



Transportation Advisory Board Minutes

August 17, 2020 at 04:00 p.m.

Virtual Meeting

Present

Chairman Johnathan Thigpen called the virtual meeting to order at 4:04 p.m. Present: Johnathan Thigpen, Alexander Trauger, Micheal Dively, Jeffrey Osleeb, Katie Reischman, Rachel Andre and Jeffrey Sievers. Also Present: Associate City Attorney Michael Kelly. Staff: Planning Director Bronce Stephenson, Senior Planner Allison McGillis, Transportation Manager Sarah Walter, Senior Engineering Technician Keith Moore, Engineer I Hongmyung Lim, Assistant Director Public Works Don Marcotte, Sustainability Planner Vanessa Balta Cook, and Recording Secretary Mary Bush.

Prior to the election of Chair and Vice Chair, Mr. Thigpen asked staff and board members to introduce themselves.

Election of Chairman and Vice-Chairman

Motion made by Micheal Dively, seconded by Alexander Trauger to nominate Johnathan Thigpen as Chairman of the Board. Mr. Thigpen accepted the nomination. By a roll call vote, the motion carried unanimously 7-0.

Motion made by Katie Reischman, seconded by Johnathan Thigpen to nominate Alexander Trauger as Vice-Chair for the Board. Mr. Trauger accepted the nomination. By a roll call vote, the motion carried unanimously 7-0.

Approval of minutes

Motion made by Micheal Dively, seconded by Alexander Trauger to approve the March 12, 2020 meeting minutes. Motion carried unanimously with a 7-0 vote.

Discussion/Action Item

MICROMOBILITY

Mr. Stephenson provided the Board with a brief background of why the City is taking certain action to draft a new ordinance regarding micromobility. He explained that the intent of a company by the name of Newt Scooters to place electric scooters throughout Park Avenue was discovered during a prior meeting. This prompted a re-evaluation of the existing ordinance and the drafting of a new ordinance to confirm the specification of what would be allowed regarding commercial operation of micromobility devices within the City. Due, in part, to the City not currently having a sufficient bike or trail system to safely handle various forms of mobility, the City Commission is in favor of prohibiting micromobility devices. The main purpose of the new ordinance is to prohibit corporate operation of micromobility devices within the City and Central Business District, including Hannibal Square Neighborhood Commercial District and along Orange Avenue. Mr. Stephenson asked for the Board's input before the drafted ordinance was presented to the City Commission.

The Board discussed the proposed ordinance. Various questions were raised regarding clarification on private use and location of such use, personal assisted device exclusions, the

intent to focus on minor details regarding the ordinance, staging allowance of other devices in right of ways or public areas, and possible implementation of a non-motor bike share program.

Assistant City Attorney Mr. Kelly advised that electric bicycles are required to be regulated very similarly to regular, non-motorized, bicycles making them much less regulated than motorized scooters. He also mentioned that any portion of the new ordinance that is restricted by the uniform traffic code could be affected with future changes in State law, unless the authority to regulate is explicitly provided to municipalities.

Mr. Stephenson addressed the Board's questions. He informed them that privately owned micromobility devices are not currently allowed to be ridden in high pedestrian traffic locations due to safety reasons. He expressed that the intent is to keep the new ordinance broad to serve as a blanket coverage where exceptions can be made on a case by case basis. He also mentioned that the Orange Avenue Overlay (OAO) District will be included in the 2nd reading to the City Commission. Mr. Stephenson reconfirmed with the Board that the ordinance would clearly state that commercial operation of micromobility devices is not allowed, but personal devices are and can be used on sidewalks, roadways, and throughout town, except in map defined areas where there is right only in the roadway.

Mr. Osleeb expressed his desire to see adjustments to mapping to show where citizens are allowed to use micromobility devices and specifically with regard to the train station route.

Mrs. Reischman recommended to make it clear in the ordinance that staging in the public right of ways and parks is prohibited for any mobility device, and not just electric bicycles and motorized scooters.

The Board collectively agreed that the ordinance is a bit too broad, and the focus at this time should stay on prohibiting commercial use. They feel that afterwards, work can begin on developing definitive prohibitions on private use of electric bicycles and motorized scooters.

Motion made by Michael Dively, seconded by Katie Reischman to move the ordinance forward with the following modifications:

1. Focus on commercial devices
2. Provide map of where use of personal micromobility devices is prohibited on sidewalks
3. Clarify that the prohibition applies to staging of any device in public right of ways and parks. (Staff will ask city attorney for appropriate language for staging so as to not exclude pick up/delivery staging in public right of ways for commercial vehicles)

The Board heard public comment on this issue from Michael Perelman, of 1010 Greentree Drive. Mr. Perelman shared that he agreed with the notion that commercial operation of scooters in the City is undesirable and that there needs to be clarification on the main focus of the ordinance. He also questioned why the general ordinance does not include a ban for bicycles on sidewalks to allow priority to walking pedestrians in light of their safety.

No one else from the public wished to speak. The public comment was closed.

Public Comments

The Board heard public comment from Michael Perelman, of 1010 Greentree Drive. Mr. Perelman expressed his gratitude toward the City and the Board for getting lighting installed at the cross walks along Palmer Avenue. He feels they are a significant enhancement and

would like the Board to consider more installments in other areas to enhance safety along busy roads. Mr. Perelman also mentioned that there has been recent work completed on gas lines by TECO Peoples Gas, which has caused damage to two areas on the corner of Temple Drive and Palmer Avenue. The areas are sunken in and creating a safety hazard, which Mr. Perelman would like the Board and City to address.

No one else from the public wished to speak. The public comment was closed.

Planning & Transportation Update

A. Transportation Projects Update

- Mr. Stephenson informed the Board that changes are being made to the agenda format, meetings will have more formal Board seating, and certain reports and updates will be provided quarterly rather than at each meeting. He also noted that work on a transportation masterplan has begun. The intent of this long-range capital plan is to cover every mode of transportation; creating a serious outlook on transportation with a guide of where it will go and the necessary steps to get there. The officially adopted trails plan will be used to give a better roadmap for the future and prioritize projects. A transportation impact fee is also being considered in the plan, which may span an 18 month to two-year process.
- Mr. Lim elaborated on the current and upcoming projects for the department.
 - The 17-92 and Morse Mast Arm Upgrade project, that is being coordinated, will convert the existing span wire signals to mast arms and move the traffic cabinet on the northeast corner of the intersection to the southwest side.
 - The New York Pedestrian and Intersection Improvements project includes bump-outs, adding decorative thermo-plastic crosswalks, repairing pedestrian ramps, adjusting pipe inlets, and converting span wire signals to mast arms from the intersections at Fairbanks Avenue to Morse Boulevard. Bids are being prepared for the mast arm conversion and all easements and permits have been acquired.
 - The St. Andrews Trails project, which is funded by Metroplan, has its design completed and construction is scheduled for year 2023.
 - The Northeast Connector, i.e. The Mayflower, has had the Eastman acquisition finalized and now design and construction funding are underway.
 - The 17-92 Master Plan project initiated by FDOT addresses street-scaping and pedestrian improvements along the 17-92 corridor. FDOT's memorandum of understanding was received and approved by the City Commission in 2019. A landscape kickoff meeting that occurred on November 20, 2019 set a deadline for them to have their 60% design due by November 20, 2020.
 - The Fairbanks Avenue project, funded by the City's Right-of-Way donation on June 22, 2020, will extend the westbound left turn lane by 17-92 and Fairbanks Avenue. FDOT's procurement office is expected to obtain a construction contractor by October 2, 2020, finalize the contract by December 1, 2020 and begin construction within 1 month thereafter.

- The Lakemont to Cady Way Trail project includes plans to eliminate the existing cycle track on Cady Way Trail to construct a 12-foot multi-use lane or path tying into Church Trail. Easement acquisition is underway and work on the 30% design is being completed.
 - Mr. Moore reported that staff has been diligently working on the Bike Lane Maintenance project, which includes removing roadway overgrowth on South Lakemont Avenue at Glenridge Way and the removal of 1200-feet of sidewalk on Dundee Drive.
 - Mr. Stephenson mentioned that the Lakemont to Cady Way Trail project, which is funded by the CRA, is intended to create a more bike and walk friendly environment and aesthetically define the 17-92 entry to Winter Park with upgrades to all lighting and traffic signals as well as installation of trees. The CRA has obtained a 17-92 corridor study by Kimley-Horn & Associates, which highlights other opportunities for improvements that can be planned simultaneously with current projects. One example of this is a recently approved contract by the City Commission allocating a portion of Morse Boulevard to create a bike/pedestrian connection tying together Hannibal Square, Orange Avenue, Park Avenue, and the library events center.
- B. Development Report
- No new developments. No update provided.
- C. General Staff Updates
- Leading Pedestrian Intervals (LPIs)
 - Mr. Lim reported that a seven second LPI has been implemented at the intersection of 17-92 and Morse Boulevard. The LPI allows pedestrians to enter an intersection crosswalk to establish their presence seconds before vehicles are given a green light to turn. A request for consideration has been sent to FDOT recommending the implementation of an LPI at the intersection of 17-92 and Gay Road.
 - Killarney Estates Neighborhood Traffic Improvements
 - Mr. Stephenson reported that the Killarney Estates neighborhood has been negatively impacted by wayfinding apps providing drivers with a short-cut through the neighborhood causing illegal turns, speeding, and various other dangerous situations. With substantial input obtained from members of the neighborhood, a solution was created and a test fit is currently being conducted to see how driver behaviors change and if any modifications are needed.
 - Ms. Walter explained that for the initial test fit jersey barriers and type III barricades were installed at Dallas Avenue, Broadview Avenue and Grove Avenue connections to separate commercial traffic from residential traffic. Recent citizen feedback recommended a slight adjustment of the test fit to allow access to the nearby parking lot of Regions Bank. A second test fit option was created that allows bank access from Grove Avenue and blocks off access from Dallas Avenue. Once the right test fit for the traffic flow and area is determined, a permanent physical separation will be constructed with a parklet placed at the existing intersection of Grove Avenue, Broadview Avenue and

Dallas Avenue. Planter bollards will be installed at the intersection of Killarney Drive and Fairview Avenue to close off that section.

- Rectangular Rapid Flashing Beacons (RRFBs)
 - Mr. Moore reported that there are five existing locations with RRFBs and three more upcoming locations in the works. The areas include Cady Way at Cady Way Trail, Summerfield Road at Cady Way Trail, Palmer Avenue at Alabama Drive, Palmer Avenue at Temple Drive, Lakemont Avenue at Lakemont Elementary School, Winter Park Road at Parkland Drive, Interlachen Avenue at Lincoln Avenue, and Lakemont Avenue at Winter Park Hospital. The RRFBs, which are manually activated by pedestrians, are high intensity flashing LEDs placed on small posts on each side of a road to allow pedestrians a way to alert oncoming traffic that they are using the crosswalk.

Board Updates & Comments

Mr. Trauger expressed that he would like to see a concept design layout of the Lakemont to Cady Way Trail project to get a better idea of what is being planned and completed.

Chairman Thigpen asked if an update on the proposed hotel development in the area was available.

Mr. Stephenson informed the Board that the application for the hotel development had been withdrawn, but a new proposal with added construction would likely be submitted in the near future.

Chairman Thigpen inquired if there was a way to contact Google to stop the wayfinding apps directional shortcuts through the Killarney neighborhood.

Ms. Walter explained to the Board that once the traffic improvements for the Killarney neighborhood are finalized, Google Maps can be notified of the official changes so they can be updated in the apps.

Upcoming Meeting Schedule

Chairman Thigpen noted that the next regular meeting will be held on September 21, 2020. He raised discussion regarding the best days and times as well as frequency of the meetings and work sessions. The Board agreed that they would like to have the meetings coordinated through a doodle poll and have work sessions become more of a brief lunch meeting.

Mr. Stephenson mentioned that future meetings may include outside walks in the community or be held at the Community Center with social distancing.

Adjourn

Meeting adjourned at 5:53 p.m.

Respectfully Submitted,

Mary Bush
Recording Secretary