

**CITY OF WINTER PARK CITY COMMISSION
WORK SESSION
JANUARY 13, 2003**

COMMISSION CHAMBER

4:00 p.m.

PRESENT: Mayor Roland F. Hotard; Commissioners John Eckbert, Doug Storer (arrived at 4:08), and Barbara DeVane; City Attorney C. Brent McCaghren; City Manager James Williams; City Clerk Cynthia Bonham and Deputy City Clerk Tania Haas. Commissioner Doug Metcalf was absent.

INVOCATION: John Holland, Parks and Recreation Director

1. New employee introductions hired from October-December 2002.

New employees were introduced by the following Department Directors: Parks and Recreation John Holland, Public Works Jim English, CRA Manager Alberto Vargas, Police Chief Doug Ball, and Fire Chief Jim White.

2. Discuss the fee waiver request of the Polasek Museum for construction fees.

City Manager Williams presented this item. He explained the administrative fees which are in the areas of building, fire and police that the City is being asked to waive. He reported that staff has concerns with this request.

Polasek Museum project architect Susan Gantt, spoke on the maintenance and upgrades planned for the existing facility. She reported that a state grant has been received to complete Phase one of two or three phases. She said the request is for financial participation from the City with the project.

Board Member Wil Wisler elaborated on the grant that was received and the improvements planned for the museum.

Commissioner Storer asked for clarification on the grant received and the phases planned for the facility. There was discussion regarding where the additional phases are ranked in the state level grant process. Commissioner DeVane although supportive of assisting in some fashion, expressed her concern with approving the request. Commissioner Storer discussed how this request should have been presented during the City's budget cycle. He agreed with Commissioner DeVane and the City approving an in-kind contribution to the museum. Discussion ensued regarding the amount of fees proposed to be contributed. Consensus was to approve organizational support in the amount of \$5,000, to be funded from the Contingency Fund, in lieu of waiving the fee for construction permits as requested by the Polasek Museum. **CONSENT AGENDA**

3. Request of the Enzian Theater to utilize City Hall for film maker conferences and lectures.

City Manager Williams presented this item. Enzian President Sigrid Tiedtke explained the request from representatives of the Enzian Theater. She spoke that the request is to hold panel discussions in the City Hall Chambers between the hours of 8:00 a.m. and 5:00 p.m. She reported that the schedule is still under review. Commissioner DeVane inquired into the possibility of

involving the community in the meetings. Commissioner Storer asked if Rollins College will be a participant in the meetings. Ms. Tiedtke responded that community participation could be a possibility and that this event is primarily sanctioned by the University of Central Florida. City Manager Williams spoke that availability dates for the Chambers facility will be coordinated between City Hall staff and representatives from the Enzian Theater. Consensus was to approve the request of the Enzian Theater to utilize City Hall for film maker conferences and lectures.

CONSENT AGENDA

4. Discuss the expansion of the newsrack ordinance to cover the downtown area from New York Avenue over to Interlachen Avenue.

City Manager Williams presented this item. He spoke that the success of the newsrack ordinance has prompted staff to request that the regulated area be extended to the downtown area from New York Avenue to Interlachen Avenue. CRA Manager Alberto Vargas provided an explanation of the request. City Attorney McCaghren clarified the definition of the Park Avenue corridor and how it is amended in the proposed ordinance. Consensus was to authorize the advertisement to amend the news rack ordinance to expand the coverage in the downtown area from New York Avenue over to Interlachen Avenue.

PUBLIC HEARING AGENDA

5. Project update and change order #1 for the Public Safety Facility.

Public Works Director Jim English explained the change order requested by staff. Consensus was to receive the project update and approve Change Order #1 for the Public Safety Facility in the amount of \$372,731.55.

CONSENT AGENDA

6. Discuss contracting with Pecora & Pecora to assist in reviewing the City's communications efforts.

City Manager Williams presented this item. He said staff was asked to negotiate a contract with this firm for the purpose of improving the City's communication with the public. Pecora & Pecora President Ron Pecora explained the proposal submitted by his firm. Discussion ensued regarding the opportunity this presents to improve the communication needs of the City. At the request of Commissioner Storer, City Manager Williams explained that the City is involved in many complex issues at this time and that this firm could inform and educate the public of the issues. Commissioner Storer expressed his concern that the service provided should be used to inform and involve the public of the current issues and not to sell any political agendas. City Manager Williams reported that this will be funded from the Contingency Fund. Consensus was to approve contracting with Pecora & Pecora to assist in reviewing the City's communications efforts, in the amount of \$18,000 plus expenses for the project fee, \$7,000-\$9,000 for focus groups and surveys, and \$12,000 for Phase II, to be expended from the Contingency Fund.

CONSENT AGENDA

7. Presentation and proposal by CATSS (Center for Advanced Transportation Systems Simulations - UCF, ATT and Engineering and Computer Simulations, Inc.) regarding the

City's proposed participation in a simulation study for commuter rail.

Economic and Cultural Development Director Chip Weston spoke about the benefits that this project can provide to the City. CATSS Director Jack Shelter provided a demonstration of Phase 1 of the simulator model of the commuter rail station. There was discussion that City staff will be trained on updating and building on the database provided. Consensus was to receive the presentation by CATSS (Center for Advanced Transportation Systems Simulations - UCF, ATT and Engineering and Computer Simulations, Inc.) regarding the City's proposed participation in a simulation study for commuter rail. Approve expending \$24,000 from the CRA fund as Winter Park's contribution toward the cost. **CONSENT AGENDA**

8. Discuss Winter Park's response to Orange County's Mobility 20/20 Plan.

Orange County Administrator Ajit Lalchandani provided a powerpoint presentation on the Orange County Mobility 20/20 Plan. Topics discussed included surface transportation, transit issues, movement of freight, local needs, growth management, historical transportation funding and management, financing plans, oversight and governance issues and a summary and recommendations. Discussion ensued regarding revenues generated from toll facilities and whether the revenues will be used for road improvements throughout the State. The Orange County Transportation Planner provided a construction update on the status of the SR 436 roadway that leads into Baldwin Park. Commissioner DeVane commented on the amount of cut-through traffic in the City from Orlando. Mr. Lalchandani reported that the Orange County Commission unanimously approve this plan on December 18, 2002. He elaborated on the additional recommended actions which include a possible sales tax referendum and other local funding sources. Consensus was to receive the report from Orange County Manager Ajit Lalchandani regarding Orange County's Mobility 20/20 Initiative. **CONSENT AGENDA**

9. Budget Adjustments:

- a) Transfer \$400 from Parks to Public Works to reimburse the cost for 32 traffic signs for the Forestry Division.
- b) Transfer \$3,330 from Fleet Maintenance to ITS for annual maintenance agreement for the Trak Engineering Fuel Maintenance System.
- c) Transfer \$1,795 from Fleet Maintenance to ITS to purchase a new computer for the Trak Engineering Fuel Maintenance System.
- d) Transfer \$885 from the Fire Department to ITS to purchase a new computer.
- e) Transfer \$7,000 from the Water and Sewer R & R Fund, \$7,000 from Public Works, and \$14,000 from the Water and Sewer Operating Fund to the Vehicle Replacement Fund to purchase a Low Boy Vehicle with trailer.
- f) Transfer \$93 from Stormwater Fund, \$874 from Water and Sewer Operating Fund and \$77 from Fleet Maintenance to Public Works to cover cost of employee Christmas celebration.
- g) Appropriate \$6,000 of General Fund Balance designated for Code Enforcement Training for travel and training in the Code Enforcement Division.
- h) Transfer \$7,000 from General Fund Contingency for geotechnical services to determine suitability of Lake Island site for the Rollins College Softball Field Project.
- i) Carryforward ongoing capital projects from FY 2002 to FY 2003. Projects carried forward totaled: CRA (\$2,294,259 - to be financed with line-of-credit), General Capital Projects (\$1,257,903), Stormwater Capital Projects (\$1,455,603), Streets

and Sidewalks - Fund 304 (\$100,000), Central Facility Improvements (\$245,696), Sewer Impact Fee Fund (\$545,000), Water Impact Fee Fund (\$310,000) and Water and Sewer R & R Fund (\$2,207,910).

- j) A listing of open purchase orders as of September 30, 2002 that were carried forward to FY 2003 is included for your information. The total open purchase orders carried forward were \$11,766,646.47.

Consensus was to approve the Budget Adjustments.

CONSENT AGENDA

10. Bids and Purchases:

- a) PR 98972, to Nortrax for a John Deere Excavator for new lateral sewer crew from Manatee County bid RFQ 02-5092DL, \$43,119.85 (Budget: Vehicle Replacement)
- b) Amendment to Task Order 2002-01 to CH2M Hill for modifications to the Water System Improvement Program to Swoope Ground Storage Tank, \$12,000.00 (Budget: Swoope Avenue WTP Improvements)
- c) Extension of RFP-2-2002, Drink Vending Machines with Coca-Cola Bottling Company at no cost to the City.
- d) Extension of Bid WP-2-2001, Interior Plant Maintenance for the Civic Center and Farmers' Market with prices, terms and conditions to remain the same. (Budget: Civic Center, Farmers' Market).

City Manager Williams explained that a duplicate purchase order for St. Joe Commercial was included in error. He reported that it has been canceled. Consensus was to approve the Bids and Purchases.

CONSENT AGENDA

11. Calendar review.

Consensus was to update the calendar with upcoming events.

CONSENT AGENDA

12. Updates concerning:

- Florida Power Corporation

Assistant City Manager Randy Knight provided an update on the arbitration hearings. He said the hearings will continue the week of January 27, 2003. Consensus was to receive the update provided.

CONSENT AGENDA

S City Hall redevelopment

Planning Director Martin reported that the public meeting on the redevelopment of City Hall is scheduled for January 27, 2003. He said Orange T.V. has produced a video of the building with Robin Chapman as the narrator which will be presented at the public meeting. He explained an additional analysis that has been conducted by St. Joe Commercial on the life cycle cost of this facility. Consensus was to receive the update provided.

CONSENT AGENDA

New Business:

Mayor Hotard asked that Baldwin Park Developer David Pace discuss the status of the DFAS building located on the former Navy base. There was discussion about temporarily opening Lakemont Avenue to allow ingress and egress for the DFAS employees. Mr. Pace explained how the redevelopment activity occurring in the intersection of Corrine and Bennet impacts users that work in the area. He said access through Lakemont Avenue will be granted only to DFAS employees. Mr. Pace spoke the request for access is for approximately a two month period. Mayor Hotard suggested that the developer post a sign at Lakemont that specifies the use of the roadway is temporary and strictly for DFAS employees. City Manager Williams elaborated on alternate routes recommended by staff. City Engineer Attaway addressed the two options recommended by staff. City Attorney McCaghren noted that this request would only be granted for a couple of months and that it would only provide access to the two parking lots. Consensus was to approve the request from David Pace, Baldwin Park developer, to allow them to enter onto Lakemont Avenue for road construction at Corrine and Bennet on a temporary basis. Install a sign indicating the termination date.

CONSENT AGENDA

Mayor Hotard adjourned the meeting at 7:00 p.m.

Deputy City Clerk