The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES

Regular Meeting
Chapman Room, City Hall

December 10, 2013
8:30 am

Present: Whit Blanton, Scott Redmon, Elisabeth Dang, Jill Hamilton Buss, Jean Siegfried, and Susan Pins

Absent: David Ern and Tom Hiles

City of Winter Park Staff: Lindsey Hayes, Planning Dept.; Butch Margraf, Public Works Dept.; and Debra Moore, Public Works Dept.

EXECUTIVE SUMMARY

- Courtney Miller, Program Manager, reThink – Car Share Program
- Harvest Art Festival – Bike Valet November 23, 2013 – Update
- Brookshire Elementary Updates – Protected Bike Lanes and School Flasher on SRTS Sidewalks
- Gabby Serrado, Metroplan – Upcoming Pedestrian Counts

CALL TO ORDER. Chm. Blanton called the meeting to order at 8:30 a.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes
Chm. Blanton asked for approval of the minutes from November 12, 2013. Ms. Hamilton Buss made a motion to approve the minutes; Ms. Siegfried seconded the motion; motion carried unanimously with a vote of 6-0.

II. ACTION ITEMS

Courtney Miller, Program Manager, reThink – Car Share Program - reThink is a DOT Program with a team of six in the tri-county area (9 counties).

The Central Florida Carshare Program launched in 2010. There are now six locations across downtown Orlando with a total of 12 vehicles. Hertz is the vendor and it is a no cost contract.

With the car share program you have the convenience of a car without the monthly payment. This is a short-term car rental and membership is free. Age requirements: 18 years or older. Use the car when you need it and pay only for the time you use it. Rent by the hour, with hourly fees starting at $8.00 including fuel and insurance.

Ms. Miller stated “location” is very important and the City of Winter Park makes sense for this type of program, especially with Rollins College. Mr. Margraf stated we are planning to put two spaces in the area by SunRail.

Bike Valet at the Harvest Festival - November 23, 2013, 10 am – 4 pm.
Mr. Redmon reported we parked thirty bikes. Thanks to our high school volunteers for their dedication to the bike valet.

Brookshire Elementary updates - Protected Bike Lanes and School Flasher on SRTS Sidewalks. Mr. Margraf reported:
1. Protected bike lane. We are preparing to present options to City Management. The cadillac option is reduced to one lane at that intersection so we can accommodate the turns. The cost for the cadillac version is close to $50,000. Other options have been discussed.
2. The flashing light is in and will be hooked up for next semester; it extends the school zone.
3. We are still working with DOT to allow the City to do the design of the Safe Routes to School sidewalk.
Chm. Blanton departed and Vice-chairman Redmon stepped in for the remainder of the meeting.

**Gabby Serrado, Metroplan – Upcoming Pedestrian Counts**

Ms. Serrado presented a “Bicycle and Pedestrian Count Program.”
- Bicycle and pedestrian counts are limited and inaccurate
- Impact of non-motorized vehicle facilities improvements are mainly absent
- MAP-21 is data driven and therefore an important factor in funding state and federal allocations

Ms. Serrado stated Metroplan is making the rounds through different cities and committees that are bicycle and pedestrian friendly. This year is exciting for Metroplan because they are becoming more proactive when it comes to making sure the infrastructure investment is properly done. Metroplan felt the need to have a program that gives a baseline of bicycle and pedestrian travel. It is a multifaceted program with the first phase taking place in 2014 and the second phase starting to take place late 2014 early 2015. It includes three tasks: research, count baseline, and manual counts.

Metroplan Orlando with the help of partner agencies and volunteers, will participate in the National Bicycle & Pedestrian Documentation project (NBPD). We are looking for volunteers to help with counts the week of January 6 and September 8. Training will be held Monday, January 6 at 5 p.m. Sunrail locations will be included in the counts.

We also have a Safety Action Plan Count at specific intersections to try to figure out the behaviors of pedestrians and bicyclists. Counts will include: the number of pedestrians who stay on the sidewalk and how many pedestrians are crossing mid-block. We also need volunteers for this.

If you are interested in volunteering for anything listed above, please contact Metroplan for details.

Ms. Serrado reported this is the beginning of a wonderful program that will help improve the pedestrian/bicycling safety statistics. Future Bicycle Pedestrian program tasks include: purchasing count technology, monitoring counts, and rotating count technology.

**Other Business**

Mr. Margraf reported as follows:
1. At our next Board meeting, David Buchheit from the City’s Community Redevelopment Agency (CRA) will talk about a study that they will fund regarding 6 corridors in the City including Denning Drive.
2. Tim Maslow, The City’s Sustainability Coordinator is working on bike share that will be near the Sun Rail Station.

Ms. Hamilton Buss stated they will be organizing bike trains for the Art Festival, similar to a walking to school, only for bikes. The participants will ride into the Art Festival together.

Keith Moore from Public Works Office belongs to the Orange County Community Traffic Safety Team. At their last meeting he brought up the topic of a crossing over General Reese. The committee reported they are actively looking for funding for a crossing on that road.

**ADJOURNMENT**

Vice Chm. Redmon adjourned the meeting at 9:30 a.m. Next meeting is January 14, 2013, 8:30 a.m., Chapman Room, City Hall.

Respectfully submitted,

The minutes for December 10, 2013 were approved on January 14, 2014
Debra Moore, Staff Assistant