

CITY OF WINTER PARK
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD

Regular Meeting
City Hall
401 Park Ave S

June 13, 2013
5:30 pm

MEETING MINUTES

Members Present:, Bob Robinson, Stephen Pategas, Mary Dipboye, John Rife, Julia Tensfeldt, Pat Schoknecht, Laura Walda, Michael Poole, Chele Hipp, Joseph Robillard, Kent Tse

Members Absent: Myriam Garzon, Raymond Randall, Lucy Roberts, Carol Kostick

City of Winter Park Staff: Tim Maslow (Sustainability Coordinator), Debbie Wilkerson (Recording Secretary)

Guests: Lisa Portelli, Winter Park Health Foundation, Lavon Williams, Our Whole Community

CALL TO ORDER: Chair Bob Robinson the June 13, 2013, meeting to order at 5:30 p.m.

1. Administrative Items

Approval of Minutes:

Chair Robinson asked for approval of the minutes from the May 9, 2013, regular meeting. Motion by Ms. Schoknecht to approve the minutes as corrected, seconded by Mr. Robillard, May 9, 2013, minutes were approved as corrected. Motion carried unanimously by a vote of 10-0.

2. New Business

Welcome New Members

Chair Robinson welcomed new members, Chele Hipp and Michael Poole. Ms. Hipp provided a brief bio. Current Board member introduced themselves and shared their sustainability passions. Mr. Poole arrived at 5:40, he provided a brief bio.

Cady Way Bike Lane

Mr. Maslow announced that it is looking very good for the Cady Way Bike Lane to be funded and implemented prior to school opening in September. Winter Park Health Foundation is providing a 50% matching grant for the project.

Lisa Portelli, Winter Park Health Foundation thanked the Board for their support of the Cady Way Bike Lane Project on behalf of the Winter Park Health Foundation and Rick Geller. She explained that the Foundation is excited about the project and will be donating a 50% match for the funds. Ms. Portelli reported that she spoke to Troy Attaway, Public Works Director, who is optimistic that the City can provide the final \$7,000 needed to complete the project and hope to have the bike lane completed in time for school opening in September. She commented that WPHF will continue their efforts to support Safe Routes to School.

Election of Chair and Vice Chair

Chair Robinson thanked the Board for allowing him to serve as Chair but he will not be seeking another term.

Mr. Tse nominated Mary Dipboye for Chair, seconded by Mr. Pategas; election was unanimous, by a vote of 11-0.

Mr. Tse nominated Steven Pategas for Vice Chair. Seconded by Mr. Robinson; election was unanimous by a vote of 11-0.

Discussion of 2 meetings a month

The Board is exploring the possibility of holding 2 meetings a month due to volume of business they are handling. The benefit of holding 2 meetings per month was discussed including the possibility of a lunch meeting, meeting requirements by ordinance, and type of meeting. Motion by Ms. Walda to hold 2 meetings a month, 2nd Thursday, 5:30 -7:00 pm, will continue as the regular meeting, 4th Thursday, 12-1:00 pm as a workshop, lunch will not be provided, second by Mr. Poole, motion carried by a vote of 10-1

Our Whole Community Presentation

Lavon Williams, President, Our Whole Community, provided information about the organization, suggested some opportunities for the working with the Board and responded to questions. Chair Dipboye thanked him for coming.

3. Action Items

Discussion of Misty Forest School Award

Mr. O'Connor requested at the May meeting that Misty Forest School receive a green school grant for their exceptional participation in Earth Day. Action was postponed until the June meeting due to the lack of a quorum. After a brief discussion motion by Mr. Poole that Misty Forest School receive a green school grant up to \$200, seconded by Ms. Tensfeldt, motion carried unanimously 11-0.

4. Staff Reports

Sustainability Action Plan

Mr. Maslow introduced for discussion the Sustainability Action Plan (SAP). He explained that some revisions had been made since the previous issue. He discussed the approval process, timeline for approvals, and reiterated that the final approval lies with the City Commission. The Board discussed the best format for getting all the necessary approvals from City management, City departments and other City Boards. Mr. Maslow reiterated that the long term goal is to achieve the Platinum level, Florida Green Local Government Certification. Ms. Tensfeldt expressed concern that KWPB&S goals would be lost in seeking the certification. Mr. Maslow reassured her that they were included in the SAP. After discussion motion by Mr. Poole, that the June 27, 2013, workshop will be devoted to the Sustainability Action Plan seconded by Mr. Robinson, motion carried unanimously by a vote of 11-0

Event Update:

Mr. Maslow announced that due to lack of funding Mr. O'Connor will no longer employed with the City. The Board expressed regret and discussed possible ways to fund his position and move forward with planned events. The board asked Mr. Maslow to investigate means to employ Mr. O'Connor through the end of the budget year on September 30.

Mr. Maslow reported that Courtney Banker, an Environmental Studies student at Rollins

(Class of 2016), will be working on sustainability related projects and coordinating volunteer events through the end of August. She will be paid by Rollins College with allocated funding from an EPA Sustainability grant. A calendar of volunteer events was provided.

5. **Chair Report:**

Waste Diversion and Recycling

Chair Dipboye reported on the waste diversion and recycling sub-committee meeting. In order to increase waste diversion they want the City to offer big recycling carts at no cost to residents. City management is discussing the possibility of offering the carts with Waste Pro. Discussion ensued including Waste Pro's commitment to increasing waste diversion, Waste Pro contract, waste diversion goals, pay as you throw, concerns with changing haulers and a report on the possibility of doing a survey. The sub-committee will met again on June 21.

America in Bloom (AIB) (Winter Park Blooms):

Mr. Pategas reported no action at this time. Mr. Pategas reported that the project proposed for the Orwin Park Greenspace Grant has been completed. He provided pictures.

Mr. Maslow reviewed the current budget. He announced that the City has applied for a \$105,000 grant (no match required) to retrofit 200 decorative streetlights with LED.

Mr. Robinson complimented the Board on their accomplishments over the past year. Ms. Tensfeldt requested that a budget discussion be included on every agenda.

6. **Adjournment**

Chm. Dipboye adjourned the meeting at 7:00 p.m. Next meetings are workshop on June 27, 2013, 12-1 pm, and regular meeting July 11, 2013 5:30 pm., at the City Hall, 401 Park Ave S.

Respectfully submitted,

Debbie Wilkerson

Debbie Wilkerson
Recording Secretary
Approved 7/11/13