

**WINTER PARK POLICE OFFICERS' RETIREMENT SYSTEM**  
**Quarterly Meeting**  
**November 13, 2008**  
**6:00 P.M.**

Members: Murray Daniel, Chairman  
Randy Durkee, Secretary  
Zelle Washburn, Trustee  
Don Jung, Trustee

Attendees: Scott Christiansen, Attorney  
Jeff Templeton, Administrator  
Robert M. Dombrower, ICC  
Grant McMurray, ICC  
Burgess Chambers, BCA  
John Anke, BNY/Mellon Bank  
Kim Calhoun, Westwood  
Kathy Reed, PD Administrative Assistant

The meeting was called to order By Chairman Murray Daniel at 6:05 P.M.

A motion was made by Randy Durkee and seconded by Zelle Washburn to accept the minutes of the meeting dated August 14, 2008 and the quarterly billing for July-August-September 2008. All were in favor.

Chairman Murray Daniel announced the meeting dates for 2009. They are as follows: February 12, 2009, May 14, 2009, August 13, 2009, and November 12, 2009. The designated meeting time will be 6:00 P.M. Jeff has advised the Board that he has already secured the room for the scheduled meetings.

Jeff Templeton stated that during the recent market decline and institutional bankruptcies that the money managers were continually keeping Burgess Chambers and himself up-to-date on how the changes were affecting the pension plans. He also explained how they were implementing protective measures for the principle of the funds. The e-mails concerning this information were in the packages for review. Jeff thanked the money managers and consultants for their valuable information during this time. He especially gave thanks to Melissa Holdcraft at BCA for her expertise and for going the "extra mile" in assisting him during this time.

Burgess Chambers, BCA, gave his report. The total fund was down -3.7% for the quarter, down -11.3% for the year.

Burgess explained that the financial markets are poor and is not recommending any rebalance at this time. He requested that all incoming cash to the Plan would stay with Fiduciary Trust International of the South. Ann Orsek, Vice-President will continue to oversee these transactions.

Burgess advised that he does not believe that it is time to invest in real estate even though the Investment Policy Statement covers real estate.

Burgess presented a Proposed Investment Policy Statement for the Board to review.

A motion was made by Randy Durkee and seconded by Murray Daniel to have Fiduciary Trust International of the South to hold all cash and any new cash that comes into the Plan and not Disburse any funds to the money managers unless advised to do so. All were in favor. Jeff Templeton will notify Ann Orsek, Vice-President of Fiduciary Trust International of the South.

Grant McMurray, ICC, gave his report. The total fund was down -2.368% for the quarter, down -13.89% for the year and 4.14% for the 3-year period.

Grant explained that with the financial crisis continuing to pressure markets on a global scale it is useful to investigate and assess the overall impact of the crisis in terms of its effect on the Core Value strategy. He stated that they were departing slightly from their usual review and start with a brief synopsis of their quantitative process in order to set the backdrop for their assessment. He said that what is critical for success as a value manager is methodology to evaluate stocks that controls the human emotional part of the analytical process. They will achieve this by adhering to a multifactor modeling process for constructing their Core Value strategy. This process is constructed to rank stocks based on factors that contain a high degree of predictive ability of relative investment attractiveness. He said that new information populates their model every five trading days ensuring that the model is very robust and reflective of current market conditions.

John Anke, BNY/Mellon, gave his report. He gave a summary of their current service.

1. Investment Management
2. Trust and Custodian Service
3. Comprehensive services
4. Flexible Benefit Distribution Services
5. Asset Management

John Anke explained that the globally markets have slumped as poor economic data has led to recession fears. US equities (Russell 3000 Index) were down 17.7% and international equities (MSCI EAFE Index) fell 20% meanwhile, US fixed income has dropped a little over 2.3%. The market value of accounts has dropped from their September funding levels to \$15.3 and \$16.3 million for the Winter Park ~~Fire Fighters~~ <sup>Police</sup> Pension Trust Fund. October performance was down over 10% ✓

Kim Calhoun, Westwood, gave an overview of Westwood Group. She stated that Westwood had over 25 years of experience in managing institutional client's portfolios. They service over 300 clients' portfolios. The returns that Westwood Group are as follows: -15.5% for the trailing year with the Russell 1000 at -23.6%. They invest in high equity companies.

Kim continued explaining about their ways of portfolio management and their risk controls.

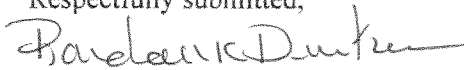
Scott Christiansen, attorney, gave his report.

Scott reported that he is working on a Proposed Ordinance concerning IRS codes.

✓ Jeff Templeton advised the Board that Westwood and BNY/Mellon would draft their fees from the WPPD pension trust fund account and then send the transaction information to Jeff Templeton, Administrator of the fund. Jeff explained that Fiduciary International of the South has been drafting their fees from the Fund in this manner since the onset and has worked well.

The meeting was adjourned at 7:42 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Randy Durkee".

Randy Durkee, Secretary