

**PARKS AND RECREATION  
ADVISORY BOARD  
July 30, 2014**

**The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room C.**

Advisory Board Members present:

Chairman Blair Culpepper  
Janet Atkins  
Marni Spence  
Michael Palumbo  
Taylor Sacha

Staff present:

Director John Holland  
Assistant Director Brenda Moody  
Assistant Director Ron Moore  
Lieutenant Jeffrey Biles  
Recording Secretary Nancy McLean

Advisory Board Members absent:

Julio de Arcos  
Joel Roberts  
Carl Creasman

Staff absent:

Assistant Director Chuck Trice

**Consent Agenda:**

- a) Approvals of Minutes – June 25, 2014 meeting and work session

**Motion made by Marni Spence to approve the consent item; seconded by Janet Atkins. The motion carried unanimously with a 5-0 vote. Julio de Arcos, Joel Roberts and Carl Creasman were absent.**

- b) 41<sup>st</sup> Winter park Autumn Art Festival

**Motion made by Janet Atkins to approve the Autumn Art Festival; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Julio de Arcos, Joel Roberts and Carl Creasman were absent.**

**Action Items:**

- c) Pink Out – Central Park

Director John Holland explained that the Pink Out Winter Park launch event is designed as a family friendly event encouraging more than 3,000 citizens to gather in Central Park on September 20, 2014 for a Guinness Book of World Record attempt (WRA). In honor of Breast Cancer awareness, participants will be asked to stand on one leg (similar to the Pink Out Flamingo icon) for two minutes. This approach is meant to garner attention for the Pink Out Winter Park message and encourage more women to get their mammogram. In addition to the WRA pink lights will illuminate Park Avenue in honor of Breast Cancer awareness and survivors present.

**Motion made by Janet Atkins to approve the Pink Out event in Central Park; seconded by Marni Spence. The motion carried unanimously with a 5-0 vote. Julio de Arcos, Joel Roberts and Carl Creasman were absent.**

- d) Policy Review: Country Club, Central Park, West Meadow, Dinky Dock, Lake Island Hall Lake Baldwin and Athletic Field Banner

Assistant Director Brenda Moody explained that this is a matter of practice to review policies every five years or if something changes. Ms. Spence asked to clarify wording to “swimming area” for item C on the Dinky Dock policy.

**Motion made by Janet Atkins to approve the policy review; seconded by Marni Spence. The motion carried unanimously with a 5-0 vote. Julio de Arcos, Joel Roberts and Carl Creasman were absent.**

- e) Fee Waiver Policy

There was a brief discussion regarding the final draft of the city approved annual events fee waiver and the fee waiver application.

**Motion made by Janet Atkins to approve the fee waiver policy and the fee waiver application; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Julio de Arcos, Joel Roberts and Carl Creasman were absent.**

Mr. Culpepper stated that the Winter Park Public Library provided a letter to the board requesting a waiver from rental fees at City of Winter Park venues for specified Library events such as the summer reading celebration and a community event where residents hear from and interact with a popular author. There was consensus among the board for the Library to submit a separate application for each event and to go through the process.

#### **New Business:**

#### **Staff Report:**

1. Mr. Holland stated that Bill and Carol Swartz will be presented with an outstanding service award at the August Commission meeting for 19 years of service to the community participating in the July 4<sup>th</sup> Celebration Old Fashion Games from 1995 -2014.
2. Mr. Holland explained that parks and recreation staff had a strategic planning session meeting earlier today and it is an important part of the accreditation process.
3. Mr. Holland stated that Fleet Peoples Park has been renamed to Lake Baldwin Park.

**Next Meeting – September 24, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.**

The meeting adjourned at 5:30 p.m.

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Nancy McLean  
Recording Secretary