

**THE CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

**Regular Meeting
City Hall, 401 Park Ave. S.**

**January 14, 2016
5:45**

MINUTES

Present: Bruce Thomas, Ben Ellis, Bill Heagey, Mary Dipboye, Baxter Murrell, Cathy Blanton, Raymond Randal, Chele Hipp

On the phone: Erin Fleck, Sally Miller, Michael Poole, Julia Tensfeldt

Absent: Stephen Pategas, Mark Rouse, Lambrine Macejewski

City of Winter Park Staff: Abby Gulden, Sustainability Coordinator, Kris Stenger, Asst. Director, Building Dept. (telephone)

Guests: Jody Lazar, Winter Park Library; Richard Castle, Winter Park resident

CALL TO ORDER: Acting Chair Dipboye called the meeting to order at 5:45 p.m.

I. ADMINISTRATIVE ITEMS

Approval of Minutes (After quorum was reached)

Acting Chair Dipboye asked for approval of the December 10, 2015, minutes. Ms. Hipp moved to approve the minutes as presented; Mr. Heagey seconded the motion; motion carried unanimously.

Citizen Comments: None

Chair's Report: None

Staff Report: Staff report was emailed to board members, no questions or comments.

II. ACTION

None

III. INFORMATIONAL

Green Minute

Ms. Dipboye reported that she installed a hybrid water heater. Ms. Hipp reported that she purchased a Tesla.

Annual Report

Ms. Gulden reviewed the annual SAP report that will be published to the City Commission for its review and responded to questions. Ms. Gulden presented an Earth Day video that can be used to solicit support for Earth Day sponsorships.

Finance

Mr. Ellis reported little activities due to the holidays but he anticipates setting up a meeting with the City to set up a tracking mechanism so up to date finance information is available.

KWPB Sponsorship

Ms. Gulden updated the Board on Earth Day sponsorships. The Board discussed members soliciting sponsorships, who members will talk to and what sponsors can do at the Earth Day event. The Board discussed individual sponsorships.

Earth Day

Mr. Thomas announced that everything is going well but funding is the priority. Ms. Gulden reviewed activities and events that are already committed.

Agenda Requests/Announcements Action Items

None

Evaluate Meeting

- What worked: Length of meeting, discussion of timeline for Earth Day.
- What didn't work:

ADJOURNMENT

Acting Chair Dipboye adjourned the meeting at 6:45 p.m. Next meeting is February 11, 2016, 5:45 p. m., City Hall

Respectfully submitted,

Debbie Wilkerson
Recording Secretary