The CITY OF WINTER PARK  
TRANSPORTATION ADVISORY BOARD  
MINUTES  

Regular Meeting  
June 14, 2016  
Public Safety Building, 500 N. Virginia Avenue  
Chief Raymond E. Beary Community Room  

Present:  David Erne, Duane Skage, Tonya Mellen, Marc Reicher and Harry Barley  

Absent:  Jim McFarland and Jill Hamilton Buss  

Others Present:  Commissioner Greg Seidel, Gabrielle Feulner, (reThink Your Commute)  

City of Winter Park Staff:  Lieutenant Robinson, Police Dept.; Dori Stone, Lindsey Hayes, Abby Gulden, and Allison McGillis, Planning and Community Development; Jody Lazar, Winter Park Public Library; Butch Margraf, Keith Moore and Debra Moore, Public Works Dept.  

EXECUTIVE SUMMARY  
1. Comprehensive Plan Update  
2. Pedestrian/Bike Work Session, May 19 for Pedestrian/Bicycle Wayfinding - Update  
3. Pedestrian/Bike Work Session May 24 for Blake Street sidewalk, Farmer’s Market sidewalk, and FDOT denial of trail within railroad right of way - Update  

I. ADMINISTRATIVE ITEMS  
Call to Order:  Chm. Erne called the meeting to order at 8:30 a.m.  

Approval of Minutes  
The May 10, 2016 approval of minutes was deferred until July 12, 2016 due to absence of a quorum.  

Citizens Comments  
1. Denning Drive Trail  
Stewart and Susan Beal, 1730 Windsor Drive.  
Mr. Beal stated the trail should not be on the east side (residential side). It belongs on the west side of Denning Drive. There are less conflicts with the path on the west side. A west side trail would encourage more usage of the park, library and restaurants. If they can’t put it on the west side due to cost issues, he suggested looking at an alternative design. Mr. Beal suggested installing a cycle track.  

Chm. Erne reported two board members were on the Denning Dr. subcommittee: Tom Hiles and Duane Skage. Mr. Skage reported we were presented with one design and determined the plan fit our objectives for Winter Park.  

Mr. Margraf mentioned the stakeholders along Denning Drive including the Center for Independent Living, Winter Park Village, Paseo and Winter Park Senior Village support the design on the east side.  

Ms. Hayes stated Denning Dr. serves the neighborhood by providing a continuous path on the east side of the road which is the residential side of the road. The challenge with a multi-use path on the park side is it works well along the park, but at one end of the park is the sinkhole and on the other side is Morse Boulevard.  

Mr. Margraf stated we own Martin Luther King, Jr. Park. We can go into that park in the future and either widen the existing sidewalk or meander it off of the curb. We believe providing the facility on the east side would be best for users of the path. We are counting on experienced cyclists to use the roadway. We will provide sharrows in the road and possibly bike boxes at the signals at the intersections. We are looking at it as a linear park on the east side of the road as well as the 10 foot wide path. Chm. Erne stated we should evaluate further the path on the east side. Ms. Mellen suggested making one of our future projects address what we may do on the park side.
Forest Michael, 358 W. Comstock Ave.
Mr. Michael supports staff’s recommendation to place a buffer type trail on the east side on Denning Drive. He suggested adding a cycle route on the west side.

2. Morse Boulevard Cycle track design
Forest Michael 358 W. Comstock Ave.
Mr. Michael suggested a cycle track design on Morse Boulevard. You might reduce the islands in the middle of the street and shift that width over to the west side for cycle track design.

3. Pennsylvania Avenue/Melrose Avenue - speeding
Ivan Lys-Dobradin, 1299 S. Pennsylvania Avenue
Mr. Dobradin stated speeding occurs day and night on Pennsylvania Avenue.

Kimberly Shepherd, 1211 Pennsylvania Ave.
Ms. Shepherd reported there is an issue of speeding particularly off of Pennsylvania onto Melrose. She and others in the neighborhood who could not attend the meeting are concerned about safety.

She stated Mr. Margraf reduced the speed limit on Melrose to 20 mph and it has had almost zero effect. She is looking for leadership/guidance and would like to know all options available to slow down traffic. The “current speed” signs have been used a few times on the Melrose side and the police have attempted to do some enforcement. There has to be a way to make pedestrian/bicycle safety on Melrose and Pennsylvania a reality.

Lieutenant Robinson reported there are area patrols for Melrose, Winter Park Road and Pennsylvania. Police enforcement is done periodically and they have used the temporary speed trailer showing the “current speed” of the motorist. He will have a report at the next meeting.

Lieut. Robinson stated grants have been submitted for flashing signs for school zones; he will check the status.

Mindy Maxwell, 700 Melrose Ave.
Ms. Maxwell is concerned about the speeding traffic on Melrose. Residents walk on the road because Melrose has no sidewalks.

Mr. Skage mentioned another road that has excessive speed is Winter Park Road. He stated when the old school crossing signs on Winter Park Road were converted to 25 mph speed limits with flashing lights, it did have an impact.

Discussion ensued about traffic control mechanisms and the importance of enforcement and the use of signs that show “current speed.” Chm. Erne suggested using permanent signs that flash the speed. Ms. Mellen stated the permanent ones work. Ms. Shepherd asked if it is possible to get a permanent flashing sign. Mr. Margraf stated the way to do that is get on line and search for grants that would support driver feedback speed signs. Cost = $7,000.

Chairman’s Report
Denning Drive project. Chm. Erne stated the two public sessions were well done. He stated he would like to see both options (east side and west side) presented and the costs for each. He announced two more meetings: CRA Advisory Board meets on June 23 and CRA Agency meets on June 27.

Ms. Stone stated CRA can design the project. This is not just about providing a bike path but also providing walkability for that neighborhood. The proposed trail on the east side provides a 15 foot buffer between that residential neighborhood and the sidewalk. The design we proposed has a linear park feel. Staff and CRA Advisory Board support it.
**Staff Report presented by Mr. Margraf**

Mr. Margraf proposed to move the public citizen comments at the end of the Agenda so we can get through our Agenda items established for that meeting. The Board agreed to set general public citizen comments at 9:30 a.m. If a citizen wishes to speak on an action item, there will be a short window at that time to receive comments.

**Comprehensive Plan.** Mr. Margraf stated we will be involved in this Plan which is due on February 1, 2017. The entities involved are: City Commission, City Boards, Kimley-Horn consultants, City staff and the Mayor Appointed Comprehensive Plan Task Force.

Ms. Stone reported on June 13, the City Commission approved a contract with Kimley-Horn and Associates. They will be our transportation consultants leading us through our transportation element update. We are working on a scope to be associated with that contract and will share it with the Transportation Advisory Board. We want to work closely with the Transportation Board as we go through the transportation update. After your review, the plan will go to the Comprehensive Plan Task Force. Ms. Stone will give updates at the monthly meetings.

Ms. Stone reported the Comprehensive Plan is due to Florida Department of Economic Opportunity February 1, 2017. We will submit it to Planning and Zoning by October/early November. Then it goes to the City Commission in December/January for transmittal in February. It will come back after it is reviewed by the state agencies for a final adoption by the City Commission.

Visioning Process. Ms. Stone stated we have a visioning process that will go before the City Commission. It includes transportation.

**Commissioner Seidel**

Commissioner Seidel expressed his appreciation to the Board members for the time they volunteer and the work they do.

He and Mr. Margraf talked about transitioning the Board from Pedestrian/Bike Advisory Board to Transportation Advisory Board and how it will function to help City staff and move the City forward. This is another opportunity for people to share their transportation concerns and for us to develop solutions and work on funding sources. As you start to move forward and change how you do things, be flexible and realize you are taking a bite out of the big apple. The City Commission is excited about the Transportation Advisory Board and looks forward to some great work coming from this Board. He is available to assist you.

**INFORMATIONAL/DISCUSSION ITEMS**

**A. Pedestrian/Bike Work Session, May 19 -- Pedestrian/Bicycle Wayfinding**
Chm. Erne stated a work session was held on May 19 to go through the plan. The main focus was signage.

Mr. Margraf stated GAI did the logistics plan. We have 325 signs and some will go on existing poles/signs. We are still considering if the signs will have the city seal. They will be expensive due to the number of signs and the method it takes to make them. Mr. Margraf suggested we look for funding to produce the signs.

Chm. Erne would like a sign from Cadyway trailhead where the Cady way pool is to Park Avenue (Sunrail station). Mr. Margraf is opposed to that particular path due to safety concerns for children. We have an existing trail in the City that goes from the Cadyway Trail through the city. There are existing generic bike path signs. We can replace some of them with the wayfinding signs. We will sign the trail from Cadyway to Mead Garden.

Mr. Margraf will put the bicycle wayfinding plan in “drop box.”

**B. Pedestrian/Bicycle Work session May 24, 2016 for Blake Street sidewalk, Farmer’s Market sidewalk, and FDOT denial of trail within railroad right of way.**

Mr. Margraf reported FDOT gave us permission to construct an 8 foot wide concrete sidewalk from Fairbanks to
New York and behind the Farmer’s Market. Mr. Margraf stated there are some excess funds from the Sunrail Station that will help pay for it. The City will design and construct it. Chm. Erne said it should be a 10 foot path based on the guidelines for a multi-use path. Mr. Margraf explained 8 feet is all FDOT will give. It has to do with federal funds, following their safety regulations and what is permitted.

Mr. Forest Michael stated this is a chance for a multi-use trail in Winter Park. It should be looked at by a trail consultant who understands everything about trails.

Other Business
Transportation Advisory Board notebooks. Mr. Margraf provided notebooks to the Board members and staff.

Board Member Training -- June 29, 6 – 9 pm. At the Winter Park Community Center. A light dinner will be available at 5:30 pm. You will receive a formal invitation.

Agenda Requests
1. Organizational structure for Transportation Advisory Board – discussions/priorities
2. Dori Stone update on Comprehensive Plan
3. Bicycle Wayfinding - signage

ADJOURNMENT
Chm. Erne adjourned the meeting at 10:15 a.m. Next meeting is July 12, 2016 at 8:30 a.m., Public Safety Building, Chief Raymond E. Beary Community Room (2nd floor) at 500 N. Virginia Avenue.

Respectfully submitted,

Debra Moore, Staff Assistant