

**THE CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

Regular Meeting  
City Hall, 401 Park Ave. S.

November 17, 2016  
11:45

**MINUTES**

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**Present:** Ben Ellis, Bruce Thomas, Stephen Pategas, Sally Miller, Mary Dipboye, Ellen Wolfson

**Absent:** Bill Heagy

**City of Winter Park Staff:** Kris Stenger, Building & Sustainability Manager, Abby Gulden, Permitting and Sustainability Coordinator

**Guests:** Jody Lazar, Winter Park Library

**CALL TO ORDER:** Chair Thomas called the meeting to order at 11:47 a.m.

**1. ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Chair Thomas asked for approval of the November 17, 2016, minutes, Ms. Miller moved to approve the minutes as presented; Ms. Dipboye seconded the motion; motion carried unanimously.

**Citizen Comments:**

None

**Staff Report:**

Staff report was emailed to board members. Staff responded to questions. After discussion a workshop will be scheduled in January to review the Sustainability Action Plan. Comprehensive Plan recommendations were discussed.

**2. ACTION**

**3. INFORMATIONAL**

**a. Green Minute**

**b. KWPB – Status Report KWPB&S**

Status Report from KWPB&S - Mr. Pategas reported that the Winter Park Blooms committee membership is growing.

KWPB&S Sponsorship – Ms. Gulden reviewed the sponsorship program. She responded to questions. The Board discussed potential sponsors and Board contacting them.

**c. Sustainability Action Plan**

Ms. Gulden stated that staff continues to integrate the SAP into the Comprehensive Plan. She is beginning to plan the annual report for presentation to the City Commission in February. Sally Miller will serve as board point person for SAP items.

**d. Finance**

Review and discussion of 2017 budget items, with special regards to Recycling Education budget. It was determined that more review is needed and there will be no action taken at this time.

**4. NEW BUSINESS**

**a. Agenda Requests/Announcements/Action Items**

**5. ADJOURNMENT**

**a. Action Items**

**b. Evaluate Meeting**

- What worked:
- What didn't work:

Staff will review possible meeting options.

Chm. Thomas adjourned the meeting at 1:05 p.m. Next meeting TBD, City Hall

Respectfully submitted,

Debbie Wilkerson  
Recording Secretary