The meeting was called to order by Clarissa Howard, Communications Director for City of Winter Park, at 9:02 a.m.

Staff Present: Clarissa Howard, Craig O'Neil, Lauren Luna, Leif Bouffard, Lindsey Hayes and Kelsi Baker.

Voting Members Present: Debbie Komanski, Catherine Hinman, Jan Clanton, and Peter Schreyer. Dina Mack represented Ena Heller and Zach Alfson represented Elizabeth Gwinn.

**Public Comments on non-agenda items**

There was no public comment.

**Agenda Items**

a) **Budget Update**

   Given by Clarissa Howard and Craig O'Neil.

b) **Review marketing plan for upcoming year**

   Done by Craig O'Neil
   
   Discussion was had to think about location options for the Weekend of the Arts VIP party for 2019.

c) **Breakthrough Theatre consideration**

   The room was asked if anyone has a personal connection or contact for Breakthrough Theatre, so that an invitation can be extended to them to join the Arts & Culture Subcommittee meetings. Subcommittee was satisfied with previous efforts to reach out to Breakthrough and will look into its non-profit status.

d) **Cultural Affairs update**

   Clarissa Howard provided an explanation of the process to transition from a subcommittee to a board. Moving forward: A change has been put forth for Public Art Advisory Board consideration is: Arts and Culture Alliance – agreed upon by all voting members and proxies.

There was no further business. Meeting adjourned at 9:56 a.m.