

**PARKS AND RECREATION  
ADVISORY BOARD WORK SESSION  
February 26, 2014**

**The meeting was called to order by Chairman Blair Culpepper at 12:00 p.m. at the Winter Park Community Center in conference room D.**

Advisory Board Members present:

Chairman Blair Culpepper  
Vice Chairman Woody Woodall  
Michael Palumbo  
Julio de Arcos  
Fred Jones  
Joel Roberts  
Janet Atkins  
Marni Spence

Staff present:

Director John Holland  
Assistant Director Brenda Moody  
Assistant Director Ronald Moore  
Assistant Director Chuck Trice  
Lieutenant Randy Durkee – WPPD  
Recording Secretary Nancy McLean

Guests:

Cynthia Hasenau, Mead Botanical Garden Inc.

**Consent Agenda:**

a) Approval of Minutes – January 22, 2014 meeting

**Motion made by Frederick Jones to approve consent agenda item ‘a’; seconded by Marni Spence. The motion carried unanimously with a 8-0 vote.**

**Action Items:**

b) Vision Statement

Director John Holland explained that the department wishes to formally accept the City’s vision statement and asked the board for their approval. “We aspire to continue to be the best place to live, work and play in Central Florida by preserving a superior quality of life for today’s residents and for future generations”. **Motion made by Joel Roberts to approve the vision statement; seconded by Julio de Arcos. The motion carried unanimously with a 8-0 vote.**

c) Rules and standards for Rate Adjustments

Mr. Holland explained that the City Commission requested that the Parks Board review items on the Rules and Standards for Rate Adjustments Policy along with other events and provide recommendations as to which events will be added or removed from the list.

Ms. Spence suggested having a policy change. She commented that organizations should not receive the annual opportunity for a waiver if they do not routinely use City facilities; therefore

they will have to reapply. Mr. Holland commented that this item could be on future agendas until the Parks Board completes the policy review if that is the will of the board.

**Motion made by Marni Spence that if organizations do not use facilities/parks within a year, they will be removed from the list; seconded by Frederick Jones. The motion carried unanimously with a 8-0 vote.**

d) Proposed Soliciting Ordinance for Farmers Market

Mr. Holland explained that the Farmers Market has been inundated with groups of petitioners and they have blocked the entrance for customers and vending booths. Due to this issue the proposed ordinance will establish a Market Business Purpose Area at the Farmers Market and provide for a designated open public forum area within the Market.

Mr. Jones addressed that there needs to be a correction regarding the boundary line description to the Farmers Market. Mr. Holland stated that it would be corrected.

**Motion made by Fredrick Jones to approve the proposed soliciting ordinance for the Farmers Market; seconded by Julio de Arcos. The motion carried unanimously with a 8-0 vote.**

**New Business:**

1. Cynthia Hasenau, Executive Director of Mead Botanical Garden, Inc. thanked City staff for their assistance with the Duck Derby at Mead Garden on February 22, 2014.

**Staff Report:**

1. Mr. Holland stated that board appointments will be in May and he notified board members to reapply if they want to continue for a second term. He also asked board members to submit their board evaluations.
2. Mr. Holland provided the Parks and Recreation Department 2014 Annual Report to the board and he thanked Assistant Director Brenda Moody for putting it together.
3. Another parks tour will be scheduled for the Parks Board sometime in June.

**Next Meeting – March 26, 2014 @ 5:00 p.m., Parks & Recreation, Community Center conference room.**

The meeting adjourned at 12:53 p.m.

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Nancy McLean  
Recording Secretary