

**CITY OF WINTER PARK CITY COMMISSION  
WORK SESSION  
MARCH 10, 2003**

**COMMISSION CHAMBER**

**4:00 p.m.**

**PRESENT:** Mayor Roland F. Hotard; Commissioners John Eckbert, Barbara DeVane, Doug Storer, and Doug Metcalf; City Attorney C. Brent McCaghren; City Manager James Williams; City Clerk Cindy Bonham and Deputy City Clerk Tania Haas.

**INVOCATION:** Pastor Jim Book, First Christian Church of Winter Park

1. Presentation of a check to the City by CH2M Hill, Senior Vice President, Robert W. Bailey for support of the Parks and Recreation Basketball Program.

City Manager Williams presented this item. He introduced CH2M Hill Senior Vice President Robert Bailey who presented a check to the City in the amount of \$10,000 to support the Parks and Recreation Basketball Program. Ron Moore explained how the donation will be utilized. Mr. Bailey provided an update on the projects his firm is assisting the City to complete.

2. Paperless Commission agenda packages.

City Clerk Cindy Bonham presented this item. She explained how the calculations were determined for the cost savings analysis. She provided the benefits that would result from implementing a paperless agenda. She explained that the time saved by implementing this procedure could be used for other tasks; specifically an imaging system. She said one hard copy of the agenda package will still be produced for the citizens to review. ITS Assistant Manager Steve Narvaez also provided the benefits of implementing this procedure. Discussion ensued about the warranty provided on the laptops and whether air cards will be a necessity. Consensus was to approve the expenditure to implement paperless Commission agenda packages.

**CONSENT AGENDA**

3. Modification to the Water System Improvement Program.

Assistant Public Works Director David Zusi provided a power point presentation on the Water System Improvement Program. Discussion ensued regarding the proposed rate increases for years 2006-2009 and reasons why the Utility Advisory Board did not recommend action at this time. Consensus was to proceed with the modifications to the Water System Improvement Program as outlined. Proceed with the necessary steps to issue new water and sewer revenue bonds to fund the Modified Water Improvement Program and sewer improvements as described in the modified program.

**CONSENT AGENDA**

4. Perimeter fencing, artwork panels and signage panels for The Regent Hotel site.

Code Enforcement Director George Wiggins presented this item. Contractor Jeff Jennings explained the perimeter plywood fence system proposed. He said he would like to install the panels in time for the Winter Park Sidewalk Art Festival. Commissioner DeVane asked that representatives from All Saints Episcopal Church be consulted about this project. Commissioner

Storer suggested consulting with representatives of the Winter Park Public Library as well. Economic and Cultural Development Director Chip Weston provided comments related to the benefits of using the panels to advertise City events; specifically the City's Cultural and Heritage Day. He spoke about creating art teams comprised of students from the Crealde School of Art to assist with any artwork. Mr. Jennings stated he would provide the paint and deliver the panels when they are ready. Consensus was to place this item under the City Manager's Report for further discussion.

**CITY MANAGER'S REPORT**

5. Proposed opening of the Lake Maitland weir.

City Engineer Troy Attaway spoke about the study and provided an update on this issue. There was discussion about the possible cost for this study. Commissioner Metcalf commented that the St. John's River Water Management District should take responsibility because they are tasked to deal with flooding problems. Commissioner DeVane suggested that staff look at the surrounding wetlands and water retention area for ways to improve its unattractiveness. Consensus was to receive the update concerning the proposed study of the Lake Maitland weir.

**CONSENT AGENDA**

6. Budget Adjustments:

- a) Transfer \$3,333 from the Water and Sewer fund to ITS Internal Service Fund to purchase a GIS server. \$6,666 had previously been transferred from Public Works and Planning for this server.
- b) Transfer \$2,000 from Parks special project account for Civic Center Equipment to ITS Internal Service Fund to purchase a new multi media server for the Commission Chambers.
- c) Transfer \$8,595 from the capital projects fund for the Public Works Complex to ITS Internal Service Fund to purchase a new multi media server for the Commission Chambers.
- d) Transfer \$100,000 from the capital projects fund for the Public Works Complex to the Capital projects fund for the Public Safety Complex to assist in funding the cost of site work.

Consensus was to approve the Budget Adjustments.

**CONSENT AGENDA**

7. Bids, Purchases and Change Orders:

- a) PO 99631, after-the-fact for instrumentation for Swoope WTP Improvements to Byrd Automation Services (per request from CH2M Hill), \$399,915.00 (Budget: CIP: Utilities (approved by City Manager)
- b) Change Order to Southland Construction, Inc. for Forsyth Road Utility Relocation Agreement to increase the size of an existing 12" water main to 24", \$437,932.23 (Budget: Water & Sewer Revenue Bonds, Series 2002)

Consensus was to approve the Bids, Purchases and Change Orders.

**CONSENT AGENDA**

8. Calendar review.

Consensus was to approve the calendar with upcoming events.

**CONSENT AGENDA**

9. Updates concerning:  
– Progress Energy (Florida Power Corporation)

Assistant City Manger Randy Knight provided an update. He said the transcript from the court reporter has yet to be received. Discussion ensued regarding the fees from the City's consultants for the arbitration process. Commissioner Metcalf commented on how the arbitration process was prolonged. Consensus was to receive the update provided. **CONSENT AGENDA**

S City Hall redevelopment

Commissioner Storer asked for an update on what the next steps are with this issue. Consensus was for an update and time line on this issue to be provided under the City Manager's Report.

**CITY MANAGER'S REPORT**

Mayor Hotard adjourned the meeting at 6:10 p.m.

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Deputy City Clerk