

**PARKS AND RECREATION
ADVISORY BOARD
May 8, 2018**

The meeting was called to order by Chairman Carl Creasman at 5:13 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Chairman Carl Creasman
Vice Chair Julio de Arcos
Trish Teague
Taylor Sacha
Renee Maloney

Staff present:

Assistant Director Ron Moore
Assistant Director Jason Seeley
Parks Planning & Projects Manager
Leif Bouffard
Natural Resources Manager
Tim Egan
Lieutenant Stanford Locke- WPPD
Recreation & Family Services Manager
Cathleen Daus
Recording Secretary Kesha Jones

Advisory Board Members absent:

Addison Lanpher
Bradley Doster

Staff absent:

Guests:

Consent Agenda:

a) Approval of Minutes February 28, 2018

Chairman Carl Creasman gained consensus from the board to approve the consent agenda.

Action Item

a) Pineywood Cemetery Cremation Garden- Power Point Presentation

Cemeteries Manager Janna Baumann presented the board with different concept ideas for a potential cremation garden at Pineywood Cemetery to allow space for a columbarium to house the cremation urns.

Motion made by Julio da Arcos to support the development of the cremation garden at Pineywood with a concept to maximize the number of space; seconded by Trish Teague the motion carried unanimously with a 5-0 vote.

b) Capital Project Priority List

Staff presented the capital project priority list, major capital improvements for the parks. Replacing aged pavilions, replacing playground equipment, field and court lighting. The board inquired about the restroom building in Central Park being moved up the priority list. The board made a recommendation to add the MLK park improvements to the list.

Motion made by Taylor Sacha to approve the capital project list with the addition of the MLK park improvements; seconded by Julio de Arcos the motion carried unanimously with a 5-0 vote.

Discussion

Trish Teague inquired about the residents backing up to the Howell Branch with concerns about movement of their property. Tim Egan encouraged the resident that he met with to obtain a geotechnical analyst.

New Business

Staff Report

- **Tennis Center Update**
- **New Procedures for Special Event/Pedestrian/Vehicle Safety**
- **Library/Event Center Schematic Design Update-City Commission Meeting April 9, 2018**
- **Mead Garden Update**
- **Golf Course Update**
- **Family Fun & Recreation Update**
- **Senior Program Spotlight**

Next Meeting – June 27, 2018 @ 5:30 p.m., Parks & Recreation, Community Center conference room D.

The meeting adjourned at 6:00pm

Kesha Jones
Recording Secretary