The meeting of the Winter Park City Commission was called to order by Mayor Steve Leary, at 3:30 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida. The invocation was provided by Joseph Richardson, Central Florida Freethought Community, followed by the Pledge of Allegiance.

Members present:  
Mayor Steve Leary  
Commissioner Greg Seidel  
Commissioner Sarah Sprinkel  
Commissioner Carolyn Cooper  
Commissioner Pete Weldon  

Also present:  
City Manager Randy Knight  
City Clerk Cynthia Bonham  
City Attorney Kurt Ardaman  

Approval of the agenda

Motion made by Commissioner Sprinkel to approve the agenda; seconded by Commissioner Seidel and carried unanimously with a 5-0 vote.

Mayor’s Report

Sid Cash, representing Winter Park Pop Warner, Inc., presented a $70,000 check to the City to help pay for improvements to Showalter Field.

a. Civil Service Board appointments:

Mayor Leary reappointed Gary Brewer and nominated Ansley Butts and Stephen Stutzler to the Civil Service Board (2017-2019); seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote.

Other business

Mayor Leary spoke about the golf course improvements looking great and that he wanted to create a smaller task force of five members to meet either monthly or quarterly to make sure the City is getting the most out of its investment and that the City is heading in the right direction. Mayor Leary will bring this back at the next meeting for discussion.

City Manager’s Report

City Manager Knight provided an update on the library lawsuit. He stated that Mr. Michael Poole has now filed for a motion for a re-hearing and a motion to amend the judge’s order that has stalled the entire project. He stated the City has currently spent just under $202,000 trying to move forward with the bond issues; $168,000 on the validation side, $33,000 on the writ certiorari that is still pending and now we have to respond to Mr. Poole’s latest filing. Mayor Leary commented that the bond market is going to see increased rates so the cost of the lawsuit as well as probable additional dollars spent in acquiring and securing the bonds
because of rate increases could potentially cost the City another $750,000 over 20 years. Attorney Ardaman spoke about the appeals filed by Mr. Poole that they believe are procedurally improper and substantively without merit and still pending. (Later in the evening during the public comment section for items not on the agenda, Attorney Ardaman announced he was just informed that the judge has ruled against Mr. Poole’s motions for a rehearing and to amend the final judgment in this case).

City Attorney’s Report

Attorney Ardaman spoke about the lot split request that previously came before the Commission regarding Champion Circle that was continued to this evening. He stated since this is not being heard this evening he recommended to re-advertise for a date certain and a hearing after the Wednesday meeting this week where they will try and facilitate a resolution.

Motion made by Commissioner Weldon to re-advertise for a specific date for a hearing per the City Attorney’s request; seconded by Commissioner Cooper and carried unanimously with a 5-0 vote. No public comments were made.

Consent Agenda

a. Approve the minutes of December 12, 2016.
b. Approve contract renewal with Gerhartz & Associates LLC, and authorize the Mayor to execute Amendment No. 4 (RFQ-16-2012).

Motion made by Commissioner Cooper to approve the Consent Agenda; seconded by Commissioner Sprinkel and carried unanimously with a 5-0 vote. No public comments were made.

Action Items Requiring Discussion

No action items.

Public Hearings:

a. Request of CDS Contractor, Inc.: Subdivision approval to re-orient and re-plat the properties at 1300 and 1324 Miller Avenue.

Planning Manager Jeff Briggs summarized the request that was tabled in December. He spoke about the tree issue from the last meeting that has been determined to be a camphor tree that needs to be removed because of the driveway. The tree in question was a 55” camphor tree along the Miller Avenue frontage. Staff explored the option of significantly reducing the width of the proposed 20 foot driveway down to 10 feet in the vicinity of the camphor tree in order to save that tree. However, in the opinion of the City’s Urban Forestry Manager, the root system of
the camphor would be severely impacted as well as a large portion of the canopy would need to be removed on the west side to create the open pathway for vehicles and also on the south side for the townhouse. So while you could get around the trunk of the tree with a smaller driveway about 60% of the tree canopy would need to be removed; thus, the entire tree should be removed.

**Motion made by Commissioner Seidel to approve the request; seconded by Commissioner Weldon.** No public comments were made. **Upon a roll call vote,** Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

Commissioner Sprinkel asked that they receive information regarding any impacted trees before the meetings so they do not have to postpone items because of the lack of that information. It was agreed that this would be a procedure to follow.

b. **Request of Randall Lazarus for subdivision or lot split approval to divide the property at 1800 Edwin Boulevard into two single family lots.**

Planning Manager Jeff Briggs explained the request and lot width variance request of 62.5 feet as required in R-1A zoning. Staff recommendation was denial because it did not meet the frontage criteria but that the P&Z members felt the 62.5' lots fit in better with the character of Edwin Boulevard and that having two smaller homes was better than one much larger home.

Commissioner Sprinkel spoke against the request because of lowering the lot width and wanted the 75’ to remain. Commissioner Cooper also spoke against the request because it failed the comprehensive plan test, the 62.5’ did not favorably compare to the neighborhood, and that the code should be followed.

Commissioner Seidel declared a conflict of interest and did not vote. Form 8B is attached. He asked if that would make a difference if they had different size lots instead two lots the same size.

Commissioner Weldon addressed the lots across the street being comparable to this request so he agreed with the lot split request. Mayor Leary stated he attended the P&Z Board meeting and agreed that two homes would better fit into the neighborhood.

**Motion made by Commissioner Weldon to approve the lot split request; seconded by Mayor Leary.**

Mark Squires, Winter Park Land Company, representing the applicant/seller, spoke in favor of approving the request. He addressed this lot being the largest one on the street and that a 7,000 square foot house could be built that would not fit in with the street.
Upon a roll call vote, Mayor Leary and Commissioner Weldon voted yes. Commissioners Sprinkel and Cooper voted no. Commissioner Seidel recused himself from voting due to a conflict of interest. The motion failed with a 2-2 tie vote.

c. AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, PROVIDING FOR THE APPROVAL OF THE PROJECT WELLNESS FINAL PLAT AND ACCEPTANCE OF THE DEDICATIONS THEREIN, INCLUDING THE RECONFIGURED PUBLIC RIGHTS-OF-WAY; PROVIDING FOR THE VACATION AND ABANDONMENT OF CERTAIN PORTIONS OF MIZE LL AVE NUE, SOUTH EDINBURGH DRIVE AND NORTH PERTH LANE AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR THE VACATION AND ABANDONMENT OF CERTAIN DISTRIBUTION AND UTILITY EASEMENTS; PROVIDING FOR THE RENAMING OF CERTAIN PUBLIC RIGHTS-OF-WAY; PROVIDING FOR CONFLICTS, SEVERABILITY, AN EFFECTIVE DATE AND RECORDING First Reading

Planning Manager Jeff Briggs addressed the approval of Project Wellness in May 2016 and the requirement to adopt an ordinance for a re-plat that includes vacations of public streets. He stated nothing has changed from the prior approvals and that this also includes the renaming of roads.

Motion made by Commissioner Sprinkel to accept the ordinance on first reading; seconded by Commissioner Weldon. No public comments were made. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

d. Request of Phil Kean Designs:

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I "COMPREHENSIVE PLAN" FUTURE LAND USE MAP SO AS TO CHANGE THE FUTURE LAND USE DESIGNATION OF LOW DENSITY RESIDENTIAL TO PARKING LOT ON THE NORTH 20 FEET OF 947 NORTH KENTUCKY AVENUE, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. First Reading

AN ORDINANCE AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE LOW DENSITY RESIDENTIAL (R-2) ZONING TO PARKING LOT (PL) DISTRICT ZONING ON THE NORTH 20 FEET OF 947 NORTH KENTUCKY AVENUE, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. First Reading

Attorney Ardaman read both ordinances by title. Planning Manager Jeff Briggs explained the request. The property at 947 North Kentucky backs up to the rear of the properties at 906/912/952 West Fairbanks Avenue that holds the offices of Phil Kean Designs. Those collective buildings have been renovated and rebuilt over the past 3-4 years and are in conformance with the City’s parking regulations.
However, due to the nature of their business, they experience times when their needs for parking are in excess of the City’s Code. The property at 947 North Kentucky Avenue was offered to them for purchase and their interest would be to create 5-6 employee parking spaces off the alley in the rear 20 feet of the 947 North Kentucky property and then develop and sell the balance of the property as a single family home or duplex. He addressed the split vote of the Planning and Zoning Board.

Commissioner Seidel announced speaking with David Stone in Mr. Kean’s office and a neighbor before the meeting. Commissioner Cooper spoke with two neighbors. Mr. Briggs addressed questions of the Commission. Discussion ensued that the parking would encroach into the neighborhood and the need to protect neighborhoods from commercial encroachment.

**Motion made by Commissioner Weldon to deny the request; seconded by Commissioner Cooper.**

David Stone, Phil Kean Design Group, spoke in favor of the request and played a video of the street that was modeled with existing homes there.

The following spoke in opposition to the request because of encroaching into residential:

Keith McClain, 835 N. Kentucky Avenue  
Shirlee Snodgrass, 731 Midget Drive  
Mary Randall, 1000 S. Kentucky Avenue  
Sonia McClain, 935 N. Kentucky Avenue  
Lurline Fletcher, 811 English Court

Mr. Stone explained the shortage of parking at their site and that sometimes employees are parking on the public street (Kentucky).

Commissioner Cooper spoke that this is a single family neighborhood. Commissioner Weldon voiced his concern with this request changing the zoning and land use that is too much for the circumstances.

**Upon a roll call vote to deny the request, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.**

e. **Request of Mr. Morgan Bellows:**

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, “LAND DEVELOPMENT CODE”, ARTICLE I “COMPREHENSIVE PLAN” FUTURE LAND USE MAP SO AS TO CHANGE THE FUTURE LAND USE DESIGNATION OF SINGLE FAMILY RESIDENTIAL TO LOW DENSITY RESIDENTIAL DESIGNATION ON THE PROPERTY AT 335 WEST COMSTOCK AVENUE, MORE PARTICULARLY
DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. First Reading

AN ORDINANCE AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE SINGLE FAMILY RESIDENTIAL (R-1A) DISTRICT ZONING TO LOW DENSITY RESIDENTIAL (R-2) DISTRICT ZONING ON THE PROPERTY AT 335 WEST COMSTOCK AVENUE, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE First Reading

Attorney Ardaman read both ordinances by title. Commissioners Seidel and Sprinkel stated they spoke with the applicant and/or neighbors regarding this request before the meeting.

Planning Manager Jeff Briggs explained the property is currently occupied by a single-family residence which is proposed to be demolished. He addressed the lot size and the zoning of the abutting properties to the north and the properties to the south across Comstock Avenue and to the west across Virginia Avenue zoned single-family (R-1A). The properties to the east are zoned low-density residential (R-2), which are occupied by the recently completed David Weekly townhomes and single-family homes.

The applicant has provided a development plan for a single family home. The proposed two-story single family home is a total of 4,361 square feet in size including the two car garage. The proposed home meets the R-2 setbacks and building lot coverage. Under R-2 zoning, this property could be used for a duplex. However, the applicant has volunteered to accept a restriction on the R-2 zoning that limits development of the property to a single family home and to no more than the 50% FAR shown. That restriction is included in the proposed zoning ordinance. The maximum FAR as currently zoned R-1A is 43%. What the applicant gains is to add 7% more FAR or 612 square feet of added house size.

The issue for the City is where to draw the line between the single-family R-1A zoning and the R-2 zoning. He addressed the split vote and no formal recommendation of the Planning and Zoning Board. Mr. Briggs responded to Commission questions. Discussion ensued regarding the proposed size of the house and the applicant wanting to increase the size thus causing the need for the two ordinances.

Randall Slocum, Slocum Platts Architects and representing the applicant, stated the rezoning gives them the opportunity to put more smaller second story space and further east with the shortened setback. He commented that scale-wise this is more compatible with the other buildings there and is a much better solution than being forced to do a design in R-1.

Applicant Morgan Bellows explained their request and asked for support because of the compatibility with the remainder of the street.
Commissioner Seidel commented that what they are proposing is a nice transition from what is built there to the single family homes and they have taken a lot of care as to how it fits in with the rest of the neighborhood but had concerns with changing the zoning.

Commissioner Cooper addressed her appreciation to the thought and architecture that went into this but disagreed with rezoning the property. She added that the line of demarcation needs to stop moving.

Mayor Leary stated he is less concerned with the rezoning because he believed the natural line to be the curb and that this request makes more sense with the remainder of the block. He stated he likes the proposal and the architecture and how they worked with the transition to the curbside. He addressed reviewing the rezoning that has occurred because he hears a lot from residents that they are rezoning everything and keep encroaching into their neighborhoods. He summarized the number of rezoning requests denied on the Westside, the ones that were approved, and the ones approved for the remainder of the City.

**Motion made by Commissioner Sprinkel to accept the first ordinance on first reading; seconded by Mayor Leary.**

**Motion made by Commissioner Sprinkel to accept the second ordinance on first reading; seconded by Mayor Leary.**

The following spoke in opposition to the request (rezoning concerns):

John Skolfield, 358 Ultoria Drive  
Bob Cambric, Hannibal Square Community Land Trust  
RuDean Shaw, 441 S. Virginia Avenue  
Martha Hall, 331 W. Lyman Avenue  
Lurline Fletcher, 811 English Court  
Maria Bryant, 450 S. Virginia Avenue, 400 W. Lyman Avenue  
Richard Habgoon, 411 W. Comstock Avenue

The following spoke in support of the request:

Gentleman residing at 426 W. Lyman Avenue (name not clear)

After public comments, Mr. Bellows and Mr. Slocum provided additional comments regarding the landscape plan, the location of the garage and driveway. Commissioner Sprinkel spoke about this remaining a single family home as part of the deed. Commissioner Weldon stated approving this request would be an accommodation for no strategic purpose and is voting against this only because of that reason.

**Upon a roll call vote on the first ordinance, Mayor Leary and Commissioner Sprinkel voted yes. Commissioners Seidel, Cooper and Weldon voted no. The motion failed with a 3-2 vote.**
Upon a roll call vote on the second ordinance, Mayor Leary and Commissioner Sprinkel voted yes. Commissioners Seidel, Cooper and Weldon voted no. The motion failed with a 3-2 vote.

Public Comments (items not on the agenda)

Scott Frazier, Terry & Frazier, P.A., representing the owners, spoke about 200 Oakwood Way and Champion Circle. He stated they do not oppose the lot split that is pre-existing in the Charmont Subdivision platted in the 1920’s. He stated the Champion Circle issue relates to the neighbor’s concerns about losing a small piece of land, the drive around and the island that has not been kept up. He stated the City has not maintained it and the neighbors have never used. He stated the Commission has received inaccurate information about the use of Champion Circle. He will attend the public meeting to be held on Wednesday.

Nancy Shutts, 2010 Brandywine Drive, asked about the cost to the City from the library PAC lawsuit and for the public to be made aware of what the delay has cost the citizens. City Manager Knight will send Ms. Shutts an email outlining the cost to the City. Attorney Ardaman stated he just received word that the judge just ruled against Mr. Michael Poole’s motions for rehearing and to amend the final judgment in this case.

Ms. Shutts also asked about red light camera revenues and how the revenue can or will be used so they can make suggestions as to how to use those revenues.

Mayor Leary welcomed the new Chamber of Commerce President Betsy Eckbert.

Recess

A recess was taken from 6:03 - 6:22 p.m.

f. Request of TGG Ltd.

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, “LAND DEVELOPMENT CODE”, ARTICLE I “COMPREHENSIVE PLAN” FUTURE LAND USE MAP SO AS TO CHANGE THE FUTURE LAND USE DESIGNATION OF COMMERCIAL TO CENTRAL BUSINESS DISTRICT ON THE PROPERTY AT 309 WEST NEW ENGLAND AVENUE (LOT 16, BLOCK 40), MORE PARTICULARLY DESCRIBED HEREIN. First Reading

AN ORDINANCE AMENDING CHAPTER 58 “LAND DEVELOPMENT CODE” ARTICLE III, “ZONING” AND THE OFFICIAL ZONING MAP SO AS TO CHANGE MEDIUM DENSITY MULTI-FAMILY RESIDENTIAL (R-3), DISTRICT ZONING TO COMMERCIAL (C-2) DISTRICT ZONING ON THE PROPERTY AT 309 WEST NEW ENGLAND AVENUE, MORE PARTICULARLY DESCRIBED HEREIN, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. First Reading

Attorney Ardaman read the ordinances by title. Planning Manager Jeff Briggs explained the request that is consistent with other zoning in that area. The
property is a vacant 50’ by 130’ lot (Lot 16, Block 40) that is 6,500 square feet in size. The other adjacent properties at 347 & 313 West New England and 301 West New England Avenue are all designated as Central Business District future land use and zoned C-2. The property directly across the street at 298 West New England also has the same designation and zoning.

**Motion made by Commissioner Cooper to accept the first ordinance on first reading; seconded by Commissioner Weldon.** No public comments were made. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

**Motion made by Commissioner Cooper to accept the second ordinance on first reading; seconded by Commissioner Weldon.** No public comments were made. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

**g. Request of Sydgan Corporation:**

**RESOLUTION NO. 2179-17:** A RESOLUTION OF THE CITY COMMISSION OF THE OF WINTER PARK, FLORIDA, ADOPTING AMENDMENTS TO THE AMENDED AND RESTATED DEVELOPMENT ORDER FOR THE RAVAUDAUGE DEVELOPMENT AS ORIGINALLY ADOPTED ON NOVEMBER 10, 2014, PROVIDING FOR, CONFLICTS, SEVERABILITY AND EFFECTIVE DATE

Attorney Ardaman read the resolution by title. Planning Manager Jeff Briggs addressed the request made by the developer to make two modifications to the development order to the rules for the Ravaudage PD; one involves a new prospective apartment project that they want to increase to five stories; and to modify the Ravaudage PD land use plans to provide entitlements for two properties added to the PD (1325 Lewis Drive and 1531 Lee Road). Mr. Briggs answered questions.

Applicant Dan Bellows, 425 W. New England Avenue, representing Benjamin Partners, explained his request.

**Motion made by Commissioner Weldon to adopt the resolution; seconded by Commissioner Sprinkel.** No public comments were made. Upon a roll call vote, Mayor Leary and Commissioners Seidel, Sprinkel, Cooper and Weldon voted yes. The motion carried unanimously with a 5-0 vote.

**City Commission Reports:**

a. **Commissioner Seidel** – Reported that he is running in the March election.

b. **Commissioner Sprinkel** – No report.
c. Commissioner Cooper - Reported that she wanted to discuss the C-2 business areas, vertical zoning, and design standards in the future. She also addressed acknowledging Ms. Womble for the globes during the holidays. It was clarified she was already acknowledged the first year these were introduced.

d. Commissioner Weldon - Wanted to see the Commission give specific direction to staff regarding the development of design guidelines for the main corridors and for the mixed-use code, both to be done this year as approved in the comprehensive plan submission now before the State: 1) the first direction he proposed is that any design guidelines for the corridors and for mixed use codes be objective in nature, with the intent that such guidelines will be enforced by staff on a project by project basis; and 2) the second direction he proposed is that we ask staff to identify cities similar to Winter Park as model cities for design guidelines and mixed use codes, that staff provide them with a list of such cities with links to or copies of relevant materials, and that staff provide them with details of actual projects completed under such guidelines and codes within the selected model cities.

There was a consensus that the City Manager review and forward this to staff for a future discussion.

e. Mayor Leary - Spoke about the tragic loss of the Orlando police officer and the Orange County deputy and how much he appreciates our police department and fire department and how they protect them every day.

The meeting adjourned at 6:52 p.m.

Mayor Steve Leary

ATTEST:

City Clerk Cynthia S. Bonham, MMC
WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)
APPOINTED OFFICERS (continued)

• A copy of the form must be provided immediately to the other members of the agency.
• The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:
• You must disclose orally the nature of your conflict in the measure before participating.
• You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, ___________________, hereby disclose that on ______________________, 20__

(a) A measure came or will come before my agency which (check one or more)

X inured to my special private gain or loss;

_ inured to the special gain or loss of my business associate, ________________________________;

_ inured to the special gain or loss of my relative, ________________________________;

_ inured to the special gain or loss of ________________________________, by whom I am retained; or

_ inured to the special gain or loss of ________________________________, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

CURRENTLY UNDER CONTRACT WITH REQUESTOR ON SEPARATE PROJECT.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.