

**PARKS AND RECREATION  
ADVISORY BOARD  
December 7, 2016**

The meeting was called to order by Chairman Carl Creasman at 5:32 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Chairman Carl Creasman  
Vice Chair Julio de Arcos  
Gary Diehl  
Janet Atkins  
Taylor Sacha

Staff present:

Director John Holland  
Assistant Director Brenda Moody  
Parks & Rec Manager Jason Seeley  
Assistant Director Ron Moore  
Recording Secretary Kesha Jones  
Sargent Bruce Robinson– WPPD

Advisory Board Members absent:

Marni Spence  
Trish Teague

Staff absent:

Business Manager –Leif Bouffard

Guests:

**Consent Agenda**

- a) Approval of Minutes September 28, 2016

**Motion made by Julio de Arcos to approve consent agenda seconded by Gary Diehl. The motion carried unanimously with a 5-0 vote.**

**Action Items**

- a) Implementing the SNAP & FAB Program and MOU for the Saturday Market

Staff provided the board with information for implementing the SNAP and FAB program at the Saturday Farmers' Market, also the MOU with Gather & Grow LLC to run the program.

**Motion made by Janet Atkins to approve action Items agenda item 'a'; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote.**

**Discussion**

- b) Field Fee Comparison

Staff provided the board with fee comparisons for surround cities.

- c) Field Maintenance Power Point Presentation

Jason Seeley provided the board with a presentation on current field use, including number of hours, impact on adult vs youth sports. Staff and the board discussed some possible solutions to limit the amount of use, and wear on the fields. Staff will provide the board with ideas of solutions, and the impact they will have on rentals and the demand of fields.

d) Action Plan/Goals

A compiled list of goals and plans of action was presented to the board.

**New Business**

- Matt Giles addressed the board with the Before I Die project to be placed on the next agenda as an action item

**Staff Report**

- Mead Garden Inc. has made an offer to the Winter Park Garden club for their lease.
- Feral Cats at Mead Gardens controversy has been addressed with a trap neuter and release program.

**Next Meeting – January 25, 2017 @ 5:30 p.m., Parks & Recreation, Community Center conference room D.**

The meeting adjourned at 6:42pm.

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Kesha Jones  
Recording Secretary