

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD**

Regular Meeting
City Hall, 401 Park Ave. S.

August 21, 2018
11:45am

MINUTES

Present: David Daley (by phone), Mary Dipboye, Ben Ellis, Stephen Pategas, Bruce Thomas, Ellen Wolfson

Absent: Nora Miller

City of Winter Park Staff: Kris Stenger, Building and Sustainability Manager; Vanessa Balta Cook, Building & Sustainability Planner

Guests: Todd Weaver, Resident

CALL TO ORDER: Ch. Ellis called the meeting to order at 11:47 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes

Ellen W. made a motion to approve July 17, 2018 Meeting and August 3, 2018 Workshop minutes.
Mary D. seconded the motion. Minutes were approved as presented.

Citizen Comments:

None.

Staff Report:

Staff report was emailed to board members. Kris S. mentioned that the \$250,000 for Solar RFP has been posted. Staff reviewed proposed locations for 4 EV Charging Stations purchased and waiting for install.

2. ACTION

a. Board & Sponsor Giveaway-Corkcicle Quote

Motion made by Stephen P. for staff to proceed with Corkcicle purchase, updating the logo to the Keep Winter Park Beautiful & Sustainable logo, seconded by Bruce T., motion carried unanimously by a vote of 5-0.

b. Waste Audit-EcoPreserve/Hanson Quote

Board discussed quote and utility of GAP analysis. Board also discussed WastePro's contracted tracking system's status. Board requested more information on quote (e.g., report or presentation), as well requested staff determine the current status of WastePro's monitoring system. No motion made.

c. Energy Conservation Marketing-WP Observer Quote

Board discussed quote and a sustainability marketing campaign. Motion made by Stephen P. for staff to proceed with a request for a quote for 12 ads, 1 per month, ¼ page in size, approximately \$2,000 total, to cycle through 4-6 ads, seconded by Bruce T., motion carried unanimously by a vote of 5-0.

d. Conference Budget Increase-USDN Annual Conference Registration

Staff provided a quick summary of USDN Conference and associated fees. Motion made by Stephen P. to authorize the staff to utilize KWPB&S funds to send an additional person to the Urban Sustainability Directors Network Annual Conference (conference registration fee: \$900), seconded by Mary D., motion carried unanimously by a vote of 5-0.

e. Renewables Commitment

Motion made by Ellen W. to table Renewable Commitment discuss to October meeting, seconded by Stephen P., motion carried unanimously by a vote of 5-0.

3. INFORMATIONAL

a. Green Minute

Mary D. mentioned Nissan \$3,000 rebate being offered to Tampa Electric customers who purchase a new 2018 all-electric Nissan LEAF. Mary D. requested more information on EV charging stations (e.g., usage, locations).

b. KWPB – Status Report KWPB&S

Stephen P. led discussion on America In Bloom Evaluation Form's Environmental Efforts Criteria. Board reviewed each metric that will help inform the 2019 Community Profile and AIB judges' tour.

c. Sustainability Action Plan

d. Finance

Staff reviewed quotes from Orlando-based Corkcicle quote. Board requested mock-up with KWPB&S logo (not KWPB logo).

4. NEW BUSINESS

- a. **Agenda Requests/Announcements/Action Items:** Board member David D. requested Waste Diversion & Recycling Committee Discussion be added to October meeting. Motion passed to include Renewables Commitment Discussion at September meeting.

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Ellen W. made a motion to adjourn at 1:07 p.m., seconded by Stephen P. Next meeting Tuesday, September 18, 11:45am at City Hall, invited speaker: David Zusi.

Respectfully submitted,

Vanessa A. Balta Cook
Recording Secretary