

**PARKS AND RECREATION  
ADVISORY BOARD  
August 30, 2017  
5:30pm**

**The meeting was called to order by Chairman Carl Creasman at 5:35 p.m. at the Winter Park Community Center in conference room D.**

Advisory Board Members present:

Chairman Carl Creasman  
Vice Chair Julio de Arcos  
Tish Teague  
Renee Maloney

Staff present:

Assistant Director Ron Moore  
Parks & Rec Manager Jason Seeley  
Business Manager- Leif Bouffard  
Recording Secretary Kesha Jones  
Sargent Stanford Locke– WPPD

Advisory Board Members absent:

Taylor Sacha  
Bradley Doster  
Addison Lanpher

Staff absent:

Guests:

Susan Scofield- Winter Park Historical Association  
Cynthia Hasenau- Mead Botanical Gardens Inc.

**Consent Agenda:**

- a) **Approval of Minutes- May 24, 2017**
- b) **Dog Gone It Agility Events-Cady Way**

**Chairman Carl Creasman gained consensus from the board on approval of the consent agenda.**

**Action Items:**

- a) **Proposed Parks and Recreation Fees**

Proposed fees were presented to the board seeking approval; board member Trish Teague suggested a fee for non-profit planned events/tournaments be established for the Winter Park Golf Course. Staff informed the board of an existing fee the Parks Department has for the buildings, and ballfields that offer a 30% discount to non-profit organizations.

**Motion made by Trish Teague to approve proposed fees as presented with a recommendation to add a fee for a 30% discount for non-profit tournaments/planned events at the Winter Park Golf Course. The motion carried unanimously with a 4-0 vote.**

**b) Winter Park Historical Association Lease Agreement**

Winter Park Historical Association is seeking approval for a lease agreement to continue to utilize the space at the Winter Park Farmers' Market commencing on September 1, 2017 and ending March 31, 2020. Chairman Carl Creasman noted a correction in the dates on the second page of the contract; that correction has been made.

**Motion made by Julio de Arcos to approved the lease agreement as presented; seconded by Renee Maloney. The motion carried unanimously with a 4-0 vote.**

**c) Orlando Magic Ticket Tree Event-Central Park**

The Orlando Magic will hold an event in Central Park Saturday September 16, 2016. Participants will be required to Instagram/Tweet and picture using a Winter Park hashtag to secure a place in line to grab an envelope out of the ticket tree that will hold two tickets to random magic games.

**Motion made by Julio de Arcos to approve the Orlando Magic Ticket Tree as presented; seconded by Trish Teague. The motion carried unanimously with a 4-0 vote.**

**d) Scoreboard Advertising Agreement & Application**

Staff presented the application/agreement for potential advertising opportunity on the score board at Showalter Field.

**Motion made by Renee Maloney to approve the application/agreement as presented; seconded by Trish Teague. The motion carried unanimously with a 4-0 vote.**

**Discussion**

**New Business**

- Vice Chair Julio de Arcos inquired about potential funding for a band shell to replace the stage located in Central Park. Assistant City Manager Michelle Neuner explained that the City Commission is currently reviewing the Parks Master Plan as a whole and once a decision is made on the direction of the master plan, suggestions may be presented considering the deed restrictions, and rules for Central Park.

### **Staff Report**

- Staff gave an update on the current Parks Department and recent revisions.
- The CRA Advisory Board is currently reviewing and suggesting revisions to the proposed MLK Master Plan
- Staff gave an update on the MLK Maintenance Agreement, beginning 9/5, and contracted maintenance to the athletic fields at MLK Park.
- Staff gave an update on the use agreement for Lakemont and Brookshire to be used as additional recreation space.
- Staff gave an update on the Golf Course revenues, and use
- Cindy Hasenau gave the board on upcoming events in Mead Gardens
- Staff gave a report on the successful Solar Eclipse event held in Central Park Rose Garden
- Sidewalk Art Chalk Event is coming in Central Park

**Next Meeting – September 27, 2017 @ 5:30 p.m., Parks & Recreation, Community Center conference room D.**

The meeting adjourned at 6:33pm.

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Kesha Jones  
Recording Secretary