

**PARKS AND RECREATION  
ADVISORY BOARD MEETING  
August 28, 2013**

**The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room C.**

Advisory Board Members present:

Chairman Blair Culpepper  
Vice Chairman Woody Woodall  
Janet Atkins  
Michael Palumbo  
Julio de Arcos

Staff present:

Director John Holland  
Assistant Director Brenda Moody  
Assistant Director Ronald Moore  
Assistant Director Chuck Trice  
Lieutenant Randy Durkee – WPPD  
Recording Secretary Nancy McLean

Advisory Board Members absent:

Marni Spence  
Joel Roberts  
Fred Jones

Guests:

John Rife, Fall Harvest Festival, Brian Wettstein, The Doggie Door, Cindy Hasenau, Executive Director Mead Botanical Garden Inc, Keith Gardner, 2230 Cady Way, a member of the Boy Scouts of America

**Consent Agenda:**

- a) Approval of Minutes – June 26th, 2013
- b) 40<sup>th</sup> Annual Winter Park Autumn Art Festival

**Motion made by Woody Woodall to approve Consent Agenda Item ‘a’ and ‘b’; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

**Action Items:**

- c) Howell Winter Park Harvest Festival – West Meadow

Applicant John Rife requested to host the fourth annual Fall Harvest Festival on November 23, 2013 in Central Park’s West Meadow. He explained that the goal is for the City to continue celebrating the Fall Harvest of local farmers and gardeners. He added that they are once again seeking to have a beer garden at their event.

Mr. Rife also asked for a reduced rate to rent the park because it is a community event and it benefits the merchants. Mr. Culpepper commented that it has been the practice of the board not to consider waivers on the weekends.

Assistant Director Ronald Moore expressed to the applicant to be cognizant about selling produce that compete with the vendors at the Farmers Market. Mr. Rife stated that he is aware of that issue.

**Motion made by Janet Atkins to recommend that this item go before the City Commission to consider reducing the rental fee for the park; seconded by Woody Woodall. The motion carried with a 5-1 vote. Blair Culpepper voted no. Marni Spence, Joel Roberts and Fred Jones were absent.**

Mr. Holland asked Mr. Rife to provide a letter to address to the City Commission regarding his request and he will put it on the Commission agenda.

d) Chalk Art Festival

Director John Holland explained that this will be a one day event with approximately 125 squares throughout the park being chalked with adult, high school students and middle school students participating. There will be 1-2 artists participating on each 5'x5' square, four categories that artists can choose to enter and a total of \$2500 will be awarded.

**Motion made by Julio de Arcos to approve the concept of the Chalk Art Festival; seconded by Janet Atkins. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

e) 14<sup>th</sup> Annual Park Avenue Pet Costume Contest – Request for use of Central Park/Ordinance Change

Applicant Brian Wettstein, co-owner The Doggie Door, stated that he Sebastian Haul Fund and The Doggie Door would like to request the use of the Central Park Stage for the 14th Annual Park Avenue Pet Costume Contest on Sunday, October 27<sup>th</sup> from 10:00 a.m. - 3:00 p.m. He also requested that Garfield Avenue be closed and the use of the Central Park stage for the event and the immediate area surrounding the stage. He added that they intend to use temporary construction fencing to contain the event to within 40 feet south of the stage to Garfield. All attendees will be given pet clean up bags and there will be volunteers and a professional company to ensure the entire area is cleaned up throughout the day as well as at the end of the event.

Mr. Holland stated that parks staff is requesting an amendment to the ordinance that would allow for the City Manager to approve of dogs in Central Park and other park areas where they would ordinarily be prohibited. This would be for special events only. He added that this item will be on the September 9<sup>th</sup>, City Commission agenda.

**Motion made by Woody Woodall to approve the 14<sup>th</sup> Annual Park Avenue Pet Costume Contest; seconded by Janet Atkins. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

f) Ordinance – Re Abandoned Cemetery Plots

Assistant Director Brenda Moody stated that the Cemeteries Division has identified spaces that are potentially abandoned. This designation was applied to cemetery spaces that have been sold but have had no burial activity or contact with the owner for more than 50 years. She explained that although the City is under no obligation to follow Florida State Statutes in this matter, staff is proposing an ordinance that follows the State Statutes relating to abandoned cemetery spaces.

**Motion made Janet Atkins to approve the re abandoned cemetery plots ordinance; seconded by Michael Palumbo. The motion carried unanimously with a 5-0 vote. Marni Spence, Joel Roberts and Fred Jones were absent.**

**New Business:**

1. Cynthia Hasenau, Executive Director Mead Botanical Garden, Inc. commented that Mead Botanical Garden is celebrating their 10 year Anniversary and she also gave an update of past and future events at Mead Garden
2. Mr. Culpepper recognized a Boy Scout in the audience for attending the parks board meeting to achieve his merit badge required for the Eagle Scout.

**Staff Report:**

1. Mr. Holland commented that the Rollins College design plan for Martin Luther King Park has been pulled from future City Commission agendas.
2. Mr. Holland stated that the excavation and the renovation of the lake is almost complete at Martin Luther King Park.
3. Mr. Holland answered questions from the board regarding city trees and the Cady Way pool project.

**Next Meeting – September 25, 2013 @ 5:00 p.m., Parks & Recreation, Community Center conference room.**

The meeting adjourned at 6:00 p.m.

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Nancy McLean  
Recording Secretary