

**CITY OF WINTER PARK  
LAKES AND WATERWAYS ADVISORY BOARD**

**Regular Meeting  
500 N. Virginia Ave  
Beary Community Center**

**February 17, 2016  
12:00 pm**

**MINUTES**

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**Present:** Todd Weaver (Chair) Geoff Bedine (Vice-Chm), Nora Miller, Amy Byrd, Steven DiClemente, Jim Barnes, David Moorhead

**Absent:** Doug Marks

**City of Winter Park Staff:** Troy Attaway, Public Works Director; Don Marcotte, Asst. Public Works Director; Tim Egan, Environmental Resource Mgr.; Amy Giannotti, Asst. Environmental Resource Mgr.; Stan Locke, WP Police; Abby Gulden, Sustainability & Permitting Coordinator; Debbie Wilkerson, Recording Secretary

**Guests:** Paul Ritter, Stormwater/Lakes Manager, City of Maitland

**CALL TO ORDER.** Chm. Weaver called the Lakes and Waterways Advisory Board to order at 12:02 pm.

**Citizen comments:** None

**administration**

**Approval of Minutes**

Chm. Weaver asked for approval of the minutes from the January 20, 2016. Motion made by Mr. Bedine to approve the January 20, 2016, meeting minutes as presented; seconded by Mr. DiClemente. Motion carried unanimously, 7-0.

**new business**

**New Ideas**

Mr. Bedine introduced for discussion a signal system for the city's canals. Staff provided historical information, options that have been considered/implemented including posting signs at the Venetian Canal, the most challenging canal, indicating scenic boat tours times and challenges with adding signals at smaller canals. Mr. Egan responded to a suggestion regarding changing the sides of the canals from wood to some other material explaining that the cost is not currently in the budget. Staff will research the cost and report back to the Board when they have the information.

**Lakes Presentation**

Mr. Egan introduced Lakes Division staff and their areas of responsibility. He presented a PowerPoint presentation comprising an overview of the operations of the Lakes Division to give the Board a better idea of everything they do.

**action items**

**Shoreline Permit Applications:**

**SAP 16-01, request of Roy and Joanne Block to build a dock at 401 Lakewood Dr.**

Mr. Egan provided details of this request, stating that the site plan is within code, and a letter of no objection from the adjacent property owner to the 5 ft. set back is on file. Staff is recommending approval. Mr. Egan responded to questions. Motion made by Mr. Moorhead to approve the application, seconded by Mr. Barnes, motion carried unanimously 7-0.

### **Proposed Ordinance Revision**

Staff reported that notices were mailed to Lake Bell property owners that summarized the ordinance change.

Monty Plank – 1112 Turner Rd., spoke in favor of the ordinance withdrawing his objections stated at the January meeting.

Amy Tatum – 1010 Turner Rd., requested clarification on the impact ordinance changes would have on Lake Bell. Mr. Egan responded.

After a discussion motion made by Mr. Bedine to approve the proposed ordinance revision that would change the acreage exemption for needing vegetation permits from under 40 to under 30 acres in size, and forward to the Commission for their approval and implementation, seconded by Dr. Moorhead, motion carried unanimously.

### **Request for Policy Guidance - 1240 College Pt.**

Mr. Egan brought before the Board a request for direction on handling a situation at 1240 College Pt where the shoreline was cleared and sprayed without a permit in late November or early December. He provided historical information on vegetation permits and explained that property owner is requesting that the fine (\$500) be waived because there is no formal association, no funding source and the association has enough money to replant but not to replant and pay the fine. After Board discussion motion made by Dr. Moorhead to support staff and suggest to them the most appropriate course of action is to move forward with sending a notice stating that the fine is delinquent to Douglas Palmer at 1240 College Pt. and that in the future all shoreline violations across property be treated consistently in the City of Winter Park, seconded by Mr. Weaver. Motion carried unanimously, 7-0.

### **Lake Bell Wetlands**

Mr. Marcotte reported that staff researched the property and spoke to the Orange County School Board. They also discussed the issue with other City departments and City management. The consensus is that if it is not in our municipal boundaries, the City should not be getting involved in this scenario and suggested that other avenues may be explored. The Board discussed other actions that could be taken.

## **reports**

**Mead Botanical Garden** - No report

### **Stormwater Management**

Mr. Marcotte thanked Lake Division staff for all their hard work.

- Work is progressing on the 3 projects, Stirling Bridge, Nicolet Pond, and Howell

Branch Road, we hope to accomplish during the dry season.

**Sustainability Report – Abby Gulden**

She updated the board on the following items:

- Lake Mizell and Lake Sylvan Watershed Cleanup held January 30, was a success collecting 440 lbs. of trash using 30 volunteers.
- Earth Day is April 10. Booth space will be provided for each City board at the event.
- The realtor program for realtors to share green initiatives and shoreline permitting with their clients is scheduled for February 23, 11-1:00 at the Civic Center. Ms. Gulden responded to questions.

**Lakes Manager Report**

Ms. Giannotti provided copies of the signs that will be used on the Rollins College Stormwater Trail and Lakeside. She will provide larger final copies when complete.

**Lakes Patrol – WP Police**

Sgt. Locke reported that a local boat seller is conducting test runs on Lake Maitland but it is not in Winter Park's jurisdiction. Regular patrols will begin in April which will include routine patrols of Dog Island. The Patrol is looking at issuing warnings and citation for mistreatment of the island.

**City of Maitland – Paul Ritter**

Mr. Ritter reported that a dock at Minnehaha Park has been approved and will start soon on the dock and the lake. He updated the Board on completed or in progress projects in Maitland.

adjourn

Meeting adjourned at 1:29 p.m. Next meeting date March 16, 2016.

Respectfully submitted,

*Debbie Wilkerson*

Debbie Wilkerson  
Recording Secretary  
Appv'd March 16, 2016