

**CITY OF WINTER PARK CITY COMMISSION
WORK SESSION
May 12, 2003**

COMMISSION CHAMBER

4:00 p.m.

PRESENT: Mayor Kenneth R. Marchman; Commissioners Barbara DeVane, and John Eckbert; City Attorney C. Brent McCaghren; City Manager James Williams; City Clerk Cindy Bonham and Deputy City Clerk Tania Haas. Commissioners Doug Storer and Doug Metcalf were absent.

INVOCATION: Vice Mayor John Eckbert

1. Winter Park Pilot School Conceptual Agreement.

City Manager Williams presented this item. He said the conceptual agreement allows for the creation of the design team. Commissioner DeVane expressed her preference of moving forward with the project, obtain commitments and a space plan. City Attorney McCaghren suggested minor changes to the agreement.

Consensus was to authorize the Mayor to execute the Winter Park Pilot School Conceptual Agreement with the revisions as recommended by the City Attorney. **CONSENT AGENDA**

2. Redevelopment issues for downtown Winter Park.

Planning Director Don Martin spoke on the proposed agenda for the May 20 meeting. He said two preliminary presentations will be provided during this meeting for the Commission to review. Commissioner Eckbert expressed his preference of obtaining feedback from members of the Park Avenue Area Association for this meeting. Additionally, he asked to include Park Avenue property owners or an area representative. Discussion ensued regarding obtaining market orientated input for the May 20th meeting.

Marketplace Advisors, Inc., representative David Marks provided a powerpoint presentation on the Park Avenue Market Opportunity Analysis.

Cultural and Economic Development Director Chip Weston introduced Crummer School Professor Michael Chipalaro, along with Crummer School students, provided a powerpoint presentation on City of Winter Park Benchmarking the Quality of Life Phase I. Professor Chipalaro summarized the proposed next steps for a second phase analysis study.

Consensus was to receive the presentations regarding the Comparative Town Center Analysis and an attribute study: What Makes Winter Park, Winter Park completed by Crummer School students. Provide May 20, 2003, meeting agenda for discussing downtown Winter Park. Add presentations by the Park Avenue Merchant's Association and Park Avenue property owners/owner representatives. **CONSENT AGENDA**

3. Current fire inspection practices with the Orange County Public Schools within the City of Winter Park.

Fire Chief Jim White presented this item. He spoke of the problems that currently exist with Orange County Public Schools and their ability to meet the existing fire code requirements. He provided an update on the schools within the city that the Fire Department has been tasked to provide fire code enforcement. Chief White elaborated on legislative changes with regard to fire inspections

and how agencies have cooperated with each other. He explained the results of the fire inspections performed on the schools located within the City. He said most of the problems found are human related and not necessarily the buildings themselves. Chief White asked that the Commission pass a resolution directing Orange County Public Schools to allow the risk watch program to be conducted in the Winter Park schools. Mayor Marchman asked that the City Manager prepare a resolution for the Commission to consider. Discussion ensued regarding whether the Fire Department has been approached regarding renovations to Winter Park schools.

Consensus was to receive the presentation of the current fire inspection program with the Orange County Public Schools within the City. Support the Fire Chief's recommendation to draft a resolution in support of public fire education for all Winter Park schools. **CONSENT AGENDA**

4. **Annexation program westward to Interstate 4 (Lee Road and Wymore Roads)**

City Planner Jeff Briggs presented this item. He explained Phase I of the annexation initiative which includes the Lee Road and Wymore Road corridors. Additionally, Mr. Briggs explained Phase II which includes the residential neighborhoods adjacent to the Lee Road, Wymore Road and Fairbanks Avenue corridors. He elaborated on the additional staff positions needed to provide services to the area. He explained that committing to Phase II positively impacts the financial feasibility of both annexations; specifically Phase I. Mr. Briggs reported that the proposed date for the referendums to occur is December 2, 2003.

Lastly, Mr. Briggs spoke of the letter received from the City of Eatonville requesting that Winter Park exclude six properties from the Wymore Road annexation initiative. Discussion ensued regarding whether excluding the six properties reduces the number additional staff needed.

Consensus was to discuss the annexation program westward to I-4, including the Lee Road and Wymore Road corridors. Proceed with the residential annexation referendums.

CONSENT AGENDA

5. **Proposed renovations to Fire Station 64, 1439 Howell Branch Road.**

Fire Chief Jim White presented this item. He spoke of the payments received from Orange County regarding this transition/transaction which is funding the proposed renovations. Chief White reported that the proposed improvements will be conducted by crews from the Public Works Department.

City Attorney McCaghren explained the restrictions on the use of impact fees received from the County and capital improvements.

Consensus was to proceed with the proposed renovations to Fire Station 64 located at 1439 Howell Branch Road.

CONSENT AGENDA

6. Proposed improvements to the croquet court.

Parks and Recreation Director John Holland presented this item. He explained that the existing area is barely large enough to contain the two small courts. He continued that the Winter Park Croquet Club has proposed to install two courts large enough to host international tournaments. Mr. Holland discussed the modifications needed in order to comply with the request.

Winter Park Croquet Club President Bernard Essex provided additional details regarding the improvements proposed. Discussion ensued regarding the location of the current border of the groomed lawn in relation to Casa Feliz. Commissioner Eckbert inquired whether the Friends of Casa Feliz organization has been notified of this proposal. Mr. Holland explained that discussions are pending regarding the logistics for this request. City Attorney McCaghren suggested that the Morse Genius Foundation be apprized of the request as well.

Consensus was to approve the request of the Parks and Recreation Department to proceed with the planning and design of the croquet court enlargement with coordination of Casa Feliz, Morse Foundation, Winter Park Croquet Club and the City's Landscape Architect. Determine operational costs and impact to existing staff. **CONSENT AGENDA**

7. Bricking of Holt Avenue from Park Avenue to Pennsylvania Avenue.

City Manager Williams presented this item. He reported that the College Quarter Neighborhood Association has requested that the City brick Holt Avenue from Park to Pennsylvania Avenues. He explained the costs involved and noted that it could be an extension of the existing Lake Sue project.

College Quarter Neighborhood Association President Margie Bridges commented on the justifications for the association's request. Discussion ensued regarding the most troublesome roadways in the City and the funds available during a restricted budget year.

Consensus was to review the request regarding the College Quarter Neighborhood Association request to brick Holt Avenue from Park Avenue to Pennsylvania Avenue as part of the Pennsylvania/Lake Sue bricking project. Direct staff to contact Rollins College to determine their funding participation. Direct staff to review the bricking policy to determine the appropriate funding split between property owners and the City for this situation. **CONSENT AGENDA**

8. Budget Adjustments:

Consensus was to approve the Budget Adjustments. **CONSENT AGENDA**

9. Bids, Purchases and Change Orders:

Consensus was to approve the Bids, Purchases and Change Orders. **CONSENT AGENDA**

10. Calendar review.

Consensus was to update the calendar with upcoming events.

CONSENT AGENDA

11. Updates concerning:

– Progress Energy (Florida Power Corporation)

Assistant City Manager Randy Knight provided a brief update on this issue. He recommended First Southwest as the firm to update the financial feasibility study.

Ron Pecora, Pecora & Pecora, provided the communications timetable plan. Discussion ensued regarding whether articles should be placed in the City's Update newsletter, the website or included with the utility bills.

Consensus was to receive updates concerning Progress Energy (Florida Power Corporation). Receive report from Pecora & Pecora regarding the Electric Distribution System Communications Plan. Approve the price proposal as submitted by First Southwest Company for providing municipalization transition consulting services. Authorize the Mayor to execute the interlocal agreement between Apopka, Casselberry, Longwood and Winter Park for cooperating and coordinating in the prosecution of franchise litigation and negotiations with Progress Energy. Also, work together to investigate the least cost means of acquisition and transition to municipal ownership.

CONSENT AGENDA

S City Hall redevelopment

No update was provided.

New Business:

1. Mayor Marchman spoke of preserving home delivery and staying away from mailboxes. He asked that staff review this issue and provide recommendations that preserve home mail delivery.
2. Commissioner DeVane commented on a check presented to the City from CH2MHill for the basketball program.

Mayor Marchman adjourned the meeting at 7:45 p.m.

Deputy City Clerk

