

**CITY OF WINTER PARK  
LAKES AND WATERWAYS ADVISORY BOARD**

**Regular Meeting  
500 N. Virginia Ave  
Beary Community Room**

**June 13, 2017  
12:00 pm**

**MINUTES**

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**Present:** John Minton, Steven DiClemente, Doug Marks, Amy Bird, Tom Smith, Drew Havron

**Absent:** Jack Goggin

**City of Winter Park Staff:** Don Marcotte, Asst. Public Works Dir/Stormwater Engineer; Tim Egan, Water Quality and NPDES Compliance Manager; Amy Giannotti, Lakes Manager, Vanessa Balta Cook, Building and Sustainability; Lt. Stan Locke, Sgt. Jeff Hershone; Police Dept., Debbie Wilkerson, Recording Secretary

**Guests:** Jody Lazar – Winter Park Library

**CALL TO ORDER.** Acting Chm. Steve DiClemente called the Lakes and Waterways Advisory Board to order at 12:10 pm.

**administration**

**Introduction of New Board members**

Chm. DiClemente introduced Tom Smith and Drew Havron, new appointees to the Lakes Board.

***Election of Chairman and Vice-Chairman:***

Mr. Marks nominated Steve DiClemente for the position of Chairman and John Minton for the position of Vice Chairman, seconded by Ms. Byrd, motion carried unanimously by a vote of 6-0.

**Approval of Minutes**

Chm. DiClemente asked for approval of the May 9, 2017, minutes, Mr. Marks moved to approve the May 9, 2017, meeting minutes as presented, seconded by Ms. Byrd, Motion carried with a 6-0 vote.

**Citizen Comments** - Jody Lazar – Winter Park Library invited the Board to meet Sir David Adjay, OBE, architect for the new library and event center, June 20, 2017 6-8 pm at the Civic Center. She also announced the Library's Summer Reading Program for children and adults.

**New Ideas**

Mr. DiClemente suggested the following changes to the agenda and shoreline applications.

- Add names to report headings
- Revise shoreline applications

Mr. Marcotte announced that a Board Orientation will be held in the Commission Chambers on Tuesday, June 27 at 6:00 pm. Staff will go over the role of an advisory board member, discuss the sunshine law and public records law as well as answer questions any board member may have.

## Action items

- **Shoreline Applications:**

SAP 17-04 - Request of John and Jacqueline Webb to install revetment/seawall, 697 Balmoral Rd on Lake Berry. Mr. Egan provided details of the application. Staff is recommending approval. The applicant has obtained a shoreline alteration permit for vegetation but due to low water levels, has been authorized plant later this month. Mr. Egan responded to questions. Mr. DiClemente commented that he is interested in providing wildlife habitat when considering seawall/revetment construction. Motion made by Mr. DiClemente to approve application, seconded by Mr. Marks, motion carried unanimously 6-0. The Board discussed alternatives seawall options.

Mr. Webb, 697 Balmoral, requested an extension on the revegetation due to weather conditions. Motion made by Mr. DiClemente to approve application with revised completion date, seconded by Mr. Marks, motion carried unanimously 6-0.

SAP 17-05 Request of John and Jacqueline Webb to install a boathouse/dock at 697 Balmoral Rd on Lk Berry. Mr. Egan provided details of the application. Staff is recommending approval. Mr. Egan responded to questions. Motion made by Mr. DiClemente to approve application as presented, seconded by Mr. Marks, motion carried unanimously 6-0.

SAP 17-06 Request of Gregory and Kristen Knight to install a revetment/seawall at 860 Via Lugano on Lake Maitland. Mr. Egan provided details of the application. Staff is recommending approval. Charley Clayton, builder spoke regarding possible seawall changes that would allow access for wildlife and reduce scour. Motion made by Mr. DiClemente to approve application as revised, seconded by Mr. Marks, motion carried unanimously 6-0.

## reports

### **Sustainability – Vanessa Balta Cook**

No report.

### **Lakes Maintenance - Amy. Giannotti.**

Provided an update on current projects:

- Dredge project completed at Ninth Grade Center, other dredging projects are scheduled
- Newly planted trees in wetland project doing well, part of the Eagle Scout project
- The next watershed cleanup event is scheduled for July 29
- Mennonites attending a conference in Orlando contacted Winter Park to volunteered to do service projects.

### **Lakes Management Water Quality Tim Egan**

Mr. Egan will provide water quality report at July meeting. He is seeing significant changes in water levels.

### **Stormwater Management - Don Marcotte**

Mr. Marcotte presented the proposed 2018 Stormwater CIP list, 2018 budget and proposed

Stormwater Capital Projects Five Year Plan 2018-2022

The CIP list include:

- N. Lakemont Ave / Arbor Park Drive Drainage Improvements
- Wetlands Tree removal and Replanting (Mead Gardens)
- Stormwater Drainage Improvements (ongoing)
- Land Locked Lakes Stormwater Retrofits, (ongoing)
- Stormwater Education Program (ongoing)

The total annual 2018 stormwater CIP budget is \$575,000. After discussion, a motion was made by Mr. Marks to approve the 2018 Stormwater CIP list, 2018 Budget and proposed Stormwater Capital Projects Five Year Plan 2018-2022, seconded by Mr. Minton, motion carried unanimously 7-0.

**Lakes Patrol – WP Police**

Sgt. Jeff Hershon reported that the Lakes Patrol has started again. They were closed due to water levels.

**City of Maitland – Paul Ritter**

None

adjourn

Meeting adjourned at 1:00 p.m. Next meeting July 11, 2017.

Respectfully submitted,

*Debbie Wilkerson*

Debbie Wilkerson  
Recording Secretary  
Approved July 11, 2017