

**PARKS AND RECREATION
ADVISORY BOARD MEETING
January 23, 2013**

The meeting was called to order by Chairman Blair Culpepper at 5:00 p.m. at the Winter Park Community Center in conference room C.

Advisory Board Members present:

Chairman Blair Culpepper
Vice Chairman Woody Woodall
Michael Palumbo
Julio de Arcos
Joel Roberts
Fred Jones

Members absent:

Janet Atkins
Marni Spence

Staff present:

Director John Holland
Assistant Director Brenda Moody
Lieutenant Randy Durkee - WPPD
Recording Secretary Nancy McLean

Staff absent:

Assistant Director Ronald Moore
Assistant Director Chuck Trice

Guests:

Donal O'Brien, Fiddler's Green, Matt Leve, Special Olympics Florida, Brendan O'Connor, KWPB Volunteer Coordinator, Brad and Shannon Kowalczyk, Lure Course of Central Florida, Nancy Shutts, 2010 Brandywine Drive

Chairman's Report:

Mr. Culpepper stated that there may be a special meeting called to discuss the lighting at Ward Park.

Consent Agenda:

- a) Approve of Minutes - September 26, 2012 Meeting
- b) Fit'n Fun Health Fair- Central Park
- c) Fiddler's Green 5k Run - Mead Botanical Garden
- d) Special Olympics Florida 5k - Mead Botanical Garden
- e) Earth Day Programming - Central Park

Motion made by Fred Jones to approve Consent Agenda item 'a'; seconded by Michael Palumbo. The motion carried unanimously with a 6-0 vote. Janet Atkins and Marni Spence were absent.

Item 'd') Special Olympics Florida 5k - Mead Botanical Garden

Mr. Holland explained that Special Olympics Florida proposed a 5k at Mead Garden on May 4, 2013 and they are no longer affiliated with the Fiddlers Green 5k.

Lieutenant Randy Durkee stated that the city policy regulates that quadrants can have no more than four races per year and this would be the fifth race at the Mead Garden venue.

Special Olympics representative Matt Leve suggested that their organization could choose another quadrant on May 4, 2013 in order to have approval from the board.

Motion made by Woody Woodall to approve Consent Agenda items 'b', 'c', 'd' and 'e' with the condition that the Special Olympics Florida identifies another quadrant and receives the approval form all departments regarding the city's permitting process; seconded by Michael Palumbo. The motion carried unanimously with a 6-0 vote. Janet Atkins and Marni Spence were absent.

Action Items:

f) Lure Course – Fleet Peeples Park

Lure Course of Central Florida representatives Brad and Shannon Kowalczyk requested the use of Mead Garden to operate their dog lure course. She stated that they spoke with Cindy Hasenau Executive Director Mead Botanical Garden, Inc. about renting the open space in the garden and having a monthly event in the park. Mead Garden is the ideal location due to the placement of the water, electrical outlets and adequate parking. She explained that they would also like to have an occasional event at Fleet Peeples Park once the playground construction is finished and to obtain a business permit to operate the course in the on leash area of the park. She addressed that they will donate 5 % to Fleet Peeples Park or Mead Garden on the day of the event and will abide by the city's safety rules and regulations for the parks. Mr and Mrs. Kowalczyk answered questions from the board.

Motion made by Fred Jones to approve the lure course at Mead Garden based on a three month review, with the contingency that if an issue comes up then the lure course can be suspended or cancelled by staff; seconded by Julio de Arcos. The motion carried unanimously with a 6-0 vote. Janet Atkins and Marni Spence were absent. Mr. Jones requested a report from staff after the three month timeframe.

Mr. Holland stated that Mead Botanical Garden, Inc. has signed the Mead Garden lease agreement and these types of events will eventually go before Mead Botanical Garden, Inc. for approval.

g) Mead Garden Amphitheater – Rules & Standards for Use

h) The Rose Garden & Kraft Azalea Garden – Rules & Standards for Use

Mr. Holland stated that the Parks and Recreation department is required through our Commission for Accreditation of Park and Recreation Agencies (CAPRA), to go through our policies on a regular basis and update them. Assistant Director Brenda Moody stated that the Mead Garden Amphitheater, the Rose Garden and Kraft Azalea Garden are for wedding rentals and these policies are the same format as all the other rules and standards for the parks.

Motion made by Woody Woodall to approve all three Rules & Standards for Use; seconded by Fred Jones. The motion carried unanimously with a 6-0 vote. Janet Atkins and Marni Spence were absent

Presentation items:

i) **MLK, Jr. Park Storm water Agreement**

Mr. Holland stated that at the January 14th City Commission meeting, the City Commission approved the CNL and Castro property and the proposed changes for the park.

City staff had been approached by the developers of both the CNL property and the Casto property on Denning Drive to determine if the City would be willing to partner with them on storm water runoff related to their projects. Under their proposals, the developers would each pay the City \$40,000 (for a total of \$80,000) in exchange for the right to expand the lake in MLK, Jr. Park to accommodate the storm water runoff from their projects.

While staff had some reservations about the impact of the expansion of the lake for this purpose, there has been a long time desire by the Parks Department to construct a gazebo or pavilion near the lake behind the Civic Center to serve as a wedding venue. Staff suggested to the developers that \$50,000 each might be more in line with what such an amenity would cost however that project has neither been designed nor priced at this point.

Motion made by Woody Woodall to suggest to the City Commission that the \$100,000 is not enough money and they should reconsider; seconded by Fred Jones. The motion carried unanimously with a 6-0 vote. Janet Atkins and Marni Spence were absent.

New Business Citizens:

j) **Discussion of Small Dog Off Leash Area – Friends of Fleet Peoples Park**

Mr. Culpepper stated that board member Janet Atkins was not able to attend, but she sent an email regarding this item. He read a portion of her email, “The dogs want to come out and play in the larger area. It was also the opinion of FFPP Boards past that the small dog areas are available at other parks in the Central Florida area and that Fleet Peoples Park should be left unspoiled without more fencing to block off a small dog area.”

Carla Lubet Friends of Fleet Peoples Park stated that FPP is very popular and a number of park goers have requested a small dog off leash area. She explained that it would be a four (4) foot fenced in area that is approximately 30 feet by 100 feet. The board members had no opposition with her pursuing this request.

1. Cynthia Hasenau, Executive Director Mead Botanical Garden, Inc. gave an update of past and future events at Mead Garden.

Old Business:

No Old Business.

Non Agenda Items:

- 1) Mr. Holland presented the conceptual design for the Martin Luther King plaza that was dedicated on January 21, 2013, at the corner of Morse and Denning Avenue.
- 2) Mr. Holland provided a letter from Janna Rankin praising Azalea Lane Park and Fleet Peeples Park.
- 3) Mr. Holland explained that the Parks & Recreation department will be applying for the prestigious prize of the Gold Medal Award from the National Recreation and Parks Association.

New Business (Parks Advisory Board)

- 1) Joel Roberts commented that Howell Branch Preserve is a popular park, but parking is limited. Mr. Holland stated that it was designed for park capacity however it is something that staff can look into.

Staff Report:

- 1) Mr. Holland provided the Parks and Recreation Department 2012 Annual Report to the parks board and he thanked Assistant Director Brenda Moody for putting it together.

Next Meeting – February 27, 2013 @ 5:00 p.m., Parks & Recreation, Community Center conference room C.

The meeting adjourned at 6:10 p.m.

Nancy McLean
Recording Secretary