The CITY OF WINTER PARK
TRANSPORTATION ADVISORY BOARD
MINUTES

Regular Meeting
Winter Park Health Foundation,
220 Edinburgh Dr. • Winter Park, FL  32792

February 14, 2017

Present: David Erne, Marc Reicher, Duane Skage and Jill Hamilton Buss

Absent: Tonya Mellen, Harry Barley, Jim McFarland

City of Winter Park Staff: Lindsey Hayes, Planning and Community Development; Abby Gulden, Building and Sustainability; Katherine Jones, Human Resources; Butch Margraf, Keith Moore, Debbie Wilkerson, Public Works Dept.

Guests: Jody Lazar, Winter Park Library, David Bottomsly, Mark Fenton, Transportation Consultant, Lisa Portelli, Winter Park Health Foundation

EXECUTIVE SUMMARY

- Bike Share
- Bike to Work Day
- Regional Bike Day
- Bicycle Wayfinding Pilot Program
- Lakemont Ave. Complete Streets Study

I. ADMINISTRATIVE ITEMS

Call to Order: Chm. Erne called the meeting to order at 8:55 a.m.

Approval of Minutes:
Chm. Erne asked for approval of the January 10, 2017, minutes. Ms. Hamilton Buss moved to approve the minutes as presented; Mr. Skage seconded the motion. Motion carried unanimously with a vote of 4-0.

Chair’s Report – David Erne
- Chm Erne reported:
  - Chm Erne reviewed the Re-think Your Commute Challenge follow up meeting Jan 19, 2017. Good information was shared and Rollins College won again. He encouraged Board member to invite everyone to participate in Bike to Work Day. Mr. Margraf reported on City senior staff who are participating.

Chm. Erne welcomed Mark Fenton, Transportation Consultant, to the meeting.

Staff’s Report – Butch Margraf – See the Project Updates February 14, 2017
- **St. Andrew’s Trail** – The City and its attorney will meet with Four Seasons Condo Association and their attorney this afternoon to discuss a way to move this project forward.
- **Ward Park/ Project Wellness Trail** – A separate project from Project Wellness but the goal is to connect the Project Wellness Trail to Ward Park. A Greenways and Trails grant is being applied for to fund the project.
• **Fairbanks Ave Bowling Alley Property** – We offered 20 ft. to FDOT for intersection improvements and are hoping to receive a scope of work soon.

• **Denning Drive** – Design of the 10 feet wide multiuse path and the three laning of the roadway is continuing. Lynx bus are established that will minimize through traffic impacts.

• **Active Arterial Management Program (AAM)** – no update. FDOT pilot program still going on. Two consultants being considered, decision early next year.

• **Transit Signal Priority (TSP)** - no update

• **Bike Share** – First meeting with UCF graduate students was held on February 10 to discuss research of bikeshare programs. Final presentation presented at a special work session April 25, 2017, at the Wellness Center. Ms. Portelli provided preliminary information regarding a proposed regional bike ride on May 6. Additional details will be provided at a later day.

• **Bicycle Wayfinding Pilot Program** – no update. Cady Way to Mead Gardens. 27 Signs are being manufactured; installation should start after the first of the year. Mr. Margraf responded to questions. The Board discussed ways to move forward with wayfinding signs.

• **Scenic Boat Tour** - 4 month update per the agreement with the Department of Justice (DOJ), Scenic Boat Tours and the City was provided to DOJ.

• **Lee Rd Extension** – punch list items being addressed by developer before turned over to the City.

**Informational**

A. **Bide to Work Day – March 8, 2017** – Same set up as last year. Mr. Margraf discussed details, schedule and route of the event. Board discussed adding a DJ, line-up format and using the stage. Mr. Margraf will check with the Parks Dept. to see if the stage is available. Informational regarding the May 6 Regional Bike Ride will be available.

B. **Regional Bike Day – May 6th** Mr. Margraf suggested including a kid friendly route in this event. Discussion ensued.

C. **Lakemont Elementary School Walking Audit / N. Lakemont Ave. Complete Streets Study.** Mr. Margraf reminded the Board that he had presented a scope of work for a N. Lakemont Ave. Complete Streets Study but no action was taken. He commented that the walking audit staff and visitors took on February 13, covered the applicable area. After discussion, Mr. Skage moved to perform the Lakemont Complete Streets Study, from Aloma to Pine, seconded by Mr. Erne, motion carried unanimously 4-0.

**No Public Comment**

**Action Items**

• **N. Lakemont Ave. Complete Streets Study** (discussed above)

Agenda suggestions for next meeting:

1. Mobility Plan

II. **ADJOURN**

Chm. Erne adjourned the meeting at 10:10 a.m. Next meeting is March 14, 2017 at 10:14 a.m.

Respectfully submitted,

Debbie Wilkerson
Recording Secretary