommendations for or against funding will be provided by the Program

Committee based on the community needs assessment, the requirements of this Resolution, ranking and available funding.

BE IT FURTHER RESOLVED, that the Administrator of the Winter Park Community Center (or his designee) will have an active role in providing information to the Program Committee, including defining community needs, consulting on the decisions, reviewing grant applications, and providing logistical support to a CRA Program Consultant who will coordinate, monitor and administer the grants program on behalf of the CRA.

BE IT FURTHER RESOLVED, that each grant recipient will participate in outcome-based evaluation to determine the impact their program or services have on the clients they serve. Additionally, each grant recipient will include in their application their ability to sustain their programming by documenting their use of match funding or leverage dollars that support the provision of their program at the Community Center.

ADOPTED at a regular meeting of the City of Winter Park Community Redevelopment Agency at City Hall, Winter Park, Florida, on the 13th day of August 2007.



Chairman, David C. Strong

ATTEST:



City Clerk, Cynthia S. Bonham