

**THE CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE**

**Regular Meeting  
City Hall, 401 Park Ave. S.**

**November 12, 2015**

**MINUTES**

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**Present:** Vice Chair Stephen Pategas, Raymond Randall, Bruce Thomas, Cathy Blanton, Erin Fleck, Chele Hipp, Ben Ellis, Lambrine Macejewski, Sally Miller, Julia Tensfeldt, Fred Kosiewski, Baxter Murrell, Bill Heagey

**Absent:** Michael Poole, Mark Roush, Mary Dipboye

**City of Winter Park Staff:** Abby Gulden, Sustainability Coordinator, Kris Stenger, Asst. Director, Building Dept.

**Guests:** Jody Lazar, Winter Park Library; Zack Rowe, Courtney Reynolds, FDOT-reThink Program

**CALL TO ORDER:** Vice Chair Pategas called the meeting to order at 5:45 p.m.

**ADMINISTRATIVE ITEMS**

**Approval of Minutes**

Vice Chair Pategas asked for approval of the October 8, 2015, minutes. Ms. Hipp made a motion to approve the minutes as presented; Ms. Blanton seconded the motion; motion carried unanimously.

**Citizen Comments:** None

**Chair's Report -** None

**Staff Report:** Staff report was emailed to board members. In addition, Mr. Stenger provided updated information on Orlando's backyard chicken program. He reported that they do not have an ordinance; they have a pilot program that has been extended and expanded. He provided more detailed information about Orlando's program. After discussion staff agreed to draft a pilot program and bring it to the Board for its review.

**ACTION**

**KWPB Sponsorship Package**

Ms. Gulden provided a draft to the Board via email for their review. She is requesting a final approval prior to sending to sponsors. The Board complimented Ms. Gulden on the package. Ms. Tensfeldt made a motion to approve the sponsorship package as presented, seconded by Mr. Randall motion carried unanimously.

**2015-2016 KWPB Project Budget**

Ms. Gulden provided copies to the Board via email for their review. She provided additional budget details, and responded to questions. After discussion Board consensus agreed with the proposed budget outline, no additional action was taken at this time.

**INFORMATIONAL**

**Green Minute**

None

**FDOT - reThink Program**

Zack Rowe and Courtney Reynolds presented a PowerPoint presentation with information about reThink. reThink is a resource for people who are looking to explore different options to get to work. Mr. Rowe is also requesting that the Board partner with reThink on a December 15, networking event in front of City Hall with light refreshments. Participation would include inclusion in event flyers and a special location at the event. Ms. Gulden provided additional information about City involvement. Mr. Rowe and Ms. Reynolds responded to questions. Mr. Randall made a motion to approve donating \$100 from KWPB&S funds to the reThink Coffee, seconded by Ms. Miller, motion carried

unanimously.

### **Green Local Government Recertification**

Ms. Gulden reported that staff is still waiting to see if the City will fund the \$4,000 recertification fee. Currently KWPB&S does not have the funds to pay the recertification fee.

### **Waste Contract Update**

Mr. Stenger explained that the RFP will be issued next week. Award of the contract is anticipated by the first of next year. The Board discussed possible additions to the RFP.

### **KWPB&S Beautification**

Mr. Pategas explained the committee is updating its project list. He reported that a presentation will be made regarding the America in Bloom awards the City received from the Symposium at the December 14, Commission meeting.

### **Sustainability Action Plan**

Ms. Tensfeldt reported on suggestions Ms. Lori Johnson made to help with the marketing efforts, including a Facebook group. Discussion ensued. She also reported that Brandon Israel has agreed to create a video for KWPB&S.

### **Finance**

Items covered previously in the meeting.

### **KWPB Sponsorship**

Ms. Gulden requested members to volunteer to contact local businesses for sponsorship opportunities.

### **Earth Day**

Mr. Thomas announced a committee meeting on Wednesday, December 9 at 4:00 p.m. Ms. Gulden provided additional details.

## **NEW BUSINESS**

### **Agenda Requests/Announcements**

Mr. Stenger announced that the December 14, Commission meeting will also include an educational discussion on PACE with the goal to have it on the consent agenda in January.

### **Action Items**

None

### **Evaluate Meeting**

- What worked:
- What didn't work:

## **ADJOURNMENT**

Vice Chair Pategas adjourned the meeting at 6:59 p.m. Next meeting is December 10, 2015, 5:45 p. m., City Hall

Respectfully submitted,

*Debbie Wilkerson*

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Recording Secretary