

**WINTER PARK POLICE OFFICERS' RETIREMENT SYSTEM
WINTER PARK FIRE FIGHTERS' PENSION TRUST FUND**
Special Meeting
11 December 2007
11:30 A.M.

WPPD Members:

Det. Murray Daniel, Secretary
Zelle Washburn, Trustee
Don Jung, Trustee

WPPD Members:

Chief Pat McCabe, Chairman
Lt. Dan Hagdorn, Secretary
Mike Clifford, Trustee
Tony Grey, Trustee
Tony Gray, Trustee

ATTENDEES

Jeff Templeton, Adm.
Burgess Chambers, BCS
Sidney Taylor, BCA
Kathy Reed, WPPD Adm.
Assistant

The Special Meeting of the Winter Park police Officers' Retirement System and the Winter Park Fire Fighters' Pension Trust Fund was called to order at 11:40 A.M. by WPPD Chairman Pat McCabe and Det. Murray Daniel..

Burgess Chambers, BCA, made opening comments:

- (1) He would like this meeting to be a workshop with working discussions.
- (2) He presented both Boards members a current IPS.
- (3) He stated that the current Investment Policy Statement over the last (5) five years needs more diversity. He would like to develop a program that has more diversity in the asset allocation.

PD – Has (2) two Large Cap Managers:

ICC – Core management (large caps) (balanced)
Northstar – Growth Manager

FD – Has (2) two Large Cap Managers: ICC & DHJ

Neither plans need (2) two Large Cap Managers. There is a need for investments in medium, small and international stocks.

Don Jung mentioned that over the last several years the idea of (2) two managers were hired to compete against each other. Burgess explained that very few managers outperform the S&P 500. Usually the top 100 firms perform about the same and the remaining 400 somewhat lower.

Tony Grey asked about the performance of ICC. Burgess Chambers gave a brief history of ICC explaining they have similar returns as S & P 500 and they do have low fees.

Burgess advised that performance seems OK but they need more trades.

Chairman Pat McCabe asked if both growth managers should be looked at being replaced.

Burgess stated that the managers should not be replaced until new ones are in place. Sidney Taylor (BCA) stated that ICC is doing a consistent good job but he also stated that most managers are average and the key is setting up the allocations properly.

Tony Gray asked if DHJ and Northstar should be replaced. Burgess answered that with his idea about Core & Value, keeping ICC at 15%, S & P 500 Index at 15 %.(Split active and passive.)

Tony Gray asked about PIMCO? Burgess said that there is no room for international bonds and Sidney added that there is a lot of risk pertaining to them.

Tony Grey asked about hiring Westwood that had been mentioned several times as having 10 good years by Burgess and Sidney. Sidney advised that Westwood had been doing well over the last 15 years. He said that they are a great Money Manager but wondered if they would be able to continue their good run?

Burgess advised having International Investments would help to diversify the funds and with lower risks. Developed countries (Japan, England (UK) USA make up 80% of the International Investments area) (Undeveloprd countries pose a currency risk) Funds are less likely to lose a lot of money using developed countries only.

Chairman Pat McCabe asked Burgess and Sidney if they are giving a recommendation as to the changing of Money Managers for the Funds. (Burgess said that they could recommend Money Managers and set up interview for the Boards.

Chairman Pat McCabe and Mike Clifford talked about accepting the recommendations of BCA and approving the Investment Policy Statement today. Tony Grey suggested 10/10/10 Large Caps and allow BCA to make recommendations on money managers at the next scheduled meeting. Tony Grey mentioned one of the 10% be Westwood. Both Boards agreed that Burgess could bring information concerning Westwood.

Winter Park Fire Fighters' Pension Trust Fund:

A motion was made by Tony Grey and seconded by Lt. Dan Hagedorn to approve the Investment Policy Statement with the change of 10/10/10. All were in favor.

Winter Park Police Officers' Retirement System:

A motion was made by Don Jung and seconded by Zelle Washburn to approve the Investment Policy Statement with the change of 10/10/10. All were in favor.

Burgess Chambers asked that there would be no Money Managers at the next scheduled meeting of both Boards on 14 February 2008. Jeff Templeton, administrator, was asked to contact DHJ, ICC and Northstar concerning this request. It was mentioned that Money Managers do not need to be at all meetings of the Boards.

Burgess Chambers asked the Board if his company could be compensated for Quarters 1 & 2. Jeff Templeton discussed the information at the last Board meeting concerning the compensation for Quarters 1, 2, and 3.

Winter Park Fire Fighters Pension Trust Fund:

A motion was made by Tony Grey and seconded by Lt. Dan Hagedorn to pay Burgess Chambers & Associates for 1 additional quarter. All were in favor.

Winter Park Police Officers' Retirement System:

A motion was made by Zelle Washburn and seconded by Murray Daniel to pay Burgess Chambers & Associated for 1 additional quarter. All were in favor.

The meeting was adjourned at 1:15 P.M.

Murray Daniel