The meeting of the Winter Park City Commission was called to order by Mayor Kenneth “Kip” Marchman at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

The invocation was offered by Fire Department Chaplain Michael Corp, followed by the Pledge of Allegiance.

**Members present:**
- Mayor Kenneth Marchman
- Commissioner John Eckbert
- Commissioner Barbara DeVane

**Also present:**
- City Attorney Trippe Cheek
- City Manager James Williams
- City Clerk Cynthia Bonham

**Members absent:**
- Commissioner Douglas Metcalf
- Commissioner Douglas Storer

**MAYOR’S REPORT:**

a) **Recognition of youth fencers – Florida Musketeers Youth Fencing Club**

Mayor Marchman recognized Renee Bichette, a fifth grader at The Geneva School and Isaac Cox, a fifth grader attending Circle Christian School, both a part of the fencing group called the Florida Musketeers, for earning ranking points to become nationally ranked as #3 seeded in their age group.

b) **Presentation – Jim Barnes - EDAB recommendation regarding economic development.**

Jim Barnes of the Economic Development Advisory Board, provided recommendations made by the board regarding improved communication to the public on development issues in the City. He spoke about the need to send out surveys regarding construction in the City. Mayor Marchman stated the two town meetings scheduled are the first of other town meetings the City will utilize as part of a strategic planning process to determine where Winter Park is now and should be and a vision for the future. He stated he appreciates the insight provided by the board and announced the dates and time of the upcoming town meetings.

c) **Studying new landscaping and tree ordinances for the City – Marc Hagle**

Marc Hagle, Winter Park Live Oak Fund Member, stated they have planted over 400 trees to date. He spoke about the phases of their program and the money raised for the fund. He commented about governmental support and his review of the landscape and tree ordinances that are required for new construction in the City. He addressed his review of other cities’ ordinances and discovered more comprehensive ways to improve upon landscaping that is required whenever a developer or homeowner does additional construction or new construction. He spoke about the growth in the City and Central Florida and the opportunity to improve the looks, appearance and maintenance of the City we change the ordinances to require additional
plantings and trees during the time of construction, or the landscape ordinances in general. He asked that the City consider forming a committee to study the City’s tree ordinance and the surrounding cities and provide a recommendation to the Commission for a new tree/landscape ordinance in general and to provide permission for the committee to work with the City Attorneys to provide a format that fits the City’s needs. He asked that the committee be comprised of whoever the officials believe should be on the committee as well as representation of the developer's community and the surrounding area to receive input from multiple types of groups. Mayor Marchman spoke about the need to look at ways to preserve what Winter Park has.

d) Presentation of Communications Department 3CMA Savvy Award
Communications Director Clarissa Howard presented the Commission with the top 2005 3CMA Savvy Award in cooperation with the National League of Cities. She stated that the Communications Department received this award for the 2004 hurricane crisis communications plan among 707 entries from across the nation which is the highest honor in the crisis communications category. She addressed the larger municipalities that also submitted entries. Ms. Howard introduced the other employees of the Communications Department that contributed toward the City winning this award.

e) Mayor Marchman nominated Commission DeVane to serve on the Design and Building Selection Group for the Chamber Welcome Center. Commissioner DeVane accepted the nomination.

NEW BUSINESS – CITIZENS COMMENTS:
1. Janie Baker, 650 Northwood Circle, representing the Bridgebuilders of Winter Park, read a letter into the record from the Bridgebuilders asking for support of an additional $5,000 for scholarships in addition to the CRA contribution of $5,000.

2. Forest Michael, 130 North Center Street, spoke about expanding the Economic and Cultural Development Board to include one master planner or a landscape architect.

CITY ATTORNEY’S REPORT:

a) RESOLUTION NO. 1926-05: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR USE DURING ALL INCIDENT MANAGEMENT OPERATIONS WITHIN THE CITY OF WINTER PARK, FLORIDA.

Attorney Cheek read the resolution by title. No staff or public comments were made.

Motion made by Commissioner DeVane to adopt the resolution, seconded by Commissioner Eckbert. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert and DeVane voted yes. The motion carried unanimously with a 3-0 vote.
b) RESOLUTION NO. 1927-05: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, AMENDING RESOLUTION NO. 1415, "RULES FOR THE CONDUCT OF MEETINGS", TO PROVIDE THAT THE RULES OF DECORUM STATED THEREIN APPLY TO THE MEETINGS OF CITY BOARDS; THAT DISRUPTIVE BEHAVIOR CAN RESULT IN REMOVAL OF PERSONS FROM THE MEETING; AND FOR POSTPONEMENT OF BUSINESS AS MAY BE NEEDED; PROVIDING AN EFFECTIVE DATE.

Attorney Cheek read the resolution by title. No staff or public comments were made.

Motion made by Commissioner DeVane to adopt the resolution, seconded by Commissioner Eckbert. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert and DeVane voted yes. The motion carried unanimously with a 3-0 vote.

CONSENT AGENDA:

a) Approve the minutes of 9/12/05.

b) Approve the following task order and contract:
   1. Task Order 2005-04, for CH2M Hill for design of the conversion of the existing Wymore Rd. WYP into a storage and re-pump facility for ozone treated potable water; $662,700 (Budget: Series 2004 Water & Sewer Revenue Bonds)
   2. Piggy Backing the SSNOCWTA Contract (Proposal #905372.001) with Rockett & Assoc., Inc. to provide survey & geotech services, design and preparation of construction documents, permitting, bidding coordination and construction phase services for East West Road Utility Relocation Improvements from Semoran Blvd. to Goldenrod Rd. This work is required due to a proposed new Orange County roadway project; $100,206.24 (Budget: Water & Sewer Impact Fees. Funding for construction will be budgeted in FY 2007).

c) Approve the following budget adjustment:
   1. Appropriate $106,050 in FHWA reimbursements received for repairs to traffic signals damaged in last year’s storms.
   2. Appropriate $2,545 in vehicle accident response fees collected this year for employee training.
   3. Transfer $3,000 from CRA to cover costs incurred in Code Enforcement for clearing city owned lots in the CRA.
   4. Transfer $15,910 in budget funds remaining in the Landscaping Division for the purchase of a new utility vehicle.

d) Approve the Agreement for Assignment of the Real Estate Contract with the Keewin Real Property Company as the developer of the Glenridge property, pursuant to approval from City staff and the City Attorney.

e) Authorize the City Manager to hire a Utility Customer Service Specialist/Project Liaison to be responsible for negotiating for and acquiring easements and right-of-way for electric, water, sewer, storm water and roadway projects.

f) Approve the creation of a Task Force to help provide a recommendation to expand our Affordable Housing Program activities via requirements for inclusion of affordable housing related to projects undergoing re-zonings or other planned development approvals.

Motion made by Commissioner DeVane to approve the Consent Agenda; seconded by Commissioner Eckbert. The motion carried unanimously.
PUBLIC HEARINGS:

a) Request of the Keewin Real Property Company: Preliminary Plat subdivision approval to divide the 17 acres of the former Glenridge Middle School property at 801 Glenridge Way into 41 single family lots with three (3) acres of open space park land.

Planner Briggs addressed the preliminary plat subdivision approval request. He said this is the same proposal that was reviewed during the Request For Proposal (RFP) phase. Planner Briggs reported that there were no negative comments provided at the Planning and Zoning Commission (P&Z) meeting in relation to the lot layouts, access and parks. He confirmed that the request received a positive recommendation from the P&Z. He stated that the contract for purchase is on the Consent Agenda as part of the Orange County School Board meeting. He said once the contract for purchase is approved, the closing on the property should be in November with development to begin shortly after the new year.

Mr. Briggs explained that a final plat will return for Commission approval and will contain a development agreement to outline the specific terms and conditions from the RFP. He stated this project involves a study of the intersections of Timberland Drive, Blueridge, General Rees, and Glenridge in terms of improvements for pedestrian safety and traffic movements. Commissioner Eckbert inquired about the media center and gymnasium and what has been planned. Mr. Briggs responded that the Orange County School Board intends to leave the structures as is and at closing, both structures will be owned by the Keewin Real Property Company that will be in charge of the demolition.

Mr. Alan Keen, 1312 Bridgeport Drive, summarized the background of this project and where it is today.

Joie Cadle, 1521 Sunset Drive, spoke about the dedication that was provided to preserve the history of the gym and its renaming now that it is located across the street.

Motion made by Commissioner DeVane to approve the preliminary plat; seconded by Commissioner Eckbert. The motion carried unanimously.

b) Request of Dr. Carol Mikulka:

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58 LAND DEVELOPMENT CODE, ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE THE ZONING DESIGNATION OF SINGLE FAMILY (R-1A) DISTRICT TO OFFICE (O-2) DISTRICT ON THE PROPERTY LOCATED AT 214 TYREE LANE, MORE PARTICULARLY DESCRIBED HEREIN.

Attorney Cheek read the ordinance by title. Planner Briggs said the applicant has requested to rezone the property from its current state of single family to medical office. Mr. Briggs explained the re-zonings that have evolved east of the hospital. He said the site plan indicates the required parking. He reported that the Planning and Zoning Commission recommended approval with conditions that involve code compliant issues. No public comments were provided.
Motion made by Commissioner DeVane to accept the ordinance on first reading, seconded by Commissioner Eckbert. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert and DeVane voted yes. The motion carried unanimously with a 3-0 vote.

c) Request of Christopher Heidrich for 472 and 510 W. Swoope Avenue to develop 15 condominiums.

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE I, "COMPREHENSIVE PLAN" AND THE FUTURE LAND USE PLAN MAP AND ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE THE SINGLE FAMILY RESIDENTIAL FUTURE LAND USE DESIGNATION TO MULTI-FAMILY AND TO CHANGE THE EXISTING ZONING FROM SINGLE FAMILY (R-1A) TO MULTI-FAMILY RESIDENTIAL (R-3) DISTRICT, ON THE PROPERTIES AT 472 AND 510 WEST SWOOPE AVENUE, MORE PARTICULARLY DESCRIBED HEREIN. First Reading

Attorney Cheek read the ordinance by title. Planner Briggs stated the applicant is requesting to rezone three lots from R-1A to R-3; one of which is owned by the City that was purchased with the property for the water plant. Mr. Briggs reviewed the rezoning history of the neighborhood, the purchase of the water plant property site, and the multi-family designations that exist in the area.

Mr. Briggs further explained that regarding the current request, the applicant is presenting a three story project that includes 15 town homes, below grade parking, with the balance of the property to remain as green space. He reported that the parameters including the setbacks of the project comply with the existing multi-family residential zoning. Planner Briggs explained the variance for this request that was approved by the Planning and Zoning Commission (P&Z) and the considerations that were given when granting additional densities that will be returned for approval with the development agreement. He said the P&Z recommended approval of the request with the following conditions: conceptual approval of R-3 zoning and the planned development variances with the final site plan; building/architectural plans (with materials) landscape and hardscape plans to come back to the P&Z for final review and approval prior to the building permit; and for the affordable housing compensation details to come back to the Planning Commission in a development agreement at the same time.

Commissioner DeVane inquired if the surrounding properties are owner-occupied or rental properties and whether notices of the meeting were given to the surrounding property owners. Discussion ensued on the setbacks of the project.

Lurline Fletcher, 790 Lyman Avenue, spoke in opposition to rezoning the property.

Mary Daniels, 650 Canton Avenue, spoke of the importance of striking a balance with developers and preserving the character and integrity of the Westside by maintaining properties as single family residences.

Janie Baker, 650 Northwood Circle, spoke in opposition to rezoning properties in the Westside. Sandy Womble, 940 Old England Avenue, opposed to the project, spoke about the redevelopment that is occurring in the Westside.
Commissioner DeVane inquired about the lots the City will acquire on Symonds Avenue that will possibly be available for the Hannibal Square Land Trust. She expressed her concern of the lack of input from the neighbors that are located behind the proposed project. Commissioner Eckbert and Mayor Marchman expressed their support for the project.

**Motion made by Commissioner DeVane to accept the ordinance on first reading, seconded by Commissioner Eckbert. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert and DeVane voted yes. The motion carried unanimously with a 3-0 vote.**

**d) Conditional Use Request of Branch Banking and Trust Company of North Carolina to convert the former Hops Restaurant at 605 N. Orlando Avenue, into a branch bank with five drive-in tellers.**

Assistant Planner Stacey Scowden provided the staff report. She noted that the applicants are requesting conditional use approval to convert the former Hops Restaurant building into a branch bank facility with five drive-thru teller lanes. Ms. Scowden reported that the Planning and Zoning Commission unanimously recommended approval of the request with staff recommendation and the requirement that the applicant submit to the City traffic engineer the traffic flow pattern on Orlando Avenue.

Commissioner Eckbert inquired whether the project is compatible with the proposed redesign improvements for 17-92. Ms. Scowden responded that is one of the issues being discussed between the applicant and the City’s traffic engineer. There was discussion on the ingress and egress for the drive-thru tellers. Commissioner DeVane commented on the need to perform roadway and safety improvements for Gay Road. She expressed her preference that the project return for approval once the roadway and safety improvements have been examined. Commissioner Eckbert expressed his concern with delaying this project because of a regional traffic problem.

No public comments were provided.

**Motion made by Commissioner Eckbert to approve the conditional use request and that the site plan include information on roadway and sidewalk improvements, seconded by Commissioner DeVane. The motion carried unanimously.**

**e) CU and Planned Development approval request of the City of Winter Park for properties at 541 Garfield Avenue to construct a two story mixed use building on the combined properties (corner of Pennsylvania Avenue) with 3,200 square feet of office/commercial space and six residential apartments.**

**AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 “LAND DEVELOPMENT CODE” ARTICLE III, “ZONING” AND THE OFFICIAL ZONING MAP SO AS TO CHANGE THE EXISTING MULTI-FAMILY RESIDENTIAL (R-3) ZONING TO PARKING LOT (PL) ON THE PROPERTY AT 541 GARFIELD AVENUE, MORE PARTICULARLY DESCRIBED HERETIN. First Reading**

Attorney Cheek read the ordinance by title. Mr. Briggs presented an overview of the request. He said the request is to construct a two-story mixed use building with commercial space on the ground floor and five apartments. Mr. Briggs explained the original R-3 zoning on the east side
of the property that contained a conditional use that allowed the property to be used for parking. He said the code was changed and no longer permits the property to be used for parking so the rezoning is necessary to allow parking. Planner Briggs explained that it was advertised to change the zoning designation from C-3 to C-2 because the project is more appropriate for C-2 zoning, but noted that the Planning and Zoning Commission (P&Z) objected to the change of zoning. He said the P&Z recommended to approve the request with a 3-2 vote for a conditional use/planned development approval of a two-story, mixed use project; and to rezone only the parking lot portion from R-3 to Parking Lot (PL) but to leave the existing C-3 zoning in place and provide planned development (variance) approval in lieu of rezoning.

CRA Manager Alberto Vargas presented design details of the request. He reviewed the existing conditions on Pennsylvania Avenue and the history of the subject site. Mr. Vargas said that he feels that the proposal will enhance the pedestrian character as a neighborhood center.

Commissioner Eckbert asked that Mr. Vargas review the business plan for the commercial and retail portions of the building. Mr. Vargas provided a brief tax increment finance analysis. There was discussion that the land trust will own the entire property, and will have the responsibility of leasing the commercial and retail spaces, and evaluating prospective tenants.

Fred Lyon, 1111 Via Lugano, explained the preliminary business plan proposed for this project. Discussion ensued on the process that the Hannibal Square Community Land Trust will use to develop and market the property. Commissioner DeVane expressed that the project will prompt redevelopment within the corridor that will serve the existing community. Commissioner Eckbert asked that Mr. Lyon periodically update the Commission on the decision making process for this project.

Lurline Fletcher, 790 Lyman Avenue, expressed her concern with rezoning residential properties into parking lots. Mayor Marchman explained that the request for conditional use approval includes six residential apartments as part of the project.

Mary Daniels, 650 Canton Avenue, asked that the conditional use approval for the parking lot be specific to the project under consideration and if the project does not move forward, that the property revert back to residential.

Commissioner Eckbert asked for clarification. Planner Briggs explained that the lot may be a parking lot, and the building may be built, but if it becomes financially unfeasible, the applicant does not automatically have the use of the property as a parking lot. He said the applicant will have to return, restart the process and justify the use of the property. Mr. Briggs explained that while it is not the City’s policy to rezone residential property to commercial use, it is being done for this project because of the connection to the land trust and the social benefit it will bring to the City. There was discussion on how the motion differs from the requirements that exist for re-zonings and conditional uses.

Motion by Commissioner DeVane to approve the conditional use and accept the ordinance on first reading with the addition that the parking area revert back to residential if the project ceases to exist, seconded by Mayor Marchman. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert and DeVane voted yes. The motion carried unanimously with a 3-0 vote.
f) Request of Sydgan Corporation for the redevelopment of the properties at 410 & 550 Denning Drive, 800/828/844 Swoope Avenue, 781/783/835 W. Canton Avenue and 441/437 N. Capen Avenue for a 105 unit two/three story apartment project with a four level parking garage

At the request of the applicant, this item was postponed until the October 10, 2005, City Commission meeting.

g) AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA VACATING AND ABANDONING THE EASTERLY TWENTY FEET OF THE UTILITY EASEMENT AT 1700 MAGNOLIA AVENUE, PARTICULARLY DESCRIBED HEREIN. First Reading

Attorney Cheek read the ordinance by title. No staff report was presented. No public comments were provided.

Commissioner Eckbert asked for a clarification of the proposed ordinance. Public Works Director Troy Attaway explained that the City is vacating a 20’ utility easement and still retains a 10’ utility easement and a 30’ utility easement adjacent to the property. Commissioner Eckbert asked whether other property owners should be notified that are affected by the easement.

Motion made by Commissioner Eckbert to accept the ordinance on first reading, seconded by Commissioner DeVane. Upon a roll call vote, Mayor Marchman and Commissioners Eckbert and DeVane voted yes. The motion carried unanimously with a 3-0 vote.

g) Schedule of fees and charges effective October 1, 2005.

Finance Director Wes Hamil addressed the semi-annual review of the City’s fees and charges.

Commissioner DeVane commented on the need for the Parks and Recreation Commission to revisit the fees charged by the Parks Department. No public comments were provided.

Motion made by Commissioner Eckbert to adopt the fee schedule, seconded by Commissioner DeVane. The motion carried unanimously.

CITY MANAGER’S REPORT:

a) Discussion of the Water and Sewer Impact Fee payment schedule. Mayor Marchman stated this item will be removed from the agenda until October 10.

b) City Manager Williams stated that the City has been searching for a consultant to advise us on green space park impact fees. Parks Director John Holland addressed their meetings with the Parks Acquisition Task Force and that they are at a point that they need to engage a consultant to assist with a study of impact fees. He suggested utilizing Henderson, Young & Co. to perform the study not to exceed $25,000 to come out of the contingency fund. There was a consensus to approve staff’s recommendation.

NEW BUSINESS (CITY COMMISSION):
1. Commissioner Eckbert asked to be provided updates regarding the Regent development to be sure they are following through with what the Commission approved.

2. Commissioner DeVane asked for a status of the Sprint property redevelopment.

3. Commissioner DeVane provided information about meeting with Orange County Commission Segal today to discuss property that Orange County is responsible for that may be viewed as improvements to the City in terms of park land that requires partnering with the County to make it work. She commented about the sincere and immediate interest on Mr. Segal’s part in doing something about Fairbanks Avenue and working with the City for the portion of Fairbanks between 17-92 and the train track.

4. Mayor Marchman reminded the Commissioners about the town hall meeting on September 29 at 3:30 p.m. He summarized the process to be followed at the meeting.

BUDGET PUBLIC HEARINGS:


Attorney Cheek read the ordinance by title. No public comments were made.

Mayor Marchman opened the second public hearing for the 2006 fiscal year budget at 5:01 p.m. He stated that the millage rate needed for fiscal year 2006 to generate the same property tax revenue for the City as in 2005, based on the Property Appraiser's certification, is 4.251 mills. The budget proposed by the staff with amendments that were generally agreed to by the City Commission requires a millage of 4.698 mills. This proposed millage of 4.698 mills would represent an increase in property taxes not counting new construction of 10.52%. In addition, a .275 mill voted debt service is levied to cover the debt service of the General Obligation Bonds, Series 2001 approved by the citizens of Winter Park at the May 16, 2000, bond referendum; and a .117 mill voted debt service is levied to cover the debt service of the General Obligation Bonds, Series 1996 approved by the citizens of Winter Park at the June 4, 1996, bond referendum.

No public comments were made. Attorney Cheek read the ordinance by title.

Motion made by Commissioner DeVane to adopt the ordinance to set the millage, seconded by Commissioner Storer. Upon a roll call vote, Mayor Marchman and Commissioners Storer (via teleconference) and DeVane voted yes. Commissioner Eckbert voted no. The motion carried with a 3-1 vote.

b) ORDINANCE NO. 2648-05: AN ORDINANCE OF THE CITY OF WINTER PARK,
FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2005 AND ENDING SEPTEMBER 30, 2006; APPROPRIATING FUNDS FOR THE GENERAL FUND, CONTRIBUTION FUND, STORMWATER UTILITY FUND, AFFORDABLE HOUSING FUND, COMMUNITY REDEVELOPMENT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, GOLF COURSE FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, VEHICLE/EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AS OF SEPTEMBER 30, 2005; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED WITHIN DEPARTMENTS SO LONG AS THE TOTAL DEPARTMENTAL APPROPRIATION SHALL NOT BE INCREASED THEREBY. Second Reading

Mayor Marchman opened the public hearing on the City’s budget for the fiscal year starting October 1, 2005, and ending September 30, 2006. Attorney Cheek read the ordinance by title. No public comments were made.

**Motion made by Commissioner Storer (via teleconference) to adopt the proposed budget ordinance, seconded by Commissioner DeVane. Upon a roll call vote, Mayor Marchman and Commissioners Storer and DeVane voted yes. Commissioner Eckbert voted no. The motion carried with a 3-1 vote.**

Mayor Marchman adjourned the meeting at 5:33 p.m.

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Mayor Kenneth R. Marchman

ATTEST:

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City Clerk Cynthia Bonham