Chair Thomas called the meeting to order at 4:30 p.m. in the Chapman Room of City Hall. Present: Dana Thomas, Chair, Joseph Roviaro, Vice-Chair, Francine Newberg, Leonard Feinberg, and Jan Clanton. Also Present: Terry Olsen, Absent: Betty Hartnett, Joan Pohl, Robert Lemon, Sarah Davey, Linda Cegelis, Katy Bakker, and Daniel Losue. Staff: Senior Planner Lindsey Hayes and Recording Secretary Lisa Smith.

Ms. Hayes noted that a quorum is not present for today’s meeting; therefore, no actions were taken.

**APPROVAL OF MINUTES**

- Approval of the December 16, 2013 and January 21, 2014 minutes: No minutes were approved.

**NEW BUSINESS**

1. **Staff Updates**

   Ms. Hayes provided an update on the Art in Transit project. She stated that the ribbon cutting for the new train station is scheduled for March 3rd, but the art work cannot be installed prior to that. She noted that she does not have a date of when the old station will be demolished. She also noted that the Artist Diane Boswell has been working with the company in Canada to ensure the right shade of blue. Art installation is anticipated for May. However, that depends on Amtrack’s schedule.

2. **Art on the Green 2014.**

   Ms. Hayes distributed communications schedule to the members of the Board. The members of the Board discussed the insert for the September mail-out, catalog, and the distribution of the press kits.

   No action was taken on any of these items.

   **Date of Next Regular Meeting:** Monday, March 17, 2014, at 4:30 p.m.

   **There was no further business.** Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Lisa M. Smith  
Recording Secretary