

**PARKS AND RECREATION
ADVISORY BOARD WORK SESSION
March 26, 2014**

The meeting was called to order by Vice Chairman Woody Woodall at 5:00 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Chairman Blair Culpepper (arrived 5:14 p.m.)
Vice Chairman Woody Woodall
Michael Palumbo
Janet Atkins
Fred Jones (arrived 5:06 p.m.)
Julio de Arcos

Staff present:

Assistant Director Brenda Moody
Assistant Director Ronald Moore
Assistant Director Chuck Trice
Lieutenant Randy Durkey - WPPD
Recording Secretary Nancy McLean

Advisory Board Members absent:

Joel Roberts
Marni Spence

Staff absent:

Director John Holland

Guests:

Gail Robinson, St. Margaret Mary Church, Jill Altomare, Park House Academy, Executive Director Ali DeMaria, Winter Park Day Nursery, Executive Director Tim Webber, Concours d'Elegance, Patrick Chapin, Chamber of Commerce and Rick Frazee, Mt. Vernon Inn

Consent Agenda:

- a) Approval of Minutes – February 26, 2014 meeting

Motion made by Janet Atkins to approve consent agenda item 'a'; seconded by Michael Palumbo. The motion carried unanimously with a 4-0 vote. Blair Culpepper, Fred Jones, Joel Roberts and Marni Spence were absent.

- b) 15th Annual Pet Costume Contest – Central Park

Motion made by Michael Palumbo to approve consent agenda item 'b'; seconded by Janet Atkins. The motion carried unanimously with a 4-0 vote. Blair Culpepper, Fred Jones, Joel Roberts and Marni Spence were absent.

Action Items:

- c) 11th St. Margaret Mary Easter Sunrise Service – Central Park

Representative Gail Robinson requested the use of Central Park for a Easter Sunrise Service on April 20th from 6:30 a.m. to 7:30 a.m. and she stated that there would be amplified sound.

Assistant Director Brenda Moody addressed that there is a noise ordinance in place that prohibits the use or operation of sound amplification devices. The park guidelines also outline specific times that amplified sound is allowed and that amplified sound may begin at 7:00 a.m. for weekend road races. She commented that staff will speak with the City Manager and see if the ordinance can be waived for this particular event.

Motion made by Michael Palumbo to approve a 7:00 a.m. start time pending the City Managers approval for amplified sound; seconded by Julio de Arcos. The motion carried unanimously with a 5-0 vote. Blair Culpepper, Joel Roberts and Marni Spence were absent.

d) Summer Safety Fair – Central Park

Park House Academy representative Jill Altomare requested the use of Central Park on May 17th to host a free and fun Summer Safety Fair for the residents of Winter Park. The Fair will include art, an instrumental soloist and tents highlighting Winter Park businesses encouraging safe summer practices for children. She explained that they are want to provide this event to the community and hope to make it an annual free event for Winter Park residents and visitors.

Motion made by Janet Atkins to approve the Park House Academy Summer Safety Fair on May 17th at the south end of Central Park; seconded by Blair Culpepper. The motion carried unanimously with a 6-0 vote. Joel Roberts and Marni Spence were absent.

e) Request for Free Reduction for Facility – Winter Park Day Nursery

Executive Director Ali DeMaria stated that Winter Park Day Nursery is celebrating its 75 year of service and requested a fee reduction/waiver for the Winter Park Civic Center on October 5th, 2014.

Woody Woodall commented that the board does not grant fee waivers on the weekend, however, applicants who want to present their request can go before the City Commission. Ms. Moody commented that this could go under item h) Rules and Standards for Rate Adjustments. She recommended the board schedule a work session to discuss this item and the rate adjustment policy.

Motion made by Fred Jones to defer this request until a work session is scheduled; seconded by Janet Atkins. The motion carried unanimously with a 6-0 vote. Joel Roberts and Marni Spence were absent.

f) Business Permit Operating before Park Hours

Assistant Director Ronald Moore spoke on behalf of the applicant and stated that Nikki Athletics is requesting the use of a park for a 5:00 a.m. boot camp class on Monday/Wednesday/Friday.

He commented that the City parks and restrooms currently open at 8:00 a.m. The Track Shack is allowed access to Cady Way Park at 5:00 a.m. and has been approved by the parks board. He added that staff will recommend which park she can use and she will be issued an open space business permit if the board approves the request. Staff will also notify the group that no equipment can be used that may cause a potential noise disturbance.

Motion made by Fred Jones to approve the business permit operating before park hours subject to the noise and location being acceptable to the City and the requesting party; seconded by Janet Atkins. The motion carried unanimously with a 6-0 vote. Joel Roberts and Marni Spence were absent.

g) Concours d'Elegance – Golf Course

Executive Director Tim Webber stated that the Concours d'Elegance has grown in stature as one of the best in the southeast. He commented that he spoke with Director John Holland about the possibility of moving the show from Park Avenue to the golf course. He stated that this is a classic car show and some of the car owners have an issue with their cars being parked on the street. He added that he met with city staff and went through the logistics of the event to ensure that it would operate safely in Winter Park. He also discussed the layout of the cars on the golf course, the event route and the location of the perimeter fence. A portion of the event will be free and a portion will have a gate entry fee. Ms. Moody explained that a new policy will have to be written regarding rental of the golf course and neighbors will have to be notified. The board asked Mr. Webber questions regarding the event.

Motion made by Woody Woodall to approve the concept of the Concours d'Elegance moving to the golf course and to ensure that the Parks Director has the authority to negotiate the event details as well as the fee; seconded by Julio de Arcos. The motion carried unanimously with a 6-0 vote. Joel Roberts and Marni Spence were absent.

h) Rules and Standards for Rate Adjustments - **Item tabled until a work session is scheduled.**

i) Policy Review: Civic Center, Community Center (rentals), Farmers Market Building and Saturday Market

Fred Jones suggested the board review the policies at the rate adjustment policy work session. There was consensus from the board to do so.

New Business:

Chamber of Commerce President Patrick Chapin suggested that groups provide further information regarding their events to the board so it can be discussed at the rate adjustment policy work session.

Staff Report

Ms. Moody explained that: Mr. Holland will be in and out of the office for the next few weeks due to surgery; the art festival was very successful; the Friends of Fleet Peoples Park received the funds necessary to being the little dog fence area; applications for the National Gold Medal Award and Playful City USA designation have been submitted; renovations of the Civic Center is complete; construction of a large hexagonal pavilion will take place in Shady Park in May; the 35th Anniversary of the Saturday Farmers Market is May 17th; the 100th Anniversary of the Winter Park Country Club is in September; Mr. Woodall's last meeting is next month; Janet Atkins, Marni Spence and Fred Jones have reapplied to be on the board; and the Parks and Recreation budget process begins in the next two weeks.

Next Meeting – April 26, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 6:10 p.m.

Nancy McLean
Recording Secretary