

**PARKS AND RECREATION
ADVISORY BOARD MEETING
February 27, 2013**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room D.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Woody Woodall
Janet Atkins
Michael Palumbo
Julio de Arcos
Fred Jones

Staff present:

Director John Holland
Assistant Director Brenda Moody
Assistant Director Ronald Moore
Assistant Director Chuck Trice
Lieutenant Randy Durkee – WPPD
Recording Secretary Nancy McLean

Advisory Board Members absent:

Marni Spence
Joel Roberts

Guests:

Ellie Watson, The Dalmatian Army, Natalie Casey and Doug Heitman, Track Shack Events, Forest Michael, 358 W. Comstock Ave, Muhammad Yousaf, President Ashraf Marketing International, Inc., Brendan O'Connor, KWPB Volunteer Coordinator, Joan Carragher and Amanda Day, Winter Park Health Foundation and Tim Webber, Concourse d'Elegance Executive Director

Consent Agenda:

- a) Approval of Minutes – January 23, 2013

Motion made by Fred Jones to approve Consent Agenda Item 'a'; seconded by Julio de Arcos. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

Action Items:

- b) The Dalmatian Army – Fleet Peoples Park

Lakemont Elementary School student Ellie Watson realized that there is a great need to supply food, leashes, toys and other supplies to homeless shelters that are helping dogs, cats and other animals get adopted. She proposed a donation depot to be placed at Fleet Peoples Park. With the support, assistance, and approval from the city, a waterproof and theft proof container would be placed at the park with a sign indicating that donations of gently used or new pet supplies could be deposited. On a regular basis she and a group of volunteers would collect the

items from the depot and deliver them to animal related charities such as the local ASPCA. Ms. Watson answered questions from the board.

Motion made by Woody Woodall to approve the installation of the donation depot at Fleet Peoples Park; seconded by Fred Jones. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

c) Run for the Trees - Track Shack

Natalie Casey and Doug Heitman, Track Shack Events representatives stated that Track Shack Fitness Club (T.S.F.C) would like to acquire and take over the operations of "Run for the Trees" from the City of Winter Park and the T.S.F.C foundation will provide the city with a check of a specified percentage at the end of the race.

Motion made by Janet Atkins to approve the "Run for the Trees" sponsored by Track Shack Fitness Club; seconded by Fred Jones. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

d) 4th of July Watermelon 5K – Track Shack

Natalie Casey and Doug Heitman explained that Track Shack Events requested moving the July 4th, Watermelon 5k from Mead Gardens to South Central Park. Track Shack Events will provide all equipment and set up necessary for the event and share such items (tents, porta potties, etc) with the city for their celebration.

Motion made by Janet Atkins to approve the race from Mead Gardens to the South Central Park Run on July 4th, pending Police and Fire Department approvals; seconded by Woody Woodall. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

e) West Comstock Request – Forest Michael

Forest Michael, 358 W. Comstock Ave, commented that the city utility yard on Blake Avenue is among several city properties the City Commission is considering for sale. He suggested that the Parks Board recommended that this property not be sold so that more consideration can be provided by Parks and Recreation for its potential use as a parking facility, a cul-de-sac, and a very small neighborhood garden.

Mr. Holland recommended that the parks board take no action and he could write a letter to the City Commission stating that the board is interested in looking at other options for the property.

Motion made by Julio de Arcos that Mr. Holland prepare a letter to the City Commission expressing the parks board's views about selling the property, retaining it for a park, and making it more appealing for the neighborhood and direct further study before action is taken; seconded by Janet Atkins. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

f) Installation of Cricket Playing Surface – MLK Park

Muhammad Yousaf, President Ashraf Marketing International, Inc. stated that the athletic fields at MLK Park are ideal for use as cricket fields. He suggested that the Parks and Recreation Department would build a cricket playing surface 12' x 80' between two soccer fields and the cricket leagues will book the fields every Sunday throughout the year. He added that they will abide by the city's rules and regulations for the athletic fields and parks. Mr. Yousaf and Mr. Holland answered questions.

Motion made by Janet Atkins to approve the installation of the cricket playing surface at MLK Park for a trial period of one year; seconded by Fred Jones. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

g) Farmers' Market Event Programming, Bike Valet & Internet Video Festival– KWPB

Brendan O'Connor, KWPB Volunteer Coordinator explained that Keep Winter Park Beautiful oversees the beautification of Winter Park. Enhancing the city's green spaces, increasing recycling efforts and educating the public on issues related to environmental sustainability are just a few ways that KWPB helps contribute to the city's Florida Green Building Coalition Green Local Government certification.

For one Saturday each month, Keep Winter Park Beautiful will be attending the Winter Park Farmers' Market to disseminate information on upcoming projects and these initiatives mentioned above. KWPB will be partnering with preapproved Winter Park organizations to bring fun and interesting activities to the Farmers' Market.

KWPB will also be providing a bike valet in cooperation with the city's Bike and Pedestrian Board, free of charge for all Farmers' Market attendees as part of their presence at the event.

Motion made by Janet Atkins to approve the Farmers' Market event programming as specified by the Parks and Recreation Department and the bike valet; seconded by Julio de Arcos. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

Mr. O'Connor stated that on the night before Earth Day in the Park and Arbor Day Tree Giveaway, KWPB will be hosting their first ever Internet Video Festival focusing on the theme of

baby animals. KWPB, in partnership with TheDailyCity.com, will be taking submissions of everyone's favorite YouTube videos that feature baby animals and then creating an hour and a half of programming to screen in Central Park. at 7:00 p.m.-8:30 p.m. on April 19th.

Motion made by Janet Atkins to approve the Internet Video Festival; seconded by Michael Palumbo. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

h) Health Week – Winter Park Health Foundation

Joan Carragher and Amanda Day, Winter Park Health Foundation representatives explained that Health Central Florida, a community partnership founded by Florida Hospital and the Winter Park Health Foundation, is proposing to do a fun, non-permanent installation of "giant carrots" in area parks and central areas in Winter Park, Maitland and Eatonville. The giant fiberglass carrots would be approximately 4 feet tall and would loosely hinge closed around trees. With the green tree tops, it creates the appearance of a giant carrot. The large carrots will pop up in different locations throughout the three cities at various times and stay up for a week or less at a time. The goal is to make Winter Park, Maitland and Eatonville the healthiest communities in the nation by encouraging healthy eating and active living. This is a fun, highly visible way to spread that message.

Motion made by Julio de Arcos to approve the installation of giant carrots in Winter Park; seconded by Janet Atkins. The motion carried unanimously with a 6-0 vote. Marni Spence and Joel Roberts were absent.

New Business:

i) Concourse d'Elegance - Update

Tim Webber, Concourse d'Elegance Executive Director gave an update on the November 10, 2013 Concourse d'Elegance. He also thanked the board for their continuous support.

Staff Report:

1. Mr. Holland gave an update on the special events occurring in March. He added that the City of Winter Park, Friends of Fleet Peoples Park and more than 100 residents and volunteers will join forces to build a new playground at Fleet Peoples Park on March 2, 2013.

Non Agenda Item

1. Fred Jones thanked city staff for their assistance with the Rotary Club's Chili for Charity on February 20th.
2. Mr. Palumbo suggested more of a police/park ranger presence at Fleet Peoples Park since there have been recent car break-ins at the park.
3. Woody Woodall suggested that Central Park become a non-smoking park. Mr. Holland explained that there are signs that discourage smoking in the park.

Next Meeting – March 27, 2013 @ 5:00 p.m., Parks & Recreation, Community Center conference room.

The meeting adjourned at 6:37p.m.

Nancy McLean
Recording Secretary