

**PARKS AND RECREATION
ADVISORY BOARD
October 22, 2014**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Julio de Arcos
Janet Atkins
Taylor Sacha
Joel Roberts

Staff present:

Assistant Director Brenda Moody
Assistant Director Chuck Trice
Lieutenant Jeffrey Biles - WPPD
Recording Secretary Nancy McLean

Advisory Board Members absent:

Marnie Spence
Carl Creasman

Staff absent:

Director John Holland
Assistant Director Ron Moore

Guests:

Alice Mickleson, Mead Botanical Garden, Inc.

Non Agenda Item

Mr. Culpepper stated that former member Michael Palumbo to the board because he moved out of Winter Park. One of the requirements to becoming a parks board member is that individuals must be a resident of Winter Park.

It was also noted that this meeting would be the last for Recording Secretary Nancy McLean as she is leaving the employ of the city.

Consent Agenda:

a) Approval of Minutes – September 18th Work Session and September 24th Meeting

Motion made by Janet Atkins to approve consent agenda item ‘a’; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote. Carl Creasman and Marnie Spence were absent.

b. Mead Botanical Garden Inc – Honor for Volunteer

Assistant Director Brenda Moody presented to the board a proposal from Mead Botanical Garden, Inc. to install signage in the Legacy Garden area of Mead Botanical Garden in recognition of the contributions of notable Horticulturist Randy Knight. Mead Botanical Garden, Inc. will pay for a new sign that reads, “Legacy Garden, in honor of Randy Knight” and the Parks Department will install it.

Motion made by Julio de Arcos to approve consent agenda item 'a'; seconded by Janet Atkins. The motion carried unanimously with a 5-0 vote. Carl Creasman and Marnie Spence were absent.

Presentation:

c) Sustainability Plan

Assistant Director Brenda Moody gave to the board an overview of the elements of the city-wide Sustainability Plan that affect the Parks and Recreation Department. These included the long range plans to install edible gardens and orchards and increase recycling in recreation buildings and in parks.

Motion made by Blair Culpepper to accept the plan with the provision that each element that affects the Parks and Recreation Department is presented to the board individually as the projects are funded to ensure that the proper provisions are made for maintenance and use. Seconded by Julio de Arcos, the motion carried unanimously with a 5-0 vote. Carl Creasman and Marnie Spence were absent.

Action Items:

d) Enzian Popcorn Flick Dates 2015

Mr. Culpepper commented that this item should have been on the consent agenda.

Motion made by Blair Culpepper to approve the 2015 dates; seconded by Taylor Sacha. The motion carried unanimously with a 5-0 vote. Carl Creasman and Marnie Spence were absent.

e) Proposed Park Property Purchase

Assistant Director Brenda Moody presented the proposal to purchase the property on Temple Trail that adjoins Howell Branch Preserve and it situated on Howell Creek. There was discussion about the appraisal and the use and condition of the property. The board requested that a plan be presented at a later date that defined the future use of the property and a development plan. Also distributed was a listing of other properties that would be desirable for parkland purchase.

Motion made by Janet Atkins to approve the purchase; seconded by Julio de Arcos. The motion carried with a 4-1 vote. Joel Roberts voted no. Carl Creasman and Marnie Spence were absent.

f) Golf Course Task Force Appointments

Assistant Director Brenda Moody presented a bio of Golf Course Task Force Nominee and City Resident, Brian Furey for approval. Additionally, Taylor Sacha volunteered to represent the Parks and Recreation Board on the Task Force.

Motion made by Blair Culpepper to approve the nominees; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote. Carl Creasman and Marnie Spence were absent.

New Business

No new business.

Staff Report

1) Ms. Moody commented that the department had reached record revenues for FY14 at over \$2,000,000 which represents a cost recovery of 35%.

Next Meeting – November 19, 2014, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 5:40 p.m.

Nancy McLean
Recording Secretary