

**PARKS AND RECREATION
ADVISORY BOARD
September 24, 2014**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Julio de Arcos
Janet Atkins
Michael Palumbo
Marnie Spence
Carl Creasman
Taylor Sacha

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Ronald Moore
Lieutenant Jeffrey Biles - WPPD
Recording Secretary Nancy McLean

Advisory Board Members absent:

Joel Roberts

Staff absent:

Assistant Director Chuck Trice

Guests:

K. Smith, Alternative Health and Lifestyle representative, Jeffery Blydenburgh, Cynthia Hasenau and Forest Michael, Mead Botanical Garden, Inc, and John Rife, Fall Harvest Festival

Non Agenda Item

Mr. Culpepper stated that former member Fred Jones was not reappointed to the board because he moved out of Winter Park. One of the requirements to becoming a parks board member is that individuals must be a resident of Winter Park.

Consent Agenda:

a) Approval of Minutes – July 23, 2014 meeting

Motion made by Marnie Spence to approve consent agenda item 'a'; seconded by Janet Atkins. The motion carried unanimously with a 7-0 vote. Joel Roberts was absent.

Action Items:

b) First Annual Alternative Health and Lifestyle Festival – Central Park

Applicant K. Smith requested the use of Central Park on September 12, 2015 to host their event as part of the "CEE Yourself Today" campaign experience. It invites people to (C)elebrate, (E)xplore and (E)ducate themselves around options available for leading a healthy, sustainable thriving lifestyle in the Central Florida Region. The spotlight is Alternative Health and Lifestyle.

She explained that upon entering the event each attendee will check-in and be given an arm band. This band will be color coded to designate their role in the event. Without the band

attendees will be asked to go and register. If there is no interest in registering they will be asked to leave. Mr. Holland commented that registration and banding is not allowed because it is against policy. The event will have to open to the public. Ms. Smith answered questions from the board.

Motion made by Marnie Spence to table the item until there is a defined plan as to what will happen at the event; seconded by Julio de Arcos. The motion carried unanimously with a 7-0 vote. Joel Roberts was absent.

c) Mead Garden Trail Loop Plan – Phase 1 &2

Forest Michael, Mead Garden Design Advisor, provided a PowerPoint presentation titled the "Mead Trail update". He explained that the mead trail provides access to nature and Winter Park's cultural heritage and the City's approved plans state the priority to restore the natural resources at Mead Botanical Garden. He also discussed phase 1 &2 of the mead loop trails design plan, the mead trailhead plan, a ¼ mile walk through the old oaks and nature and a trailhead near the restrooms, the botanical collections, the Winter Park uplands collection and the Howell Creek Botanical Collection..

Jeffery Blydenburgh, President, mentioned projects underway at Mead Garden and Cynthia Hasenau, Executive Director, spoke about rebranding Mead Garden and gave an update on upcoming events.

d) Naming of City Buildings Rules & Regulations

Mr. Holland commented that as part of the accreditation process this policy is being reviewed.
Motion made by Janet Atkins to approve the rules and regulations; seconded by Michael Palumbo. The motion carried unanimously with a 7-0 vote. Joel Roberts was absent.

New Business

No new business.

Staff Report

1) Mr. Holland commented that at the September 22nd, CRA Advisory Board meeting there was a 3-3 vote regarding the request to purchase the bowling alley at 1111 West Fairbanks Avenue.

2) Mr. Holland commented that the holidays are approaching and this is a busy season for the department. He added that the Winter Park Chalk Art Festival will be taking place on November 8th in Central Park.

3) Mr. Holland stated that the Fall Harvest Festival would like to continue their 5th annual event in Central Park's West Meadow. The board unanimously agreed with the continuation of the recurring event.

Next Meeting – October 22, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 6:10 p.m.

Nancy McLean
Recording Secretary