CITY OF WINTER PARK
UTILITIES ADVISORY BOARD

Regular Meeting
500 N. Virginia Ave
Public Safety Community Room

June 27, 2018
12:00 pm

MINUTES

Present:
Jennifer Lyons
Lawrie Platt Hall
Jack Miles
Paul Conway
Richard James (Chair)
Hugh James

Absent:
Karim Arja
Rick Baldocchi

City of Winter Park Staff:
Dan D’Alessandro, Director Electric Utility
David Zusi, Director of Water & Wastewater Utility
Jason Riegler, Asst. Director of Water & Wastewater Utility
Justin Isler, Supervisor Electric Utility
Kris Stenger, Asst. Director of Building and Planning

Guests:
Todd Weaver

CALL TO ORDER:
• Meeting called to order 12:03 p.m.

ADMINISTRATIVE ITEMS:
• Deferred approval of May 23rd Minutes pending review of outstanding edits from Paul Conway and Hugh James. Paul to provide revisions to Dan for final disposition and approval for next meeting.
• Board elections
  o Richard James re-elected as Board Chair (Motion by Jennifer Lyons, seconded by Paul Conway)
  o Hugh James elected as Vice Chair (motion by Paul Conway, seconded by Jack Miles)

CITIZEN COMMENTS:
• None

NEW BUSINESS:

Action Items
• Preliminary outline of next year’s budgets for Electric & Water – item tabled for next meeting. Wes and Peter were not available for this meeting.
REPORTS:

Financial Reports
- Wes Hamil, Finance Director was unavailable for this meeting.

Water/Wastewater (presented by David Zusi)
- Completed set up for the smart controller rebate program for customer irrigation systems.
- Actively recruiting part-time position to support water conservation audits.
- David explained the challenging process for negotiating with SGL and Duke for final engineering of the impacted water and sewer designs to ensure system maintainability and contain cost overruns.
  - Fairbanks' negotiation with Duke continues to mitigate any final crossing issues.
  - I-4 Ultimate detail design is nearing completion
  - Note, any unplanned near-term cost impacts would be mitigated by future costs needed to upgrade aging infrastructure in same areas.
- The Reclamation water program to increase plant to full potential continues, albeit very slowly.

Electric (presented by Dan D’Alessandro)
- Customer Base Charge (continuing discussion)
  - Board continues to recommend a well-defined multi-year program (10+) to balance customers’ fixed and variable components of their monthly bill
  - Need equitable base charge to support ongoing infrastructure maintenance in the future
  - Dan is preparing plan with FMPA for City Commission.
  - Provide Board with preview at next meeting (include appropriate contributing personnel from FMPA).
- Cash Reserves - Jerry is preparing analysis for achieving proposed Cash Reserves over next five years.
- Fairbanks Undergrounding Project
  - Expect to start in October
  - Significant coordination efforts will be managed with weekly project management meetings with all partners
  - Major issue will be conduit boring under 17/92 at Fairbanks (will involve lane closure on Fairbanks)
  - Will require extended lane closings along Fairbanks – agreed to limiting this to 1000’ increments over life of work.
  - Working to secure property located at Kennedy and Wymore as a lay-down area during construction process
- Residential undergrounding on pace to complete mile and cost targets for the year.
- Outages:
  - Ten outages for the month
    - Longest was six hours due to tree; Impacted 359 customers
    - Working with tree trimming contractor to optimize schedule
  - Major outage of 12 seconds due to loss of Duke East/West Feeder
• Completed preliminary evaluation for securing redundant feeder from FPL
  o Considered a “duplication of service” that prevents FPL from funding the installation
    and charging City a prorated cost over life of agreement.
  o $30 million is estimate to complete, project on-hold.
• FPL proposal for street light upgrades
  o Negotiated prerequisite survey to be completed at no cost ($8K savings)
  o Need to define policy for street light spacing
• Pole Removal Program
  o Need a ten year program to methodically remove all poles to complete the overall
    undergrounding program
  o Exploring approach to finance costs through monthly utility fee linked to the property
    (not specific customer)
  o Next steps
    ▪ Review-revise with City Manager, Board
    ▪ Review updated program with City Commissioners
• Power Source Contract Negotiations
  o Reviewed sources and commitments to meet minimum and maximum daily demand
    requirements
  o Actively reviewing options for expiring contracts
• Hurricane Preparedness Program
  o Preparing city-wide program to define storm roles and responsibilities
  o Formalize pre-storm checkpoints beginning at 48-hours prior to impact

Sustainability (presented by Kris Stenger)
• Rebate Program (continuing discussion)
  o Board asked Kris last meeting to revisit assumptions for value of awards by
    appliance
    ▪ Researched value impacts of Energy Star and non-Energy Star appliances
    ▪ Solicited input (survey) from 330 fifth graders (program to engage them in
      sustainability awareness)
    ▪ Applied sensitivity weighting to lower income participants’ likely choices
  o Following discussion, Board offered some observations, though no hard
    recommendations:
    ▪ Be clear on purpose of program, i.e. encourage energy efficiencies, social
      program or some combination of both.
    ▪ Simplify program, i.e. perhaps limit appliances to just refrigerators
    ▪ Make rebate clear and scale within typical cost of proposed appliance
  o Through a show of hands, Board recommends continuing the program. Include item
    in scheduled joint board meeting in August.

MEETING ADJOURNED:
• Meeting adjourned at 1:56 p.m.

[Signature]
PhD