

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

Regular Meeting
City Hall, 401 Park Ave. S.

August 10, 2016
5:45

MINUTES

Present: Mary Dipboye, Ben Ellis, Ellen Wolfson, Bill Heagy, Bruce Thomas, Stephen Pategas, Lambrine Macejewski

Absent: Sally Miller

City of Winter Park Staff: Kris Stenger, Building & Sustainability Manager, Abby Gulden, Permitting and Sustainability Coordinator, Brooks Weiss, City Architect

Guests: Louis Ruiz, Regional Planning Council, Megan Johannsen, student, Mary Grace Gordon, Jody Lazar, Winter Park Library

CALL TO ORDER: Vice Chair Pategas called the meeting to order at 11:46 a.m.

1. ADMINISTRATIVE ITEMS

Approval of Minutes

Vice-Chair Pategas asked for approval of the April 14, 2016 minutes, Ms. Dipboye moved to approve the minutes as presented; Ms. Macejewski seconded the motion; motion carried unanimously. Vice-Chair Pategas asked for approval of the June 9, 2016 minutes, Mr. Ellis moved to approve the minutes as presented; Ms. Dipboye seconded the motion; motion carried unanimously. Vice-Chair Pategas asked for approval of the July 14, 2016 minutes, Mr. Heagy moved to approve the minutes as corrected; Mr. Ellis seconded the motion; motion carried unanimously.

Citizen Comments:

Ms. Gordon presented a request to the board for a beautification project. She is a resident of the college quarter historic district and would like to enhance the entryway to the CQ on Holt and Pennsylvania. Stephen Pategas referred this project to the America in Bloom subcommittee and will follow up with her at a later date.

Staff Report:

Staff report was emailed to board members. Staff responded to questions.

2. ACTION

Election of Chairman and Vice-Chairman:

Ms. Dipboye nominated Mr. Bruce Thomas as Chairman and Mr. Ben Ellis as Vice Chairman, seconded by Mr. Pategas, motion carried unanimously by a vote of 7-0.

3. INFORMATIONAL

a. Green Minute

b. KWPB – Status Report KWPB

**c. Sustainability Action Plan
Status Report from SAP**

Priority List for 2017
RecycleNation widget

d. Finance

Status Report from Finance

e. Food Production Strategic Plan and the Zoning Code Audit

Luis Nieves-Ruiz, Economic Development Program Manager for the East Central Florida Regional Planning Council, presented preliminary recommendations for the City of Winter Park with regards to increasing food sustainability.

f. NovusAgenda Training

4. NEW BUSINESS

a. Agenda Requests/Announcements Action Items

5. ADJOURNMENT

a. Action Items

b. Evaluate Meeting

- What worked:
- What didn't work:

Mr. Thomas adjourned the meeting at 1:00 p.m. Next meeting is September 14, 2016, 11:45 p. m., City Hall

Respectfully submitted,

Debbie Wilkerson
Recording Secretary