

**PARKS AND RECREATION
ADVISORY BOARD
May 27, 2015**

The meeting was called to order by Vice Chairman Julio de Arcos at 5:01 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Vice Chairman Julio de Arcos
Joel Roberts
Marni Spence arrived at 5:05pm
Janet Atkins
Gary Diehl

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Chuck Trice
Assistant Director Ron Moore
Recording Secretary Kesha Jones
Lieutenant Jon Askins– WPPD

Advisory Board Members absent:

Mark Calvert
Carl Creasman
Taylor Sacha

Staff absent:

Guests:

Carla Lubert
Chele Hipp
Janna Baumann

Consent Agenda:

- a) Approval of Minutes – April 22, 2015

Motion made by Julio de Arcos to approve consent agenda item ‘a’; seconded by Janet Atkins. The motion carried unanimously with a 4-0 vote.

Action Items:

- b) Approval of Liability Insurance Policy

Staff explained the current liability insurance requirements.

Motion made by Janet Atkins to approve action Items agenda item ‘b’; seconded by Gary Diehl. The motion carried unanimously with a 4-0 vote.

- c) Consideration of revised Pet Memorial for Lake Baldwin Park

Carla Lubert explained to the board that the Friends of Lake Baldwin Park fully supports the original plans for a pet memorial at the park. Staff described the original plan to

build a columbarium; staff is now suggesting a 40x40 ossuary to replace the standing structure of a columbarium with engraved bricks. Joel Roberts had some concern with replacing green space with bricks or concrete. Carla Lubert has some concern with placing all the ashes in the one underground vault. Staff recommends to have an area for memorial bricks.

Motion made by Marni Spence to table action item “c” until staff receives response from the state Seconded by Joel Roberts the motion carried unanimously with a 5-0 vote.

d) Rate Increase for Saturday Farmers’ Market

Staff recommends to increase the space rental for the Saturday Farmers’ Market. Parks Boards request the fees be evaluated more often.

Motion made by Marni Spence to approve action item “d” Seconded by Janet Atkins, the motion carried unanimously with a 5-0 vote.

e) Establish Citizens Century Collection

Staff explained the idea of the century collection; a group or grove of trees will be planted to honor 100 year old city residents. Janet Atkins had some concern about limiting the planting of the trees to two parks, staff explained that trees will not be limited to specific parks; they may be planted throughout the city. Staff will approve the application and location of the trees.

Motion made by Janet Atkins to approve action item “e” Seconded by Joel Roberts, the motion carried unanimously with a 5-0 vote.

New Business

- Staff is asking the parks board to consider a “Mayor’s Plaza” in the park to honor all the mayors of Winter Park. Janet Atkins proposed to have a wall at City Hall to honor all the mayors.
- Cynthia Hasenau and Forest Michael of Mead Botanical Garden provided an update on the improvements of the wetlands, the boardwalk, trail heads, the environmental center and other areas in the park.
- Chele Hipp a resident, spoke to encourage the Parks board to provide some input to the Library Task force on the recommended plan to build the library in Martin Luther King Jr Park. Ms. Hipp is opposed to taking away green space to

build the library. Staff will schedule a special meeting for the Library Task Force to present its recommendation to the Parks Board prior to the June 22, Commission Meeting.

Staff Report

- The Golf Course Task Force will be presenting their report to the commission at a work session on June 8, 2015 at 2pm.
- Over 138 azalea were donated in honor of the late Ken Kraft.
- Joel Roberts recommends creating a task force for the development of the Tree Farm

Next Meeting – June 24, 2015 @ 5:00 p.m., Parks & Recreation, Community Center conference room C.

The meeting adjourned at 6:25pm.

Kesha Jones
Recording Secretary