

**PARKS AND RECREATION
ADVISORY BOARD
March 18, 2015**

The meeting was called to order by Vice Chairman Julio de Arcos at 5:02 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Vice Chairman Julio de Arcos
Taylor Sacha
Carl Creasman-arrived at 5:14
Janet Atkins
Gary Diehl
Marni Spence-arrived at 5:10

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Chuck Trice
Assistant Director Ron Moore
Recording Secretary Kesha Jones
Sergeant Bruce Robinson – WPPD

Advisory Board Members absent:

Chairman Blair Culpepper
Joel Roberts

Staff absent:

Guests:

Police Chief- Brett Railey
Melanie Dawkins

Consent Agenda:

- a) Approval of Minutes – February 19, 2015

Motion made by Janet Atkins to approve consent agenda item ‘a’; seconded by Gary Diehl. The motion carried unanimously with a 4-0 vote. Blair Culpepper and Joel Roberts were absent.

Action Items:

- b. Changing the Policy for Large events in Kraft Azalea Gardens, Dinky Dock, Howell Branch Preserve, and Phelps Park

Vice Chairman Julio de Arcos explained the concerns with parking at these facilities; the special event fee was added as a result of increased inquiries to have large events, however after experiencing the large events staff has discovered these facilities are not sufficient to allow such large events. All large events will come before the board for approval on a case by case basis.

Motion made by Janet Atkins to approve action Items agenda item ‘b’ to remove the special event fee at these locations; seconded by Taylor Sacha. The motion carried unanimously with a 4-0 vote. Blair Culpepper and Joel Roberts were absent.

c) Naming of parks property in honor of notable citizens

Staff explained that Mayor Bradley and the City Commission requested the Parks Board look into naming some park property after former prominent citizens. Ms. Atkins expressed concern with the number of “prominent” people in the city of Winter Park and said that there is not enough property to honor all of them. Chief Railey and citizens addressed the board in reference to naming the new pavilion in Shady Park in honor of Rev. Dawkins. The board expressed concern with renaming existing parks/property.

Motion made by Carl Creasman to propose to the City Commission to make an exception to the residency requirements to name the Shady Park Pavilion in honor of Rev. Dawkins; the motion was seconded by Janet Atkins and carried unanimously with a 6-0 vote. Blair Culpepper and Joel Roberts were absent.

Motion made by Janet Atkins to recommend to the City Commission not to rename existing parks, seconded by Carl Creasman and carried unanimously with a 6-0 vote. Blair Culpepper and Joel Roberts were absent.

d) Canine Memorial (Lake Baldwin Park)

Motion made by Marnie Spence to approve action Items agenda item ‘d’; seconded by Gary Diehl the motion carried unanimously with a 6-0 vote. Blair Culpepper and Joel Roberts were absent.

e) Rollins College Restroom Donation at Martin Luther King Jr. Park

Staff explained that Rollins College is interested in entering into a donation and development agreement with Rollins College for the installation of a public restroom facility at Martin Luther King Park near the softball stadium; the agreement will go the City Commission to discuss the legalities.

Motion made by Marnie Spence to approve action Items agenda item ‘e’; seconded by Carl Creasman the motion carried unanimously with a 6-0 vote. Blair Culpepper and Joel Roberts were absent.

Discussion

The board expressed concern with allowing food trucks inside the parking lot at the farmers’ market, staff explained the process for vendors being accepted into the farmers’ market, and how vendors are placed. The current guidelines and limited space will restrict the number of food trucks that are allowed into the Saturday farmers’ market.

No action was taken

Staff Report

- Mr. Holland discussed with the board the current and future capital projects, and explained we are starting out budget procedures.
- Staff informed the board of the current fee schedule that will be going to city commission for approval for the April 1 fee schedule
- Staff reminded the board of the upcoming accreditation meet and greet, and the process for reaccreditation this upcoming week.

New Business

- Linda Walker 794 W Comstock Ave, Winter Park FL inquired about the funds from the Heritage Park for the construction of the "Circle of Unity" at Martin Luther King Park.

Next Meeting – April 22, 2015 @ 5:00 p.m., Parks & Recreation, Community Center conference room C.

The meeting adjourned at 6:20pm

Kesha Jones
Recording Secretary