

**THE CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

Regular Meeting  
City Hall, 401 Park Ave. S.

February 21, 2017  
11:45am

**MINUTES**

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**Present:** Bruce Thomas, Stephen Pategas, Sally Miller, Mary Dipboye, Ellen Wolfson, Ben Ellis

**Absent:** Bill Heagy

**City of Winter Park Staff:** Kris Stenger, Building & Sustainability Manager, Abby Gulden, Permitting and Sustainability Coordinator, John Nico, Agnieszka T.. Butch Margraf

**Guests:** Jody Lazar, Pat Schoknecht, Ann Francis, Katrina Kasemir

**CALL TO ORDER:** Chair Thomas called the meeting to order at 11:49 a.m.

**1. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Chair Thomas asked for approval of the January 17, 2017, minutes, S. Pategas moved to approve the minutes as presented; S. Miller seconded the motion; motion carried unanimously.

**Citizen Comments:**

Jody Lazar- updated board member's regarding Repair Café May 13, 11am-3pm at the Winter Park Library. Commissioner debate will be held at WPPL next week. Also mentioned were library participation in Earth Day and America in Bloom.

**Staff Report:**

Staff report was emailed to board members. Staff responded to questions. New staff members to the sustainability program were introduced and an overview given of their respective specialties and projects.

**2. ACTION**

**3. INFORMATIONAL**

**a. Green Minute**

none

**b. Transportation Advisory Board Update**

Overview and discussion regarding the recent activities of the Transportation Advisory Board as it relates to the Sustainability Action Plan. Topics included the St. Andrews Trail, Way finding signage, bike share, and comp plan. Butch Margraf presented.

**c. Fair Trade Campaign**

Overview and discussion regarding the history of the Fair Trade designation and City of Winter Park participation. A request was made for a member of KWPB to volunteer as representative on WP fair trade committee. Ann Francis presented.

**d. KWPB – Status Report KWPB&S**

Status Report from KWPB&S - Mr. Pategas reported that the Winter Park Blooms committee is in the planning phase in anticipation of the 2017 judging schedule. Previous judging recommendations have been reviewed and several chosen for implementation. Caladium sales will occur at the WP Farmers Market from March 4 – April 29<sup>th</sup>.

**e. Sustainability Action Plan**

Library Green building requirements were discussed. Potential strategies include net zero and an educational display. LEED certification equivalent will be recommended by staff. K. Stenger gave an update on community solar.

**f. Finance**

g. Ms. Gulden reviewed the sponsorship program and currently engaged sponsors. She responded to questions. A deadline for sponsor engagement of March 1 was set in order to facilitate logos on advertisement and t-shirts

**4. NEW BUSINESS**

**a. Agenda Requests/Announcements/Action Items**

**5. ADJOURNMENT**

**a. Action Items**

**b. Evaluate Meeting**

- What worked:
- What didn't work:

Staff will review possible meeting options.

Chm. Thomas adjourned the meeting at 1:12 p.m. Next meeting March 21, 11:45am at City Hall

Respectfully submitted,

Abby Gulden  
Recording Secretary