CITY OF WINTER PARK  
KEEP WINTER PARK BEAUTIFUL AND SUSTAINABLE ADVISORY BOARD  

Regular Meeting  
Welcome Center  
151 W. Lyman Ave  

MEETING MINUTES  

May 9, 2013  
5:30 pm  

Members Present: Stephen Pategas, Vice Chair; Martha McHenry, Mary Dipboye, John Rife, Julia Tensfeldt, Raymond Randall, Pat Schoknecht, Carol Kostick, Laura Walda and Joseph Robillard  

Members Absent: Myriam Garzon, Bob Robinson, Kent Tse, Lucy Roberts  

City of Winter Park Staff: Tim Maslow (Sustainability Coordinator), Debbie Wilkerson (Recording Secretary), Brendan O’Connor (Volunteer Coordinator), Butch Margraf, Traffic Manager  

Guests: Richard Geller  

CALL TO ORDER: Vice Chair Stephen Pategas called the May 9, 2013, meeting to order at 5:38 p.m.  

1. Administrative Items  

Approval of Minutes:  
Vice Chair Pategas asked for approval of the minutes from the April 11, 2013, regular meeting. Motion by Ms. Schoknecht to approve the minutes as revised, seconded by Ms. Tensfeldt, April 11, 2013, minutes were approved as revised. Motion carried unanimously by a vote of 10-0.  

2. New Business  

Dog Powered Robots  
Ms. Schoknecht introduced for discussion the possibility of provided an honorarium for the performers called the “Dog Powered Robots” who performed at the City’s Earth Day Event. She was responsible for taking care of this group so she was able to observe how they interacted with attendees, who loved them, how much work the Robots put into their performance and that they were a huge success. The group donated their time but given the time, energy, effort and the positive contribution they made to the event she would like to make a motion to provide a $400 honorarium to the group, seconded by Ms. Waldo. Staff supported the motion, stating the funds were available. After discussion the motion carried unanimously by a vote of 10-0.  

3. Action Items  

Cady Way Protected Bike Lane  
Mr. Maslow introduced Butch Margraf, City of Winter Park Traffic Manager. Mr. Margraf is attending to present a new Pedestrian Bicycle Enhancement Plan. Mr. Maslow asked him to speak to the Cady Way project. Mr. Margraf reviewed the history of the project, challenges, costs and funding, project timing, and painting. Mr. Geller reiterated information he had presented at the April meeting regarding the bike lane. Discussion ensued regarding
location of bike lanes, cost of painting, funding sources and KWPB&S funding. After
discussion Ms. Schoknecht moved that KWPB&S make a $20,000 donation to fund the
Cady Way Bike Lane, motion seconded by Mr. Rife, additional discussion ensued regarding
funding options, motion failed by a vote of 2-8. Mr. Rife moved that KWPB&S make a
$10,000 donation to fund the Cady Way Bike Lane, seconded, by Mr. Randall; motion
carried unanimously 10-0. Mr. Randall left at 6:15.

Ms. Tensfeldt introduced for discussion the need to discuss the KWPB&S budget and how it
is being used. The Board agreed to hold a special meeting on May 22, at 5:30, the location
to be determined. Ms. Schoknecht left at 6:30

4. **Staff Reports**

**Sustainability Action Plan**
Mr. Maslow presented the SAP, Mobility and Urban Form. It included goals, collaborating
Boards, accomplishments to date, actions for improvements, updated transportation plan,
human centered transportation, proposed bike and car share projects, wayfinding, form
based codes, and plan timeline. Mr. Maslow responded to questions.

**Update on Transportation Plan**
Mr. Margraf presented a PowerPoint presentation “Comprehensive Pedestrian and Bicycle
Connectivity Plan Update” that covered the history of the Plan, the mission of the
Transportation Element in the Comp Plan, bicycle circulation plan, sidewalk inventory and
pedestrian crossing plan, final piece of the Lk Baldwin Trail, pedestrian upgrades for
Fairbanks Ave., information on the Annual Bike from Park to Park event, the Wayfinding
plan, Orlando Ave. master plan, Denning Dr., Cady Way two-way protected bike lane, Sun
Rail Trail, Traffic and Transportation plan. Mr. Maslow responded to questions regarding
how the SAP functions with other City boards and projects. Mr. Margraf responded to
questions.

**Event Update:**
Mr. O’Connor announced that the Farmer’s Market programing has been approved by the
Parks Dept. KWPB&S will be at the Farmer’s Market once a month with different
organizations partnering with KWPB&S to create interest around the table. He requested
Board members sign up to man the booth and bike valet, which will also be held once a
month. He presented the volunteer calendar for the rest of 2013, including Farmer’s
Market and Bike Valet dates.

Dinky Dock Public Orchard planting is scheduled for August. Do to staff time restrictions
he is suggesting forming a forming a sub-committee to keep the project moving. The
Winter Park High School is an on-going project. A landscaping architect is going to
provide a plan for the campus.

Earth Day went great. The Board thanked Mr. O’Connor for all his hard work. Rollins and
Park Ave businesses were happy with the event as well.

Mr. O’Connor explained that one of the schools requesting a green school grant was
removed from the list because they are in Orlando, however, they do have Winter Park
students and their participation in Earth Day was exceptional. Therefore, he is requesting
that the Board reconsider awarding Misty Forest Academy $200, the same amount they
would have received. Due to lack of quorum the item will be placed on the June agenda.
Mr. O'Connor presented a calendar of events through the end of the year.

5. **Chair Report:**
Vice Chm. Pategas recognized members for updates.

**Waste Diversion and Recycling**
Ms. Dipboye reported on topics discussed at the sub-committee meeting including residential recycling is at 15%, business at 2%, ways to improve those numbers, Whole Foods, first commercial composting, working with Publix and Rollins, and new system for Center Street.

**Taste of Winter Park**
Ms. Walda thanked volunteers Julia Tensfeldt, Carol Kostick and Mary Dipboye. She reported that the Chamber of Commerce was very happy with the program and is interested in working with KWPB&S next year. The event generated a lot of new ideas. The Board thanked Ms. Walda for leading that initiative.

**America in Bloom (AIB) (Winter Park Blooms):**
Mr. Pategas reported on the multi-day AIB judging itinerary. The judges enjoyed their visit to Winter Park. They did provide some feedback at the end of the event but the official report will be provided in September. He reported that the judges wrote a letter to the Winter Park Observer thanking the City. Discussion ensued regarding other opportunities in the future for judging.

6. **Adjournment**
Vice Chm. Pategas adjourned the meeting at 7:15 p.m. Next meeting is June 13, 2013, 5:30 pm., at the Welcome Center, 151 West Lyman Avenue.

Respectfully submitted,

**Debbie Wilkerson**

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Recording Secretary