

CITY COMMISSION WORK SESSION
August 13, 2012

The work session was called to order by Mayor Bradley at 2:05 p.m. in the Commission Chambers, 401 Park Avenue South, Winter Park, Florida.

Members present:

Mayor Kenneth Bradley
Commissioner Steven Leary
Commissioner Sarah Sprinkel
Commissioner Tom McMacken
Commissioner Carolyn Cooper

Also present:

City Manager Randy Knight
Deputy City Clerk Michelle Bernstein
Wes Hamil, Finance Director

This meeting was a work session with no public input.

2013 Budget discussion:

Mayor Bradley spoke briefly about the overall budget approval process. Each Commissioner was asked to provide a brief summary of their items to help prepare a more defined list to determine the areas and priorities they need to focus on to determine their overall goal. The budget recommendations that were submitted in writing from each Commissioner are attached at the end of these minutes.

It was agreed that during today's meeting each Commissioner would share their budget suggestions and if a consensus on the item was reached, City Manager Knight will make note of it to ensure they are included when he presents the budget for first reading on September 10, 2012.

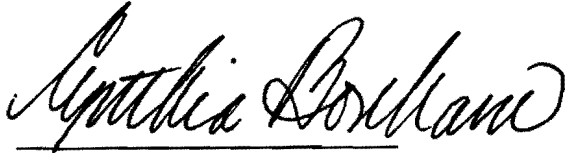
There was an overall discussion which included the following budget suggestions:

Suggested item	General Fund	Electric Fund	Comments
Commissioner McMacken's Items			
Signage for Historic District	(10,000)		
Provide City funding for KWPB staff	(20,000)		
Match for geo-thermal at Cady Way Pool	(70,000)		Pool shell to be paid fully from General Fund
Discontinue operating contribution to Friends of Mead Garden	100,000		2013 funding was contingent on the signing of an Operating Agreement and hiring of Director
Mayor Bradley's Items			
Invest in Capital improvements AND in unrestricted assets. Improves Electric Utility bond ratings and financial viability for today and future generations.			Proposed budget includes \$1,275,000 for routine capital and \$4,000,000 for undergrounding of electric utility lines
Revise method of allocating funds to outside organizations			Funds allocated to specific agencies be budgeted by Commissioner and allocated at the discretion of Commissioners. Also, all funds in this category require at least an equal fund raising match. GOAL: To broaden the community organizations supported and leverage City investments to increase philanthropy over time.
Commissioner Cooper's Items			
Lighting for Ward Soccer Field B & C	(90,000)		The wooden poles are dangerously deteriorated and rotten. The lights are old technology, requiring more manpower to replace and not energy efficient. This request has been on our capital plan for many years.
Actuarial cost analysis of pension reform recommendation presented at the June 23, 2012 executive session	(10,000)		Professional analysis needed to facilitate Commission decision regarding implementation of pension reform in FY 2013.

Suggested item	General Fund	Electric Fund	Comments
Mead Garden	100,000		Continue our commitment to fund capital improvements to implement Master Plan at a lower level that acknowledges the need to share limited funding with other pressing parks needs.
SunRail quiet zone enhancements	TBD		Commission approved a resolution to support Quiet Zones. Total cost of Quiet Zones estimated at \$3.0 - \$3.4M. Unofficial estimate for first group of crossings (Lyman, Morse, Canton & New York) is \$1.9M.
			This leaves a shortage of \$1.1M for first group and \$2.6M for all 16 crossings. Does the work need to be done before 2014 SunRail service? How will it be funded? Can some work be delayed? Are we anticipating State or Federal funding?

Mayor Bradley requested to set aside 60 minutes during the next Commission meeting to discuss the budget. This would allow Commissioners Leary and Sprinkel ample time to present their budget recommendations and for the Commission to take appropriate action. He asked that it be added the next agenda under Action Items Requiring Discussion. There was a majority consensus with this request.

The meeting adjourned at 3:25 p.m.



City Clerk Cynthia Bonham

City of Winter Park
2013 Proposed Budget
Recommendations from Mayor Bradley

Category	Department/ Description	Recommendation	Fund ¹	Financial Impact Decrease/(Increase)	Operational Impact
Suggestions					
		Invest in Capital improvements AND in unrestricted assets. Improves Electric Utility bond ratings and financial viability for today and future generations.	Amount allocated for Capital projects	\$ 4,275,000	
	Electric Utility		Unrestricted Net assets	\$ 1,000,000	
		Funds allocated to specific agencies be budgeted by Commissioner and allocated at the discretion of Commissioners. Also, all funds in this category require at least an equal fund raising match. GOAL: to broaden the community organizations supported and leverage City investments to increase philanthropy over time.	34-48: Heritage Center Operation 34-49: Historic Preservation 34-51: Public Art 52-12: United Arts 52-19: Winter Park Historical Association 52-46: St. Patrick's Day parade	\$ 122,000	
	Community Support		Commissioner Community allocation	\$ 122,000	
		Sub-total		\$ 5,519,000	

¹The various programs of the City are divided by fund in the Proposed Budget Document. Also, the first three digits of the account number indicate the fund. For example, account 001-1501-513.12-10 is part of the General Fund. The fund numbers of the City are: 001 (General Fund), 102 (Stormwater Utility Fund), 104 (Community Redevelopment Agency Fund), 403 and 437 (Water and Wastewater Utility Fund), 406 (Electric Fund), 501 (Fleet Maintenance Fund), and 509 (General

**City of Winter Park
2013 Proposed Budget
Recommendations from Commissioner McMacken**

Category	Department/ Description	Recommendation	Fund ¹	Financial Impact Decrease/(Increase)	Operational Impact
<i>Suggestions</i>					
	Capital	Historic District signs	General	(10K)	
	Parks	City funding for KWPB staff	General	(20K)	
	Capital	Match for geo-thermal @Cady Way pool	General	(70K)	200K for pool shell repair to come from General Fund
	Parks	discontinue operating contibution	General	100k	2013 funding was contingent on the signing of an Operating Agreement and hiring of Director
		Sub-total		\$ -	

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Commissioner Cooper 12

	General Fund	Electric Fund	Comments
Lighting for Ward Soccer Field B&C	90,000		The wooden poles are dangerously deteriorated and rotten. The lights are old technology, requiring more manpower to replace and not energy efficient. This request has been on our capital plan for many years. The field is used by hundreds of Winter Park children daily.
Actuarial cost analysis of pension reform recommendations presented at the June 23, 2012 executive session.	10,000		Professional analysis needed to facilitate Commission decision regarding implementation of pension reform in FY13. FOSTER: FOSTER 2010 - \$28K
Mead Gardens	(100,000)		Continue our commitment to fund capital improvements to implement Master Plan at a lower level that acknowledges the need to share limited funding with other pressing parks needs.
SunRail Quiet Zone Enhancements	TBD		Commission approved a resolution to support Quiet Zones. Total cost of Quiet Zones estimated at \$3.0-3.4M. Unofficial estimate for first group of crossings (Lyman, Morse, Canton & New York) is \$1.9M. Anticipate \$750K-800K will be available from SunRail residual funds. This leaves a shortage of \$1.1M for first group and \$2.6M for all 16 crossings. I was advised this work needs to be done before 2014 SunRail service. How will it be funded? Can some work be delayed? Are we anticipating State or Federal funding?

Unfunded liabilities have increased from \$8M in 2004 to \$19M in 2010.
 The City contributions to Police/Fire has increased from \$740K in 2004 to \$3.6M in 2013.

	2004	2013
Police	297K	1.94M
Fire	444K	1.7M
	<u>741</u>	<u>3.64M</u>