CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES

Regular Meeting  January 10, 2019
City Commission Chambers  401 Park Avenue. S.

Present: Tonya Mellen, Duane Skage, David Erne, Jill Hamilton Buss, Marc Reicher

Absent: Steve Boyd, Jonathan Thigpen

Guests: Cortney Reynolds – ReThink Your Commute


EXECUTIVE SUMMARY

- Bike To Work Sub-Committee Report
- Transportation Project List
- Invite Lime to Make Presentation
- Planning Projects Update
- Update on Connectivity for Library

I. ADMINISTRATIVE ITEMS

Call to Order:
Chm Erne called the meeting to order at 8:10 p.m.

Bike to Work
The sub-committee presented the results from their meeting on December 11, 2018. The Board discussed ways to increase awareness and participation, goals, date for ride, selecting a route, identifying partners, publicity, sponsors and details for a sub-committee to work on. March 7, 2019, was suggested as a date. Staff will set a meeting to discuss with Special Events to discuss the event needs.

Approval of Minutes:
Chm. Erne asked for approval of the December 6, 2018, regular meeting minutes. Mr. Skage moved to approve the minutes as revised, (addition of request for street sweeper on Cady Way Cycle Track, and request to add Glenridge Multi Use path to the Project List.) Ms. Hamilton Buss seconded the motion. Motion carried unanimously with a vote of 5-0.

Chair’s Report – David Erne
- Mr. Erne reminded the Board that the alternate position is still vacant.

Staff’s Report – Mr. Marcotte reviewed the priority list from MetroPlan that impact Winter Park.
  * #5 SR – 17-92 (Orlando Avenue) Master Plan – December 5, 2018, staff met with FDOT and their consulting engineer for the 2nd coordination meeting, design is underway. A public meeting will be held January 22, 2019, 5-7 pm at the WP Community Center.
  * #21 SR – Fairbanks Avenue. Bowling Alley Property WB Left Turn Lane Extension – Design is at 60% complete Update requested.
- #7 NSR Church Trail – Lakemont to Perth ($92,423) – Survey is underway. Staff met with church representative on September 27.
- #49 NSR – Fairbanks – Fiber Optics - Clay Street to I-4

Mr. Marcotte provided details on current projects and responded to questions:

- **St. Andrew’s Trail** – License Agreement approved by the Four Seasons Board on June 13, then to City Commission on June 25, 2018. Design is 90%. City met with church representatives on October 12, 2018, to discuss use of their property. Easement documentation being prepared. SJRWMD permit was received on December 3, 2018. State construction monies currently scheduled for 2023.

- **Ward Park/Project Wellness Trail** – Construction 60% complete, to be finished by end of May 2019.

- **Aloma Avenue, Adaptive Traffic Signal System** – Received quote for adaptive traffic signal equipment and service from InSyn. Met with InSync representative and evaluated existing traffic control cabinets and traffic signal structures for new equipment installation. Designing auxiliary cabinets. September 18, staff met with FDOT to better understand the benefits.

- **Denning Drive Phase II** – Construction of Phase IIA, Fairbanks to Morse Blvd. and Phase IIB, Morse Blvd. to Canton Avenue are complete. Phase IIC remains on hold until other projects completed by in house staff.

- **17-92 at Morse Blvd. Intersection Upgrade** – Permit received from FDOT on May 22, 2018. The mast arms (long lead item) have been ordered, the City is currently soliciting for construction services. The City is preparing easement documents. Coordinating with FDOT on the Orlando Avenue pedestrian improvements project.

- **Integrated Corridor Management (ICM/Active Arterial Management (AAM)** - The 24 hour monitoring of the traffic signals along 17-92 is evolving in importance to traffic signal efficiency. Not only are the vehicles in the corridor being monitored (travel and speed), the signal equipment at each intersection is also being monitored. A report is sent each morning to the City (me) showing any alarms for a problem. The City signal technician can be dispatched first thing in the morning to repair the problem. We do not have to wait for a driver to call the City to report an issue.

- **Northeast Connector** – A new route was selected for this trail at the March 13, 2018, TAB board meeting.

- **Palmer Avenue - Flashing Ped Signals** – Rectangular Rapidly Flashing Beacons (RRFB) for Palmer at Alabama (west), location must be coordinated with property owner. Preforming signal warrant analysis for the intersection of Temple.

- **New York Avenue, Improvements (CRA)** – Intersection plans 90% complete, Requesting approvals from FDOT on Fairbanks including signal design. Preparing easements agreement to be entered with Rollins College. Legal description is complete. Currently exploring existing underground utilities at the proposed mast arm pole locations.

- **Orange Ave** – The City and FDOT are considering safety improvements on Orange Avenue between Clay St. and 17-92. FDOT completed a Composite Study in April 2018 and is currently developing a Corridor Safety Study to be completed January 2019. Staff and City Commissioners attended the Orwin Manor HOA meeting January 8, 2019.

- **Fairbanks Avenue Additional EB left turn lane at 17-92** – Consideration of acquiring easements along the north side and creating parking along Broadview Avenue. Staff continues discussion s with FDOT along with proposed improvements for 17-92.

- **Project Map** – Staff is developing a map of all transportation projects as well as other projects, work in progress in development.

- **Glenridge Multi-Use Trail**

---

**Other Items**
Cady Way Cycle Track was sweep
Update on SunRail O&M Transition
Board requested traffic counts on Winter Park Road and refreshing the Cay Way Cycle Track
Discussion on alternatives to marking cycle tracks.

**Sustainability Report**

Ms. Balta-Cook reported she is working on an electric vehicle plan that will be presented to the Utility Advisory Board. She is reaching out to see if any TAB member is interested in working with Sustainability on the EV plan. Looking for input about planning, what would be required of businesses or development and what would be beneficial to getting EV’s into the City. Please contact her if you have an
A new intern will be working on launching the city’s green business recognition program. One of the criteria for that program (she just added) is participation in Bike to Work. Ms. Balta-Cook responded to questions.

Mr. Reicher introduced for discussion connectivity plans between the new library/event center and the rest of the City. Mr. Attaway responded that the City is looking at the connectivity and staff will provide copies of plans to the Board. Discussion ensued. Ms. Hamilton-Buss reintroduced for discussion a Board bike ride to look at connectivity in the field.

**Police Report**
The Board reiterated the information they were looking for in the police report including more specific incident data, citations issued, and trends. Ofc. Anderson responded and provided the incident data for December.

Ms. Hamilton-Buss introduced for discussion the pedestrian crossing at the intersection of Palmer and Lakemont. The Board discussed pedestrian safety improvements and options for viewing the issue.

After discussion the Board agreed to a Board bike ride to view various project on Saturday, February 2, 8:30 am at Glenridge.

**Public Comment:**
None

Agenda suggestions for next meeting:
- “Bike to Work Day” Update
- Lime Bike Presentation
- Transportation Projects List
- Connectivity, Library/Event Center
- Lakemont and Palmer Crossing at YMCA

**ADJOURN**

Vice Chm. Mellen adjourned the meeting at 9:55 a.m. Next meeting is February 7, 2019.

Respectfully submitted,

**Debbie Wilkerson**
Recording Secretary
Approved 2/7/19