

**CITY OF WINTER PARK CITY COMMISSION
WORK SESSION
FEBRUARY 10, 2003**

COMMISSION CHAMBER

4:00 p.m.

PRESENT: Mayor Roland F. Hotard; Commissioners John Eckbert, Barbara DeVane, Doug Storer, and Doug Metcalf (arrived at 4:18 p.m.); City Attorney C. Brent McCaghren; City Manager James Williams; Deputy City Clerk Tania Haas.

INVOCATION: Pastor Jim Book, First Christian Church of Winter Park

1. Presentation by FDOT regarding transportation and rail initiatives.

City Manager Williams presented this item. FDOT Representative Karen Adamson presented a power point presentation on the Summary of Rail Initiatives and the Transportation Initiatives in Central Florida. Issues discussed included the existing transportation system, the master plan for I-4, special use lanes, I-4 construction and alternatives by 2008. There was discussion about the need for the number of buses to increase in this region. Consensus was to receive the presentation regarding transportation rail initiatives. **CONSENT AGENDA**

2. Request for fee waiver for use of Central Park by the Winter Park High School as part of their 75th Anniversary celebration event.

City Manager Williams presented this item. Winter Park High School Administrator Marie Olizondo Harding spoke about the event and the planned picnic in the park. She said the Parks and Recreation Board approved the event but did not recommend the fee waiver. Ms. Harding reported the event is scheduled for April 5th from 11:00 a.m. to 2:00 p.m.

Mayor Hotard, Commissioners DeVane and Storer provided supportive comments regarding the event and the fee waiver request. Commissioner Metcalf expressed his concern with waiving fees for this event and denying other requests from various organizations. Commissioner Eckbert expressed concern with breaking city policies. Consensus was to approve the fee waiver request from Winter Park High School for the use of Central Park. **CITY MANAGER'S REPORT**

3. Warrant analysis for a stop sign at Loch Berry and Langholm.

This item was postponed until the February 24, 2003, work session.

CONSENT AGENDA

4. Selection of on-going financial advisor for bond issues.

Assistant City Manager Knight presented this item. He reported five bids were received for RFP-7-2003 and the Selection Committee has recommended the firm of Dunlap & Associates to be the financial advisor for the City. Consensus was to award to Dunlap & Associates as the on-going Financial Advisor for bond issues. **CONSENT AGENDA**

5. Presentation regarding the Park Avenue Way Finding Signage Program.

Planning Director Don Martin presented this item. Innovision Design Incorporated representative Bruce Kaiser provided a power point presentation on the Park Avenue Way Finding Signage Program. He spoke about the four sign types proposed, directory signs, possible locations and the unit cost for each of the signs proposed (A, B, C, D).

Discussion ensued regarding whether street signs can be incorporated into the types of signs proposed. There was discussion on whether the signs proposed can be manufactured in house (by city staff). Additional discussion ensued regarding the need to review the cost for each sign specifically for the directional sign proposed for 17/92. It was suggested that a sign is needed to indicate where Park Avenue is located. Planning Director Martin clarified the purpose of having a sign on 17/92.

Consensus was to receive the presentation regarding the Park Avenue Way Finding Signage Program. Direct staff to go back and review the entire signage program to address pricing, the various types of signs to be used and the appropriate location for each type of sign.

CONSENT AGENDA

6. City Hall space needs contract with ACi.

Planning Director Martin presented this item. ACi representative John Cunningham explained the program and the scope of services proposed. Commissioner Eckbert elaborated on the cost per hour and if an estimate of hours would be provided by the consultant. Mr. Cunningham spoke that the end product will be presented when the study is completed. There was discussion whether a space needs study was performed for the public safety building. Commissioner Eckbert asked to be updated periodically as to the status of the study. Mr. Cunningham elaborated that the report will contain a head count of employees and the existing square feet by department. Consensus was to approve the execution of the contract. Authorize the Mayor to execute the City Hall space needs contract with ACi, in the amount of \$65,000.

CONSENT AGENDA

7. Opportunity to sponsor a civic giving dinner to raise awareness to the City's public art and civic giving program and to raise funds to purchase art for the new Public Safety Building

Planning Director Martin presented this item. He spoke of the purpose of this program and possibly having to hire an events promoter. Commissioner DeVane spoke about inviting the community and whether the board appreciation dinner should be held at the new building. Discussion ensued about the concept of civic giving. Commissioner Storer expressed his concern that the event proposed may be perceived more as an exclusive event. Mayor Hotard was not supportive of combining this event with the board appreciation dinner. He asked that staff separate the two events. Commissioner Eckbert commented on whether this should be the first event held upon completion of the facility. Mr. Martin explained that this concept could be used to develop and cultivate a list of people that may be interested in civic giving. He elaborated on how civic giving has been a legacy for the city. It was suggested to plan a private dinner the night before the public opening along with special invitations to the individuals that assisted with the successful referendum. Consensus was to dismiss sponsoring a civic giving dinner to raise awareness to the City's public art and civic giving program. Move forward with promoting the Civic Giving Program to raise funds for public art or for other appropriate uses.

CONSENT AGENDA

8. Bids and Purchases:

- a) PO 98859, after-the-fact, to Invensys Co., for assorted water meters and accessories, \$103,415.00 (Budget: Utilities)
- b) RFP-1-2003, Printing of Winter Park Update (newsletter), to Abbott Printing Co., per tabulation attached (Budget: Public Relations)
- c) PR 100292, to Vermeer Southeast Sales & Service for a stump cutter with remote control for Forestry off of City of Atlanta contract #7369, \$30,852.00 (Budget: Forestry)
- d) Extension of bid W P-5-2001/2, Towing/Wrecker Service, to Link's Automotive, Inc. All prices, terms and conditions remain the same as last year (Budget: Fleet and Departments)

Regarding item b), Commissioner DeVane inquired whether this cost includes postage. She suggested extending the existing contract because the City has hired a communication consultant to review the current communication needs of the City. Consensus was to approve the Bids and Purchases. **CONSENT AGENDA**

9. Calendar review.

Consensus was to update the calendar with upcoming events.

CONSENT AGENDA

10. Updates concerning:

- Florida Power Corporation (Progress Energy)

Assistant City Manager Knight provided an update on this issue. He reported that an opinion of value should be obtained by April. Discussion ensued regarding the cost to date for legal services. Commissioner Storer inquired whether an estimate for legal services for the rest of the year can be obtained from the firm of Gray Harris. Mr. Knight explained the legal fees are billed to the City on a monthly basis.

Commissioner DeVane spoke about an article about the Public Service Commission attempting to stop municipalization of a water utility. Mr. Knight elaborated on the PSC's effort this year to submit before the legislator changes to the rules for municipalization. He reported that the City has been approached by Mr. Bill Peebles to lobby on behalf of the City against the efforts of the PSC. He noted the cost for this service is \$10,000. Commissioner Eckbert explained the details of the PSC article. Consensus was to receive the updates concerning Florida Power Corporation. Direct staff to obtain a cost estimate from Gray Harris regarding future monthly billings throughout the end of the year. **CONSENT AGENDA**

Regarding whether the City should contract with Mr. Bill Peebles for lobbying services, consensus was to discuss this issue in further detail under the City Manager's Report.

CITY MANAGER'S REPORT

- S City Hall redevelopment

No update provided.

Informational Purposes Only:

1. Approve request from Orange County East Rotary Club to waive fees for off-duty police and fire services for the annual Metro Cup Boating Regatta on March 1, 2003.

New Business:

1. Mayor Hotard asked for an update on the Time Warner Cable and the Sunshine Network disagreement.

Mayor Hotard adjourned the meeting at 6:10 p.m.

Deputy City Clerk