

**PARKS AND RECREATION
ADVISORY BOARD
November 19, 2014**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Julio de Arcos
Carl Creasman
Janet Atkins
Gary Diehl
Joel Roberts

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Chuck Trice
Assistant Director Ron Moore
Recording Secretary Kesha Jones

Advisory Board Members absent:

Taylor Sacha
Marni Spence

Staff absent:

Lieutenant Jeffrey Biles - WPPD

Guests:

Marti Miller, Central Florida Sailing Club
Carla Lubet, Friends of Baldwin Park
Commissioner Cooper

Consent Agenda:

a) Approval of Minutes – October 22, 2014

Motion made by Carl Creasman to approve consent agenda item 'a'; seconded by Janet Atkins. The motion carried unanimously with a 5-0 vote.

b. Strategic Plan

John Holland explained that this is an updated version of the plan and the purpose of the Strategic Plan. The board went into a discussion about the development of the Tree Farm and how that fits into the Strategic Plan. Carl Creasman asked for a summary of the plan.

Motion made by Julio de Arcos to approve action items agenda item 'b'; seconded by Carl Creasman. The motion carried unanimously with a 5-0 vote.

Presentation:

c) Sailing Club Agreement

Staff presented the sailing club agreement for approval to be renewed. Marti Miller gave an update of the program. John Holland also mentioned there has been another inquiry from a Boating Club that is interested in using the park. Carla Lubet from Friends of Baldwin Park is concerned about the view of the boats, and possibly some assistance from the sailing club with the upkeep of the park. Staff will provide windscreen to cover the fence to hide the boats, the sailing club will install the windscreen.

Motion made by Julio de Arcos to renew the contract for The Sailing Club. Seconded by Joel Roberts, the motion carried unanimously with a 5-0 vote.

Action Items:

d) Athletic Field Discussion

Joel Roberts is concerned on the number of times our athletic fields are closed. Joel Roberts asked if there are any recommendations to have better drainage of the fields. Julio de Arcos inquired about the bowling alley property, and if it could be reconsidered; he was informed there is a waiting period of one year to bring that back to Commission. Staff informed the board of the procedure and what is considered when closing the fields. Staff explained on how often city fields are closed for maintenance compared to other facilities to try to maximize the use. Staff is asked to provide a "plan of action" as to how we prioritize the maintenance of the fields, and a comparison of other municipalities on how they maintain their fields.

e) Policy Review

Staff introduced the Field Rental/Closure policy and the Youth League Policy. Staff explained the stipulations of the groups to be considered a "Winter Park Youth League". Staff is asking the board for recommendations on the percentage of Winter Park residents. The current percentage is 25% of the organization to be Winter Park residents.

Motion made by Carl Creasman to approve the Policies and change the percentage to 66% of the participants have to be Winter Park residents to be considered a Winter Park Youth League ; seconded by Janet Atkins The motion carried unanimously with a 5-0 vote.

f) Discussion on Central Park Event Commercial Sponsors

Staff explained that there has been an increase in sponsor/advertising in Central Park during events, such as cars from dealerships in the park by the stage during the Art Festival.

Motion made by Joel de Arcos to direct staff to draft a policy regarding sponsorship during events in Central Park seconded by Janet Atkins The motion carried unanimously with a 5-0 vote.

g) Appoint new member to golf Course Strategic Plan Task Force

Jeff Shaffer was recommended to serve on the Golf Course Strategic Plan Task Force.

Motion made by Carl Creasman to appoint Jeff Shaffer to the GCSPTF; seconded by Joel de Arcos. The motion carried unanimously with a 5-0 vote.

New Business

Joel Roberts is interested in an after action review of the Concourse de Elegance on the Golf Course. Staff has been collecting all the comments and feedback. Commissioner Cooper wants to make sure the public is aware of the review meeting so they can attend.

The CRA has contacted Parks about enhancing the West Meadow and the Morse Ave. approach to the train station, and Central Park.

Julio de Arcos inquired about the status on the Pet cemetery. Staff is going to bring it back to the Parks Board with some recommendations.

Staff Report

1) Board Attendance: Staff explained the requirements of board attendance

Next Meeting – January 28, 2015 @ 5:00 p.m., Parks & Recreation, Community Center conference room C.

The meeting adjourned at 6:11 p.m.

Kesha Jones
Recording Secretary